

ENGINEER, BOND COUNSEL, and FINANCIAL ADVISOR - REQUEST FOR QUALIFICATIONS

Small and minority firms are encouraged to submit bids for this project.

The **City of Everman** requests the submission of qualifications statements, which will lead to the possible award of a contract to provide services for a project involving the City's Water Main Replacement Project.

Scope of Work

The services to be obtained for the **Engineer** requirement: **The City of Everman, Texas is seeking funding for assistance with the design and construction of the 2018 Water System Improvements Project. Accordingly, the City of Everman is seeking to contract with a qualified engineering firm to provide design of water system improvement projects at various locations in the city that will be funded by the Texas Water Development Board Drinking Water State Revolving Fund. The project consists of replacing 6" to 12" water mains.**

The services to be obtained for the **Bond Counsel** requirement: **The City of Everman, Texas is seeking Request for Qualifications (RFQ) from qualified Bond Counsel firms to provide objective legal opinion with respect to assessing the viability of authorizing and issuing evidences of indebtedness and of executing contractual grant agreements and related authorizing documents for any capital financing including but not limited to Texas Water Development Board (TWDB) Drinking Water State Revolving Loan Fund (DWSRF).**

The services to be obtained for the **Financial Advisor** require: **Providing advice and professional recommendations to the City of Everman, Texas (City) for capital financing and provide assistance with possible loan, grant or disadvantaged funding through the Texas Water Development Board ("TWDB").**

Guidelines for Content of Qualification Statements

DO NOT INCLUDE COST INFORMATION with the qualification statement. Responses that include cost or pricing information will be rejected and will not be considered by the City.

Detailed instructions on preparation of the qualification statement must be obtained from the City. For more information on preparing and submitting the qualification statement, contact Michael Box, City Manager, at (817) 293-0525. This information should be requested as soon as possible in order to allow time to prepare the document and comply with the procedures.

Submittal Deadline

Three copies of the qualifications statement must be filed with the City by: April 5, 2019 at 3 p.m.

Minimum Qualifications and Selection Criteria

The City will evaluate the proposals to determine which firm has the best qualifications.

Contract Terms and Negotiation Schedule

The consultant for *Bond Counsel, Financial Advisor, and Engineering* services is expected to negotiate an agreement for services that is acceptable to the City. If an acceptable contract cannot be negotiated, the City may formally end negotiations and begin negotiating with the next highest qualified person or firm.

This contract is contingent upon release of funds from the Texas Water Development Board (TWDB). Any contract or contracts awarded under this Invitation for Bid (IFB) or Request for Qualifications (RFQ) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this IFB, RFQ, or any resulting contract. RFQ's are issued in accordance with Section 2254 of the Texas Government Code (Professional Services Act).

This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) firms. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit www.twdb.texas.gov/dbe.

Equal Opportunity in Employment - All qualified applicants will receive consideration for employment without regard to race, color, national origin, sex, religion, age, or handicap. The contractor shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under TWDB financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach, which may result in the termination of the awarded financial assistance.