

**EVERMAN  
CITY COUNCIL  
REGULAR MEETING  
AGENDA  
Tuesday, December 8, 2020  
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, December 8, 2020 at 6:30pm, via Zoom with the following agenda:

**SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: [mcparks80@gmail.com](mailto:mcparks80@gmail.com) CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.**

**To view this meeting on live stream due to the Cov-19 please refer to [evermantx.us/citycouncilivestream](http://evermantx.us/citycouncilivestream), and to make any comments for citizens comments please call 817-528-0697 or send them via email at [mcparks80@gmail.com](mailto:mcparks80@gmail.com) during the meeting.**

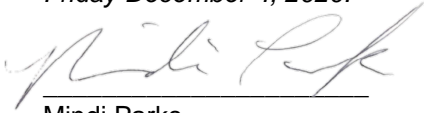
1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
  - A. Reading of Minutes of the previous meetings:**
    1. November 3, 2020 Work Session Meeting
    2. November 10, 2020 Regular Meeting
    3. November 18, 2020 Emergency Meeting
  - B. Financial Reports:**
    1. November 2020
5. Demonstration of Transportation vehicles on behalf of Trinity Metro- [21034](#)
6. New Business:

Consideration and Possible Action:

  1. Consideration and action to approve the 2021 Employee Benefit Package as presented by Rodney Dryden of Wellspring Insurance Agency - [21031](#)
  2. Consideration and action to approve Awarding the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00. - [21032](#)
  3. Consideration and action to approve Awarding the construction contract for the 46<sup>th</sup> Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$195,593.00. - [21033](#)
7. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
  - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
  - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
  - C. Personnel Matters pursuant to Section 551.074.
8. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
9. City Managers Report- Craig Spencer
10. Mayor's Report: Mayor Ray Richardson
11. Citizen's comments.

12. Adjourn.

*I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday December 4, 2020.*

A handwritten signature in black ink, appearing to read "Mindi Parks", written over a horizontal line.

Mindi Parks  
City Secretary

*City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.*

**EVERMAN  
CITY COUNCIL  
WORK SESSION  
MINUTES  
Tuesday, November 3, 2020  
6:30 P.M.**

There will be a Work Session held by the Everman City Council on Tuesday, November 3, 2020 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: [mparks@evermantx.net](mailto:mparks@evermantx.net) CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Susanne Helgesen	*	Director of Finance

- 1. Meeting called to order.**  
Mayor called meeting to order at 6:30pm.
- 2. Discussion Items:**
  1. Proposed Sexual Offender Residency and Child Safety Zone- [21020](#)  
Craig explained to council that there has been a spike in registrations. Three new ones have moved into the city. We have 7 low risk, 14 moderate, and 2 high risk in the city. The city would like to add more restrictions to the ones already in place to tighten them up. This would include things like no lights on there porch during Halloween, adding more restrictions that will not allow close range to schools. The State Law on that is 500 feet and we have one that is 505 feet away. They would have to register within 10 days of moving into the city. We have one officer, Officer Robinson that deals strictly with sexual offender registrations. They also have to follow Local and State laws. There is a fine of \$2000 per day if they don't comply and register within the 10 days. These people are and will be listed on the Texas State website also. Depending on the judge's orders on what they require on how often they would register, being that some may have to do it every 3 months, or 3 years just depending on the case. These list also can be found on our Everman Police website. Craig also added that the 2 high risk that do reside in the city are currently doing everything they need to do as of now. This will mean also that this would be for the new comers only. The ones that do live here now would be grandfathered in. This will go to the regular meeting for approval.
- 3. City Managers Report-** Craig Spencer- Informed council that he sent out an email with Alex Arango's funeral information. November 12, 2020, at 11am and not open to the public. He

also informed council that they will be giving Alex his last ride through the city around about 8am that morning.

4. **Mayors Report** – Mayor Ray Richardson- NONE
5. **Citizens comments:** NONE
6. **Adjourn.**  
Mayor Richardson adjourned meeting at 7:43pm.

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Mindi Parks  
City Secretary

**EVERMAN  
CITY COUNCIL  
REGULAR MEETING  
MINUTES  
Tuesday, November 10, 2020  
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, November 10, 2020 at 6:30pm, via Zoom with the following agenda:

**SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: [mparks@evermantx.net](mailto:mparks@evermantx.net) CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.**

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Susanne Helgesen	*	Director of Finance
Greg Saunders	*	Engineer

1. Meeting called to order.  
Mayor Richardson called meeting to order at 6:30pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
  - A. Reading of Minutes of the previous meetings:**
    1. October 6, 2020 Work Session Meeting
    2. October 13, 2020 Regular Meeting
    3. October 20, 2020 Emergency Meeting
  - B. Financial Reports:**
    1. October 2020  
Motion was made by Council Member Denison and seconded by Council Member Sanders to approve the consent agenda as shown. **ALL VOTED AYE**
5. New Business:  
Consideration and Possible Action:
  1. Consideration and action to approve Declaration of November 12<sup>th</sup>, 2020 as a paid holiday-in honor of the funeral services scheduled for Officer Alex Arango -[21024](#)  
Motion was made by Council Member Denison and seconded by Council Member Sellers to approve Declaration of November 12, 2020 as a paid holiday in honor of the funeral services scheduled for Officer Alex Arango. **ALL VOTED AYE**
  2. Consideration and action to approve Ordinance #763 – an ordinance establishing child safety zones and adopting specific restrictions on sex offender residency -[21023](#)  
Motion was made by Council Member Sellers and seconded by Pro-Tem Mackey to approve Ordinance #763 an ordinance establishing child safety zones and adopting specific restrictions on sex offender residency. **ALL VOTED AYE**
  3. Consideration and action to approve Interlocal Agreement for Section 5310 Enhancement Program between the Fort Worth Transportation Authority and the City of Everman, Texas-[21022](#)

Motion was made by Council Member Denison and seconded by Council Member Sanders to approve Interlocal Agreement for Section 5310 Enhancement Program between the Fort Worth Transportation Authority and the City of Everman, Texas. **ALL VOTED AYE**

4. Consideration and action to approve Interlocal Agreement for Administrative Costs Funding for Section 5310 Program between the Fort Worth Transportation Authority and the City of Everman, Texas -21021

Motion was made by Council Member Denison and seconded by Council Member Sanders to approve Interlocal Agreement for Administrative Costs Funding for Section 5310 Program Between the Fort Worth Transportation Authority and the City of Everman, Texas. **ALL VOTED AYE**

5. Consideration and action to approve Awarding the construction contract for the Chambers Creek Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Reytech Services, LLC for the Total Base Bid amount of \$618,341.18 -21025

Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve Awarding the construction contract for the Chambers Creek Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Reytech Services, LLC for the Total Base Bid amount of \$618,341.18 with a provisional award to the second highest bidder the Gomez Brothers for Base Bid of the amount of \$677,342,00. **ALL VOTED AYE**

6. Consideration and action to approve the Budget Amendments as presented by the Finance Director. Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve the Budget Amendments as presented by the Finance Director. **ALL VOTED AYE**

7. Consideration and action to approve the Cares Act Budget Amendments as presented by the Finance Director.

Motion was made by Pro-Tem Mackey and seconded by Council member Sellers to approve the Cares Act Budget Amendments as presented by the Finance Director. **ALL VOTED AYE**

6. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
- B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
- C. Personnel Matters pursuant to Section 551.074.

7. The Council may convene into Executive Session anytime to discuss items that are on the agenda.

8. City Managers Report- Craig Spencer- NONE

9. Mayor's Report: Mayor Ray Richardson- NONE

10. Citizen's comments- NONE

11. Adjourn.

Mayor Richardson adjourned the meeting at 7:04pm.

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Mindi Parks  
City Secretary

**EVERMAN  
CITY COUNCIL  
EMERGENCY MEETING  
MINUTES  
Wednesday, November 18, 2020  
10:00 A.M.**

There will be an Emergency Meeting held by the Everman City Council on Wednesday, November 18, 2020 at 10:00 a.m. via Zoom with the following agenda:

**SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: [mparks@evermantx.net](mailto:mparks@evermantx.net) CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.**

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Susan Mackey	*	Mayor Pro-Tem
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Judy Sellers	*	Council Member, Place 5
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Susanne Helgesen	*	Director of Finance
Jennifer Nateros	*	Director of Human Resources

1. Meeting called to order.  
Mayor Ray Richardson called meeting to order at 10:05am.
2. **New Business:**  
Consideration and Possible Action:
  1. Consideration and possible action to approve the Leave Sharing Donation Policy -[21026](#)  
Motion was made by Mayor Pro-Tem Mackey and seconded by Council Member Sanders to approve the Leave Sharing Donation Policy. **ALL VOTED AYE**
3. Adjourn.  
Mayor Ray Richardson adjourned the meeting at 10:10am.

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Mindi Parks  
City Secretary

Wednesday, December 2, 2020



## Everman City Council Agenda Request

**Agenda Tracking Number** 21034

**TYPE:** Presentation

**SUBJECT:** Demonstration of transportation vehicles on behalf of Trinity Metro

**What date would you like to have this item added:** Tuesday, December 8, 2020

**RECOMMENDATION:**  
No recommendation at this time

**DISCUSSION:**  
Rodney Woods with Trinity Metro will be on site for a demonstration of two transportation vehicles that they plan to utilize for potential on demand services within the City of Everman

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**Submitted for City Manager's Office by:** Mayor

**Originating Department:** Mayor

**Originating Department Head:** Mayor



Wednesday, December 2, 2020



## Everman City Council Agenda Request

**Agenda Tracking Number** 21031

**TYPE:** Consideration and Possible Action

**SUBJECT:** Approval of the 2021 Employee Benefit Package as presented by Rodney Dryden of Wellspring Insurance Agency.

**What date would you like to have this item added:** Tuesday, December 8, 2020

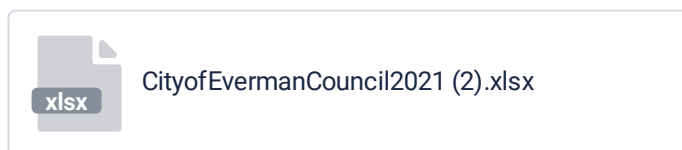
**RECOMMENDATION:**

It is recommended that the Everman City Council approve the 2021 Employee Benefit Package as presented previously by Rodney Dryden from Wellspring Insurance Agency.

**DISCUSSION:**

This benefit package keeps our current benefit options, with slight increases in co-pays to the employees. This increase was unavoidable and seen across the entire insurance market. This package will provide additional new benefits to all employees including Short-Term and Long-Term Disability benefits. This package will come in under the budgeted increase, saving us at least \$5.05 per employee, per month or approximately \$3,000.00.

**ATTACHMENTS:**



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**Submitted for City Manager's Office by:** Jennifer Nateros

**Originating Department:** Human Resources

**Originating Department Head:** Jennifer Nateros

Wednesday, December 2, 2020



## Everman City Council Agenda Request

**Agenda Tracking Number** 21032

**TYPE:**

Consideration and Possible Action

**SUBJECT:**

Award the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00.

**What date would you like to have this item added:** Tuesday, December 8, 2020

**RECOMMENDATION:**

It is recommended that City Council Award the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00.

**DISCUSSION:**

Please see attached letter from City Engineer - Greg Saunders

**ATTACHMENTS:**



Award-the-construction-contract-for-Enon-Av...

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**Submitted for City Manager's Office by:** Greg Saunders

**Originating Department:** City Engineer

**Originating Department Head:** Lisa Minnis

Wednesday, December 2, 2020



## Everman City Council Agenda Request

**Agenda Tracking Number** 21033

**TYPE:**

Consideration and Possible Action

**SUBJECT:**

Award the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$195,593.00.

**What date would you like to have this item added:** Tuesday, December 8, 2020

**RECOMMENDATION:**

It is recommended that City Council Award the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$195,593.00.

**DISCUSSION:**

Please see the attached recommendation from City Engineer - Greg Saunders (TNP)

**ATTACHMENTS:**



Award-the-construction-contract-for-the-46th...

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**Submitted for City Manager's Office by:** Greg Saunders

**Originating Department:** City Engineer

**Originating Department Head:** Lisa Minnis