

**EVERMAN
CITY COUNCIL
WORK SESSION
AGENDA
Tuesday, January 5th, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, December 8, 2020 at 6:30pm, via Zoom with the following agenda:

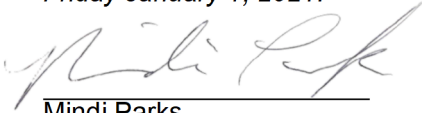
SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mcparks80@gmail.com CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mcparks80@gmail.com during the meeting.

1. **Meeting called to order.**
2. **Presentation:**
 1. Law Enforcement Presentation - [21040](#)
3. **Discussion Items:**
 1. Discussion regarding an ordinance authorizing the issuance of "City of Everman, Texas Tax Notes, Series 2021". – [21043](#)
 2. City of Everman Personnel Manual Update – [21044](#)
 3. Consideration of the City of Everman, Newspaper of Record – [21041](#)
 4. City of Everman Fee Schedule; Library Fees – [21047](#)
 5. Interlocal Agreement with the City of Fort Worth for Flood Warning System – [21042](#)
 6. Trash Pickup - [21046](#)
4. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - **Forest Hill Drive - [21045](#)**
 - C. Personnel Matters pursuant to Section 551.074.
5. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
6. City Managers Report- Craig Spencer
7. Mayor's Report: Mayor Ray Richardson
8. Citizen's comments.

9. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday January 1, 2021.

A handwritten signature in cursive script, appearing to read "Mindi Parks", written over a horizontal line.

Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

Monday, December 21, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21040

TYPE: Presentation

SUBJECT: Law Enforcement Presentation

What date would you like to have this item added: Tuesday, January 5, 2021

RECOMMENDATION:
Special Law Enforcement Presentation

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: Everman Police Department

Originating Department Head: C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21043

TYPE: Discussion

SUBJECT: Discussion regarding an ordinance authorizing the issuance of "City of Everman, Texas Tax Notes, Series 2021".

What date would you like to have this item added: Tuesday, January 5, 2021

RECOMMENDATION:

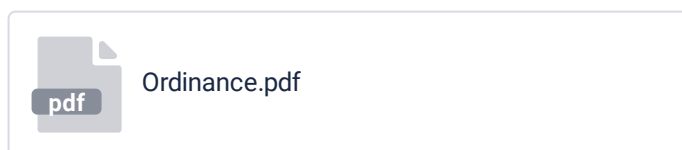
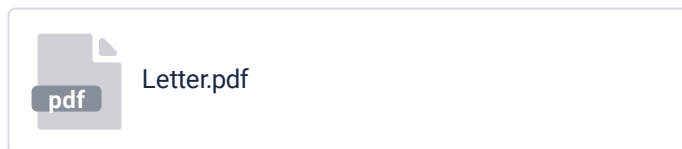
It is recommended that the Everman City Council approve an ordinance authorizing the City of Everman the issuance of Tax Notes in the amount of \$500,000.

DISCUSSION:

It is recommended that the Everman City Council approve an ordinance authorizing the City of Everman the issuance of Tax Notes in the amount of \$500,000 for the completion of necessary Capital Improvement Projects; specifically:

- (1) constructing, acquiring, purchasing, renovating, enlarging, and improving City Hall and related parking facilities,
- (2) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements, and
- (3) paying professional services related to the financing of the aforementioned projects, all in conformity with the laws of the State of Texas, particularly Chapter 1431, as amended, Texas Government Code, an ordinance adopted by the Governing Body on January 12, 2021, and the City's Home Rule Charter.

ATTACHMENTS:



**Submitted for City Manager's Office
by:** C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Tuesday, December 29, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21044

TYPE: Discussion

SUBJECT: City of Everman Personnel Manual Update

What date would you like to have this item added: Tuesday, January 5, 2021

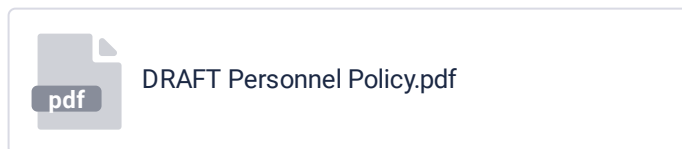
RECOMMENDATION:

It is recommend that the City Council approve the updated City of Everman Personnel Manual.

DISCUSSION:

Please see the attached proposed personnel manual. Most changes contained in the document are already approved city policies that simply need to be incorporated into the city manual. Updating the personnel manual should become an annual, routine process.

ATTACHMENTS:



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Tuesday, December 22, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21041

TYPE: Discussion

SUBJECT: Consideration of the City of Everman Newspaper of Record

What date would you like to have this item added: Tuesday, January 5, 2021

RECOMMENDATION:

It is recommended that the City of Everman City Council consider alternatives to the official newspaper of record for the city. This is primarily due to the high costs associated with posting to the current listed newspaper of record.

Submitted for City Manager's Office by: M. Parks

Originating Department: City Secretary

Originating Department Head: M. Parks

Thursday, December 31, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21047

TYPE: Discussion

SUBJECT: City of Everman Fee Schedule - Library Fees

What date would you like to have this item added: Tuesday, January 5, 2021

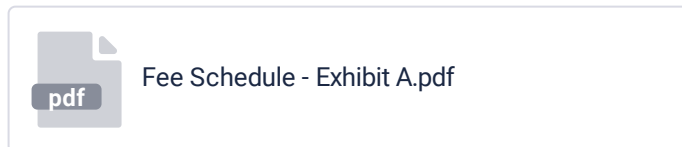
RECOMMENDATION:

It is recommended that the City Council review the proposed amended fee schedule to include Public Library Fees.

DISCUSSION:

Previously, Library Fees were not included with the adopted fee schedule. These fees must be included and set by City Council. The fees listed in the attached exhibit are highlighted and recommended by Librarian Billy Manus.

ATTACHMENTS:



Submitted for City Manager's Office by: Billy Manus

Originating Department: Library

Originating Department Head: Susanne Helgesen

Tuesday, December 29, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21042

TYPE: Discussion

SUBJECT: Interlocal Agreement with the City of Fort Worth for Flood Warning System

What date would you like to have this item added: Tuesday, January 5, 2021

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:

The City of Fort Worth is proposing an interlocal agreement for the installation of a flood warning system on South Race Street and Everman Parkway. This flood warning system would be in an area that is prone to flash flooding and would integrate with the Fort Worth system already installed on Everman Parkway. The City of Everman would be responsible for the costs associated with the installation of the equipment. The City of Fort Worth would be responsible for the integration and maintenance of the system.

ATTACHMENTS:



ILA_WeatherStation_Template.pdf



ProposedEvermanHWWSlayout.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, December 31, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21046

TYPE: Discussion

SUBJECT: Trash Pickup

What date would you like to have this item added: Tuesday, January 5, 2021

RECOMMENDATION:
Discussion item only at this time

DISCUSSION:
Councilwoman Allen has requested to discuss trash pickup during the work session.

Submitted for City Manager's Office by: Councilwoman J. Allen (Place 3)

Originating Department: City Council

Originating Department Head: Councilwoman J. Allen (Place 3)

Thursday, December 31, 2020



Everman City Council Agenda Request

Agenda Tracking Number 21045

TYPE:

Executive Session

SUBJECT:

Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072. - Forest Hill Drive Project

What date would you like to have this item added:

Tuesday, January 5, 2021

RECOMMENDATION:

Executive Session

DISCUSSION:

Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property. Pursuant to Section 551.072. - Forest Hill Drive

Submitted for City Manager's Office by:

C. W. Spencer

Originating Department:

City Manager's Office

Originating Department Head:

C. W. Spencer