



Everman Municipal Court of Record

EVERMAN MUNICIPAL COURT OF RECORD

INDIGENT REQUIREMENTS

You are required to present the Court with valid copies of the documents or items below along with the completed indigence application **BEFORE** your case will be scheduled to see the Judge.

Your application must be filled out completely, and you must present the items below **BEFORE** the judge will see you.

1. ***Completed payment application (obtained from clerk's office)**
2. ***Income verification:(YOU MUST SUPPLY ONE OF THE ITEMS BELOW)**
 - o 2 current pay stubs and/or
 - o W2 tax form and/or previous year tax return
 - o Assistance information such as:
 - disability pay,
 - food stamps,
 - housing information
3. ***Most recent utility bills:(YOU MUST PRESENT ALL THAT APPLY TO YOU)**
 - o water
 - o electric
 - o gas
4. ***Rent, Lease or House Payment ; (YOU MUST SUPPLY AT LEAST (1) BELOW)**
 - o Cancelled check
 - o Lease agreement
 - o Rent Receipt
5. **Proof of Insurance payments you routinely make.**
6. **Childcare and/or child support statement**
 - o cancelled check or
 - o tax return
7. **Any other bills / statements to verify your income and expenses.**

Note: * **REQUIRED DOCUMENTATION TO DETERMINE ABILITY TO PAY.**



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