

**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, January 12, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, January 12, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mcparks80@gmail.com CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mcparks80@gmail.com during the meeting.

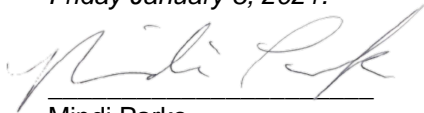
1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. December 1, 2020 Work Session Meeting
 2. December 8, 2020 Regular Meeting
 3. December 15, 2020 Special Meeting
 - B. Financial Reports:**
 1. December 2020
5. New Business:

Consideration and Possible Action:

 1. Consideration and approval of an ordinance by the City Council of the City of Everman, Texas authorizing the issuance of "City of Everman, Texas Tax Notes, Series 2021", levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the obligations; authorizing the execution of any necessary engagement agreement with the City's Financial Advisors; and providing an effective date. - [21048](#)
 2. Consideration and action to approve City of Everman Personnel Manual Update as presented by the City Manager. - [21049](#)
 3. Consideration and action to approve authorizing the purchase of real property located at 408 West Trammel Avenue, legally described as Race's Addition, Block 2, Lots 6, 7 & 8 in the amount of \$135,000.00 plus all closing cost. - [21050](#)
 4. Consideration and action to approve Ordinance #764- an ordinance by the City of Everman, Texas amending the code of ordinances by revising the fee schedule of the city for licenses, permits or other services of the city where required by ordinance, resolution or order, providing that future revisions of the fee schedule shall be permitted by resolution of the city council, providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for publication; and providing an effective date.- [21051](#)
 5. Consideration and action to approve Budget Amendments related to the Cares Act as presented by the Finance Director. - [21052](#)
 6. Consideration and action to approve Budget Amendments as presented by the Finance Director- [21053](#)
 7. Consideration and Action for approval of the Financial Policies as presented by the Finance Director- [21054](#)
6. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
- 7. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
 - 8. City Managers Report- Craig Spencer
 - 9. Mayor's Report: Mayor Ray Richardson
 - 10. Citizen's comments.
 - 11. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday January 8, 2021.



Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

**EVERMAN
CITY COUNCIL
WORK SESSION
MINUTES
Tuesday, December 1, 2020
6:30 P.M.**

There will be a Work Session held by the Everman City Council on Tuesday, December 1, 2020 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Susanne Helgesen	*	Director of Finance
Jennifer Nateros	*	Director of Human Resources
Rodney Dryden	*	Wellsprings Insurance

1. Meeting called to order.

Mayor Richardson called meeting to order at 6:30pm.

2. Discussion Items:

1. Potential award of the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Bid amount of \$195,596.00- **21028**

City Manager Craig Spencer just wanted to inform the council that the low bid provider came in under our Engineers estimated bid.

2. Award the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00- **21029**

City Manager Spencer stated that all together this came in at 2.4, almost 2.5 million by our Engineer. The bids are coming in at 1.9 million and we hope there are no overages and we will have a big savings towards the loan and this is great news. This would be a savings of about a million dollars. Enon would not be widen with this project. We are looking to widen Enon in the future. This will go to the next meeting for approval.

3. Employee Benefit Renewal presented by Rodney Dryden from Wellspring Insurance Agency- 21030

Mr. Dryden shared his documents on the screen for council review. His recommendation is to stay with Blue Cross Blue Shield for Medical insurance for employees. This came in at a 3.1% increase which came in lower than what we budgeted for. This did have a couple of changes with copays going just a little higher. He is also recommending to move from MetLife to Dental Select for our Dental insurance. This is even increasing the benefits on this Dental Select and it is still coming in lower than what we are paying now. The recommendation is to stay with Signa for Life Insurance at this time but eventually move to One America which would be a \$1400 savings a year. The city would like to also offer an opt out plan. This would allow anyone with insurance with their spouse or somewhere else to opt out and receive \$250 to do so. This will be on the next meeting for approval.

3. City Managers Report-

He informed council that on the 3.8-million-dollar bond we are coming up short to complete the rebuild and it would be more than the loan. It comes to about a half a million dollars short. The potential sources they will be looking into is reaching out to EDC and to Andrew our Financial Advisor to see what we can do. This will not affect our credit rating either. City Manager will keep them informed. Also, he informed council that there has been an outbreak at the Police Department with Covid19. He has 12 employees test positive.

4. Mayors Report – Mayor Ray Richardson-

Mayor informed Council that Patricia Ward is retiring for Tarrant County.

5. Citizens comments:

NONE

6. Adjourn.

Mayor Richardson adjourned the meeting at 7:14pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
REGULAR MEETING
MINUTES
Tuesday, December 8, 2020
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, December 8, 2020 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mcparks80@gmail.com CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Greg Saunders	*	City Engineer
Rodney Woods	*	Trinity Metro
Roy Brooks	*	Commissioner

1. Meeting called to order.
Mayor Richardson called meeting to order at 6:33pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. November 3, 2020 Work Session Meeting
 2. November 10, 2020 Regular Meeting
 3. November 18, 2020 Emergency Meeting
 - B. Financial Reports:**
 1. November 2020Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve the Consent Agenda as shown. **ALL VOTED AYE**
5. Demonstration of Transportation vehicles on behalf of Trinity Metro- [21034](#)
Rodney Woods is with the Mitigation and Transit Program. He addressed council about the funding that is available to the city to use this service at no cost. This service would allow our citizens to get rides to places they need to go. There is what they call a Zip Zone and in this Zone is the boundaries of where they can go. This service allows to go to Hulen Mall, Grand Plaza, and other near by areas in the Zip Zone at a low cost. This service is Monday through Friday. This Zip Zone has a very high growth potential for the future and would make a bigger Zone for this service. This service has a Smart App available and would allow them to do phone booking for this as well as seeing the whole Zone and locations they can be taken. This money is already there and when the funding does run out, the City will have to pick up the cost. Roy Brooks explained that this is a great opportunity for the city and he would like to see us take advantage of this. Rodney then informed council that they brought a Van and it was outside for them to look at and see what kind of transportation they have to offer for our citizens. Council and city staff and Trinity Metro staff went out to review the van at this time.

6. New Business:

Consideration and Possible Action:

1. Consideration and action to approve the 2021 Employee Benefit Package as presented by Rodney Dryden of Wellspring Insurance Agency – [21031](#)
Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve the 2021 Employee Benefit Package as presented by Rodney Dryden of Wellspring Insurance Agency.
ALL VOTED AYE
2. Consideration and action to approve Awarding the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00. – [21032](#)
Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve Awarding the construction contract for Enon Avenue & Christopher Drive Water System Improvements to the evaluated low bid provider as recommended by the City's Engineer to Gomez Brothers Construction, Inc. for a Total Base Bid amount of \$1,377,354.00. **ALL VOTED AYE**
3. Consideration and action to approve Awarding the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$195,593.00. - [21033](#)
Motion was made by Council Member Denison and seconded by Council Member Sanders to approve Awarding the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$195,593.00 and then there was an amended Motion by Council Member Denison and a amended second by Pro-Tem Mackey to approve Awarding the construction contract for the 46th Year CDBG Coury Road & Kelley Drive Water System Improvements project to the evaluated low bid provider as recommended by the City's Engineer to Atkins Brothers Equipment Company for the Total Base Bid amount of \$137,149.00. **ALL VOTED AYE**
7. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.Did not convene into Executive Session.
8. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
9. City Managers Report- Craig Spencer
Informed Council that the Library sign is fixed and he is also wrapping up the Cares Act Funding. Also, working on Capital Improvements Plan and getting a Planning and Zoning meeting to get those projects rolling. He informed Council that in the City and around the City there is about 23 million dollars' worth of Projects going on. Also, City Hall is still closed to the public but the drive-thru is still available for our citizens.
10. Mayor's Report: Mayor Ray Richardson
He informed Council that it has come to the end of his seat on the Mayor's Council.
11. Citizen's comments.
NONE
12. Adjourn.
Mayor Richardson adjourned the meeting at 7:36pm.

**EVERMAN
CITY COUNCIL
SPECIAL MEETING
MINUTES
Tuesday, December
15, 2020 At 10:00am**

There will be a Special Meeting held by the Everman City Council on Tuesday, December 15, 2020 at 10:00am via zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mcparks80@gmail.com CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager, Chief
Susanne Helgesen	*	Director of Finance
Edna Martinez	*	Director of Customer Service
Andrew Friedman	*	Samco

1. Meeting called to order.
Mayor Ray Richardson called meeting to order at 10:00am.
2. Discussion Items:
 - A. City of Everman Tax Note- \$500,000.00- [21039](#)
City Manager Spencer informed Council that when they went out for the C/O Obligation that there was some oversight on the price of some things. The parking lot for the Annex was not included and there is also property next to the city hall with a house that the city would like to retrieve also with this Tax Note for expansion in the future. The Economic Development Board held a meeting on December 10, 2020 and voted to approve the allocation of their funds for the repayment of a Tax Note in the amount of \$500,000.00 over a 7 Year period, for Capital Improvement Projects. This would fall under that and they approved this. The first payment would be August 1, 2021. This will go to the next meeting for approval.
3. **Consideration and Possible Action:**
 - A. Approve the License and Service Agreement with Tyler Technologies- [21035](#)
Motion was made by Council Member Sellers and seconded by Pro-Tem Mackey to approve the License and Service Agreement with Tyler Technologies. **ALL VOTED AYE**
 - B. Approve and authorize the payment of \$15,616.00 of CARES Act Funds to Tyler Technologies for the purchase of equipment and software associated with the License and Service Agreement- [21036](#)
Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve and authorize the payment of \$15,616.00 of CARES Act Funds to Tyler Technologies for the purchase of equipment and software associated with the License and Service Agreement. **ALL VOTED AYE**

C. Authorize the one-time payment of \$13,000.00 and annual reoccurring payment of \$952.00 of Court Technology Funds (Restricted Funds) to Tyler Technologies for the services, installation, programming, setup, training and annual services associated with the License and Service Agreement- [21037](#)

Motion was made by Council Member Sellers and seconded by Council Member Sanders to approve the one-time payment of \$13,000.00 and annual reoccurring payment of \$952.00 of Court Technology Funds (Restricted Funds) to Tyler Technologies for the services, installation, programming, setup, training and annual services associated with the License and Service Agreement. **ALL VOTED AYE**

D. Approve City of Everman Personnel Policy Amendment, titled Sec. 3.09 Additional Benefits (c) Health Insurance- [21038](#)

Motion was made by Mayor Pro-Tem Mackey and seconded by Council Member Sellers to approve City of Everman Personnel Policy Amendment, titled Sec. 3.09 Additional Benefits (c) Health Insurance. **ALL VOTED AYE**

4. Adjourned.

Mayor Richardson adjourned the meeting at 10:40am.

Mindi Parks
City Secretary

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FY 2021 Monthly Financial Update
 Period Ending December 2020



This monthly financial report is intended to provide informative and relevant financial data to City Council, as well as the citizens of Everman. The report includes highlights of the City’s financial condition as of December 30, 2020. The statements are prepared and reported on a modified accrual basis of accounting.

Cash Position:

The total cash position was \$5,667,681 up \$173,982 from November. This amount is an increase of \$3,100,604 over December 2019. The large increase in cash position is due to receiving the 2020 Certificate of Obligation funds.

Overall Performance:

There were no exceptional revenues or expenditures in December other than property tax and sales tax collections. We must remember that our revenue streams are not guaranteed. Sales Taxes and Property Taxes are contingent upon the economy. We have been extremely fortunate with COVID-19 having a minimal impact on our City finances up to this point.

Property Tax Revenue:

The property taxes collected in December were \$601,553. As of December, we have collected 30.44% of this year’s budgeted property tax revenue. With December being the third month of the new fiscal year, property tax revenues have begun to increase. This revenue will continue to increase greatly over the next couple of months.

	Budget	Month Actual	YTD Actual	% Budget
Property Tax - Current (General Fund)	\$ 2,377,971	\$ 523,448	\$ 720,538	30.30%
Property Tax - Delinquent	31,000	4,760	15,092	48.68%
Property Tax - Penalty & Interest	25,100	2,395	5,074	20.22%
Property Tax - Current (Debt Service Fund)	320,030	70,949	97,603	30.50%
Total	\$ 2,754,101	\$ 601,553	\$ 838,307	30.44%



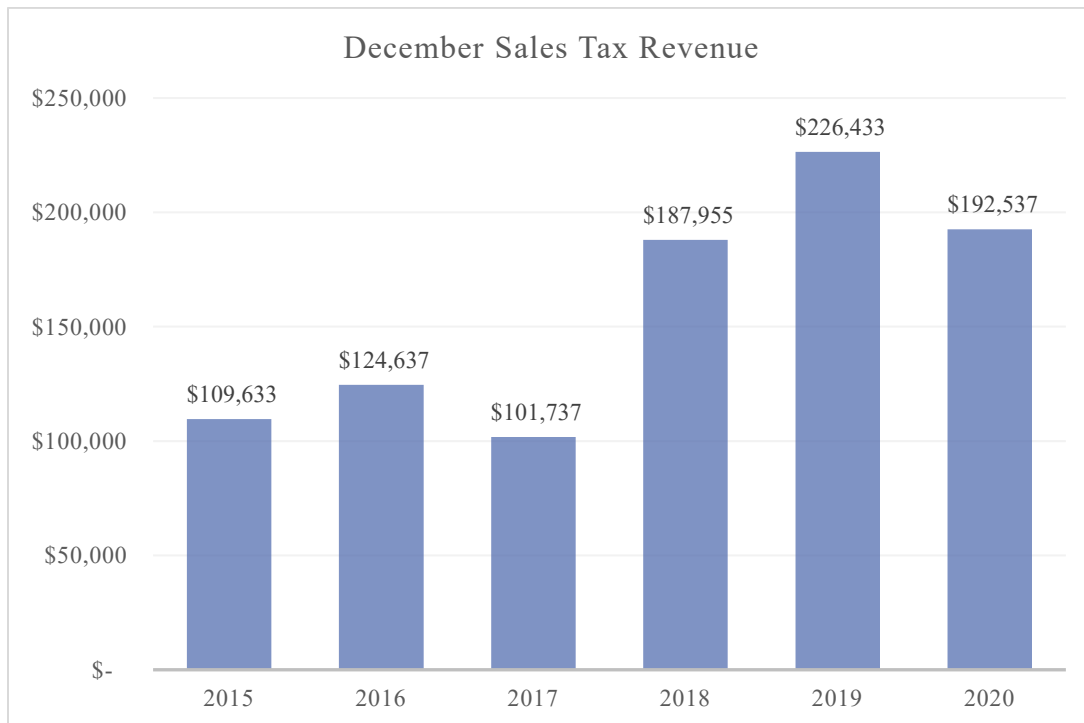
FY 2021 Monthly Financial Update
 Period Ending December 2020



Sales Tax Revenue:

Sales Tax is received approximately six weeks after the month has ended. December 2020 Sales Tax collections totaled \$55,459. This amount was a decrease of \$52,489 from December 2019 which was an abnormally high year. The graph below reflects the most up to date information regarding sales tax collections. The growth reflects a positive trend as we start the sales tax collections for the year. Sales tax is a large revenue source for the City’s General Fund.

	Budget	Month Actual	YTD Actual	% Budget
Sales Tax	\$ 349,000	\$ 27,865	\$ 97,396	27.91%
4B Sales Tax	175,000	13,932	48,698	27.83%
Street Improvement	85,000	6,966	24,349	28.65%
Crime Control District	75,000	6,696	22,094	29.46%
Total	\$ 684,000	\$ 55,459	\$ 192,537	28.15%





FY 2021 Monthly Financial Update Period Ending December 2020



General Fund:

Revenues

- Total General Fund year-to-date revenues in December totaled \$1,442,782 or 30.94%, of the budgeted annual revenue. This amount was a decrease of \$140,918 from December 2019.

Expenditures

- General Fund year-to-date expenditures in December 2020 totaled \$1,335,555, or 28.64%, of the budgeted expenditures. This amount was an increase of \$235,952.32 over December 2019. This increase in spending is partially due to COVID-19 and spending the Cares Act funds that we received.
- Salaries and Employee Benefits may appear to be slightly higher this month. This is a result of the longevity checks that were issued to the employees who qualified. All other expenses were normal.

Water & Sewer Fund:

Revenues

- Total Water & Sewer Fund year-to-date revenues in December totaled \$469,712, or 25.29%, of the budgeted annual revenue. This amount was an increase of \$22,433 over December 2019.

Expenditures

- Water & Sewer Fund year-to-date expenditures in December 2020 totaled \$306,089, or 16.48%, of the budgeted expenditures. This amount was a decrease of \$49,092.99 from December 2019.

Investments:

Our investments at LOGIC ended the month with a \$1,807,774 balance and earned \$231 in interest for the month. The average monthly interest rate was 0.1504%, a decrease from last month. As a result of the lowered federal interest rate, we can expect the interest rate at LOGIC to remain very low.

Other:

- We have finalized the spending of the Cares Act funds. We were able to expend the entire \$334,950 given to us by Tarrant County. All budget amendments have been completed and the final reports have been submitted to Tarrant County.
- We will continue reviewing the City's fee schedules and policies to determine which ones may need to be updated or changed.

Susanne Helgesen,
Finance Director

**City of Everman
Cash Position Report
As of December 31, 2020**

	Beginning Balance	Change	Ending Balance
GENERAL FUND			
Operating Cash	\$ (375,702.84)	\$ 89,516.56	\$ (286,186.28)
Purchased CDs	-	-	-
Operation & Investment	354,383.65	46.37	354,430.02
Total General Fund	(21,319.19)	89,562.93	68,243.74
WATER & SEWER FUND			
Operating Cash	3,549.94	3,768.19	7,318.13
Restricted Reserve for Water Dep	9,252.74	1.19	9,253.93
Debt Service LT Note	1,607,318.65	-	1,607,318.65
2020 CO Issue - Construction Fund	84,775.46	11.10	84,786.56
Operation & Investment	1,018.88	0.06	1,018.94
Total Water & Sewer Fund	1,705,915.67	3,780.54	1,709,696.21
DEBT SERVICE FUND			
Operating Cash	50,788.99	70,949.31	121,738.30
Operation & Investment	25,721.88	3.37	25,725.25
Total Debt Service Fund	76,510.87	70,952.68	147,463.55
OTHER RESTRICTED FUNDS			
Fund 07 - TCOLE	1,180.14	-	1,180.14
Fund 25 - 4B Sales Tax - Economic Development	17,324.19	938.45	18,262.64
Fund 25 - General Sales Tax .50%	591,651.34	77.40	591,728.74
Fund 26 - TIF Dist #1 - Cnty/Hosp	36,959.10	-	36,959.10
Fund 26 - Cnty/Hosp/City Contributions	156,520.55	20.47	156,541.02
Fund 29 - 4A Sales Tax - Street Improvement	49,375.16	4,335.57	53,710.73
Fund 29 - General Sales Tax .25%	505,102.39	66.09	505,168.48
Fund 30 - 4B Sales Tax - Crime Control District	29,556.35	4,237.24	33,793.59
Fund 30 - Specific Sales Tax .25%	79,110.74	10.35	79,121.09
Fund 32 - 2013 Bond Issue - Operating	59,990.68	-	59,990.68
Fund 32 - 2013 Bond Issue - Operation & Investment	-	-	-
Fund 35 - 2020 CO Issue - Operating	2,205,820.99	-	2,205,820.99
Fund 35 - 2020 CO Issue - Operation & Investment	-	-	-
Total Other Restricted Funds	3,732,591.63	9,685.57	3,742,277.20
TOTAL ALL FUNDS	\$ 5,493,698.98	\$ 173,981.72	\$ 5,667,680.70

City of Everman
Revenue Summary Report
As of December 31, 2020

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Property Tax	\$ 2,434,071	\$ 530,604	\$ 740,704	30.43%
Franchise Tax	320,000	52,536	67,709	21.16%
Permits / Licenses / Fees	352,600	27,855	86,806	24.62%
Sales Tax / Bingo Tax / Mixed Drink Tax	379,000	27,865	105,361	27.80%
Fines / Warrants / Recovery	160,410	4,020	16,072	10.02%
Inter-Govt Revenue	414,000	19,078	108,014	26.09%
Administrative Transfers	397,000	33,085	99,255	25.00%
Other Revenue	318,000	181,719	218,862	68.82%
Budgeted Equity Change	(111,903)	-	-	-
Total General Fund	4,663,178	876,761	1,442,782	30.94%
WATER & SEWER FUND				
Water Sales	1,000,000	76,726	247,259	24.73%
Sewer Fees	863,000	65,582	205,653	23.83%
Penalty & Reconnect Fees	75,000	4,771	16,208	21.61%
Other Revenue	4,800	106	592	12.32%
2020 CO Issue	-	-	-	-
Budgeted Equity Change	(85,733)	-	-	-
Total Water & Sewer Fund	1,857,067	147,185	469,712	25.29%
DEBT SERVICE FUND				
Property Tax	320,030	70,949	97,603	30.50%
Investment Income	300	3	13	4.31%
Total Debt Service Fund	320,330	70,953	97,616	30.47%
OTHER FUNDS				
TCOLE	1,500	-	-	-
Economic Development	272,077	14,010	48,995	18.01%
TIF Dist #1 (County/Hospital)	100,900	20	79	0.08%
4A Sales Tax - Street Improvement	88,600	7,032	24,603	27.77%
4B Sales Tax - Crime Control District	75,500	6,707	22,134	29.32%
2013 Bond	-	-	-	-
2020 CO Issue	-	-	-	-
Total Other Funds	538,577	27,769	95,810	17.79%
TOTAL ALL FUNDS	\$ 7,379,152	\$ 1,122,668	\$ 2,105,920	28.54%

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
		Cash Account: 99-1110-00-00			
80381	12/03/20	Texas Municipal League	25,200.75	R	ACH
80382	12/03/20	LOPEZ, LUCIA	21.19	0	Regular
80383	12/03/20	BORGE, MARK	20.61	R	Regular
80384	12/03/20	CORTEZ, STEPHANIE	93.98	R	Regular
80385	12/04/20	Allen, Johnnie	100.00	R	ACH
80386	12/04/20	Superior Vision of Texas	764.07	R	Regular
80387	12/04/20	KEVIN BROWN	320.00	R	ACH
80388	12/04/20	ANTONIO CABRERA	700.00	R	ACH
80389	12/04/20	Cardinal Tracking Inc.	632.70	R	Regular
80390	12/04/20	CORNELIO CRISTOBAL	35.00	R	ACH
80391	12/04/20	Denison, Kelly	50.00	R	ACH
80392	12/04/20	JOSHUA EVANS	240.00	R	ACH
80393	12/04/20	EMERGENCY RESPONDER SOLUTIONS	70.00	R	Regular
80394	12/04/20	EDGAR FERRERO	240.00	R	ACH
80395	12/04/20	FELIPE FERNANDEZ	160.00	R	Regular
80396	12/04/20	CITY OF FORT WORTH	19,968.00	0	Regular
80397	12/04/20	GALLS	3,799.92	R	Regular
80398	12/04/20	GAULT AUTOMOTIVE	306.77	0	Regular
80399	12/04/20	Home Depot Credit Services	1,454.83	R	Regular
80400	12/04/20	LEGALSHIELD	429.90	R	Regular
80402	12/04/20	Mackey, Susan	100.00	R	ACH
80403	12/04/20	MetLife SBC	2,515.48	R	ACH
80404	12/04/20	MIRIAM DAVILA	100.00	R	ACH
80405	12/04/20	DAVIS & STANTON	1,342.00	R	Regular
80406	12/04/20	MAIN STREET INSTALLERS, LLC	2,324.00	R	Regular
80407	12/04/20	NCTCOG	2,500.00	R	Regular
80408	12/04/20	Michael Nicoletti	255.30	R	ACH
80409	12/04/20	QUALBE MARKETING GROUP, LLC	204.30	R	ACH
80410	12/04/20	LUIS RAMOS	140.00	R	ACH
80411	12/04/20	Burnise Ray Richardson	500.00	R	ACH
80412	12/04/20	SJ COMPUTERS	4,602.50	R	ACH
80413	12/04/20	LINDA SANDERS	100.00	R	ACH
80414	12/04/20	Judy Sellers	100.00	R	ACH
80415	12/04/20	CHARLIE SMITH	45.00	R	ACH
80416	12/04/20	TARRANT APPRAISAL DISTRICT	13,727.76	R	Regular
80417	12/04/20	CHARLES TAYLOR	210.00	R	ACH
80419	12/04/20	ANGELICA TORREZ	70.00	R	ACH
80420	12/04/20	GERRY THOMAS	360.00	R	Regular
80421	12/04/20	TXMC LLC	1,800.00	R	Regular
80422	12/04/20	TEXAS STATE UNIVERSITY	4,865.00	0	Regular
80423	12/04/20	UNIFIRST HOLDINGS, INC	560.37	R	ACH
80424	12/04/20	VFIS OF TEXAS	3,968.00	R	Regular
80425	12/04/20	WEB DESIGNS BY SARAH ALBRIGHT	237.33	R	Regular
80426	12/04/20	WAYNE'S SERVICES	15,350.00	R	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
80427	12/04/20	ZOOM VIDEO COMMUNICATIONS	2,126.94	R	ACH
80428	12/04/20	SPARKLETTS & SIERRA SPRINGS	118.25	R	Regular
80429	12/04/20	AHMED KORKUTOVIC	800.00	R	ACH
80430	12/04/20	COLLIN MANKIN	565.00	R	ACH
80431	12/09/20	ADT	202.78	R	Regular
80432	12/09/20	ALPINE BUILDING MAINTENANCE	1,135.00	R	Regular
80433	12/09/20	AMAZON CAPITAL SERVICES	939.97	R	ACH
80434	12/09/20	ARLINGTON UTILITIES	587.40	R	Regular
80435	12/09/20	AT&T Phone	1,855.52	R	Regular
80436	12/09/20	ATMOS ENERGY	650.76	R	Regular
80437	12/09/20	BEACON EMERGENCY SERVICES TEAM	1,390.50	R	ACH
80438	12/09/20	BLUE CROSS AND BLUE SHIELD TX	35,623.91	R	ACH
80439	12/09/20	AL BROOKS	26.00	R	ACH
80440	12/09/20	BADGE AND WALLET	2,038.50	R	Regular
80441	12/09/20	FUSION CLOUD SERVICES, LLC	2,455.56	R	ACH
80442	12/09/20	Circle R Electric Company	2,776.11	R	Regular
80443	12/09/20	COBLER SALES & SERVICE	3,153.40	R	Regular
80444	12/09/20	Credit Systems International	30.28	R	Regular
80445	12/09/20	ROGELIO CADENA	15.00	R	Regular
80446	12/09/20	Gexa Energy	15,556.27	R	ACH
80447	12/09/20	Double D Termite & Pest	197.00	R	ACH
80448	12/09/20	EVERTEL TECHNOLOGIES, LLC	2,700.00	R	ACH
80449	12/09/20	ANA L ESPINOZA	15.00	R	Regular
80450	12/09/20	FedEx	25.12	R	Regular
80451	12/09/20	FORT WORTH TRANSPORTATION AUTH	1,389.00	R	Regular
80452	12/09/20	FORT WORTH LUMBER COMPANY	368.49	R	Regular
80453	12/09/20	Fort Worth Water Dept.	42,120.78	R	Regular
80454	12/09/20	MARIA HERNANDEZ	31.20	R	Regular
80455	12/09/20	YOLANDA HERNANDEZ	31.18	R	Regular
80456	12/09/20	WASTE CONNECTIONS	49,739.66	R	ACH
80457	12/09/20	MARIBEL JIMENEZ	15.00	R	Regular
80458	12/09/20	LAW OFFICES OF ALAN C. WAYLAND	3,000.00	R	ACH
80459	12/09/20	Liberty Office Products	200.92	R	ACH
80460	12/09/20	MORNEAU SHEPELL LIMITED	290.00	R	ACH
80461	12/09/20	Linde Gas North America LLC	164.56	R	Regular
80462	12/09/20	Lonestar Maintenance/Serv	1,598.25	R	Regular
80463	12/09/20	LOWCUTS,LLC	65.00	R	Regular
80464	12/09/20	MATHESON TRI-GAS INC	174.75	R	ACH
80465	12/09/20	Mayors Council Of Tarrant	350.00	0	Regular
80466	12/09/20	Miller Veterinary Co. Inc.	153.90	R	Regular
80467	12/09/20	Municode Corp	825.00	R	Regular
80469	12/09/20	M-PAK	2,675.20	0	Regular
80470	12/09/20	Celia Montes	15.00	0	Regular
80471	12/09/20	MODESTA MARTINEZ	15.00	R	Regular
80472	12/09/20	MARY MAE MCDONALD	15.00	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
80473	12/09/20	NEW BENEFITS, LTD	391.00	R	ACH
80474	12/09/20	NCTCOG	2,109.00	O	Regular
80475	12/09/20	Canon Solutions America	145.69	R	ACH
80476	12/09/20	OCCUPATIONAL HEALTH	520.00	R	Regular
80477	12/09/20	Roadmaster Auto Supply	287.02	R	Regular
80478	12/09/20	EDITH RODRIGUEZ	15.00	O	Regular
80479	12/09/20	SPRINT	69.71	R	Regular
80480	12/09/20	Star-Telegram	787.50	R	Regular
80481	12/09/20	ROSALBA SANDOVAL	15.00	R	Regular
80482	12/09/20	KEILA SANCHEZ	15.00	R	Regular
80483	12/09/20	ELSA SANCHEZ	15.00	R	Regular
80484	12/09/20	Tarrant County Health Lab	140.00	R	Regular
80485	12/09/20	Teague Nall And Perkins, Inc.	33,882.90	R	Regular
80486	12/09/20	TX COMMISSION ON ENVIRONMENTAL	4,828.95	R	ACH
80487	12/09/20	TMCCP	58.50	R	Regular
80488	12/09/20	Texas Water Products	559.10	R	Regular
80489	12/09/20	Tim Winnett PLMG.	254.00	R	Regular
80490	12/09/20	TMRS	30,031.50	R	ACH
80491	12/09/20	NICOLASA TREJO	15.00	O	Regular
80492	12/09/20	UNIFIRST HOLDINGS, INC	194.17	R	ACH
80493	12/09/20	MARICELA VILLAGOMEZ	15.00	R	Regular
80494	12/09/20	WILLIAMS SIGN COMPANY	61.70	R	Regular
80495	12/09/20	MARY ANN WILSON	15.00	O	Regular
80496	12/11/20	LANDON WHATLEY	79.99	R	Quick Check
80497	12/17/20	SAIDA ROSALES	300.00	O	Quick Check
80498	12/28/20	ADVANTAGE OFFICE PRODUCTS	286.63	O	Regular
80499	12/28/20	AFLAC	1,554.38	R	ACH
80500	12/28/20	Allen, Johnnie	100.00	R	ACH
80501	12/28/20	AMAZON CAPITAL SERVICES	1,774.60	R	ACH
80502	12/28/20	TEXAS MATERIALS GROUP, INC	122.64	R	Regular
80503	12/28/20	ARTEX OVERHEAD DOOR COMPANY	925.00	R	ACH
80504	12/28/20	ATLAS UTILITIES	228.00	R	ACH
80505	12/28/20	ATMOS ENERGY	885.88	O	Regular
80506	12/28/20	TX CHILD SUPPORT SDU	876.00	R	Regular
80507	12/28/20	TX CHILD SUPPORT SDU	337.44	R	Regular
80508	12/28/20	Superior Vision of Texas	337.93	R	Regular
80509	12/28/20	KEVIN BROWN	320.00	R	ACH
80510	12/28/20	ANTONIO CABRERA	480.00	R	ACH
80511	12/28/20	Commerce Bank Commercial Cards	11,326.96	R	ACH
80512	12/28/20	DATA PROSE, INC	1,333.90	R	ACH
80513	12/28/20	Denison, Kelly	50.00	R	ACH
80514	12/28/20	Gexa Energy	14,825.98	R	ACH
80515	12/28/20	Doug Keys Service	4,195.63	O	Regular
80516	12/28/20	Emergency Medical Products Inc	2,158.12	O	Regular
80517	12/28/20	ENTERPRISE FM TRUST	49,833.98	R	ACH

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
80518	12/28/20	JOSHUA EVANS	200.00	R	ACH
80519	12/28/20	FP MAILING SOLUTIONS	246.00	0	Regular
80520	12/28/20	FedEx	76.09	R	Regular
80521	12/28/20	FELIPE FERNANDEZ	315.00	0	Regular
80522	12/28/20	FIRE SAFETY USA, INC	1,485.00	0	Regular
80523	12/28/20	GAULT'S AUTO SHOP	113.19	R	Regular
80524	12/28/20	Home Depot Credit Services	856.24	R	Regular
80525	12/28/20	HOYT BREATHING AIR PROD	1,880.24	R	Regular
80526	12/28/20	GOT YOU COVERED WORKWEAR & UNI	33.84	R	Regular
80527	12/28/20	IWORQ	5,700.00	R	Regular
80528	12/28/20	FLORAL EFFECTS	100.00	R	ACH
80529	12/28/20	William Randall Lane	750.00	R	ACH
80530	12/28/20	MORNEAU SHEPELL LIMITED	145.00	R	ACH
80531	12/28/20	Lonestar Maintenance/Serv	90.00	R	Regular
80532	12/28/20	MetLife SBC	1,316.81	R	ACH
80533	12/28/20	MIRIAM DAVILA	100.00	R	ACH
80534	12/28/20	MUNICIPAL EMERGENCY SERVICES	1,450.40	0	Regular
80535	12/28/20	NOVATECH, INC.	485.06	R	ACH
80536	12/28/20	Michael Nicoletti	97.75	R	ACH
80537	12/28/20	Canon Solutions America	53.22	R	ACH
80538	12/28/20	PRATORIAN DIGITAL	2,924.00	R	ACH
80539	12/28/20	LUIS RAMOS	70.00	R	ACH
80540	12/28/20	Burnise Ray Richardson	500.00	R	ACH
80541	12/28/20	Roadmaster Auto Supply	48.93	0	Regular
80542	12/28/20	SANDERS PLUMBING, INC	150.40	R	Regular
80543	12/28/20	Judy Sellers	100.00	R	ACH
80544	12/28/20	Snow Garrett & Company	27,750.00	R	Regular
80545	12/28/20	Star-Telegram	5,215.44	0	Regular
80546	12/28/20	STOWE FENCE AND CONCRETE	7,125.00	R	Regular
80547	12/28/20	Tarrant County Health Lab	140.00	0	Regular
80548	12/28/20	CHARLES TAYLOR	135.00	R	ACH
80549	12/28/20	MIGUEL ANGEL JR TERRAZAS	45.00	0	Regular
80550	12/28/20	GERRY THOMAS	285.00	0	Regular
80551	12/28/20	TXMC LLC	850.00	0	Regular
80552	12/28/20	TYLER TECHNOLOGIES	29,568.00	0	Regular
80553	12/28/20	TEXAS SOCIAL SECURITY PROGRAM	35.00	R	Regular
80554	12/28/20	UNIFIRST HOLDINGS, INC	370.39	R	ACH
80555	12/28/20	WEX BANK	9,629.97	R	ACH
80556	12/28/20	WILLIAMS SIGN COMPANY	310.00	R	Regular
80557	12/28/20	WAYNE'S SERVICES	200.00	R	Regular
80558	12/28/20	AHMED KORKUTOVIC	680.00	R	ACH
80559	12/28/20	COLLIN MANKIN	460.00	R	ACH
80560	12/29/20	LT Systems Inc.	2,000.00	R	ACH
80561	12/29/20	HUSSAIN, FAREED	41.69	0	Regular
80562	12/29/20	ARION INVESTMENTS LLC	20.05	0	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
80563	12/29/20	BE ZE INVESTMENTS LLC	21.09	R	Regular
80564	12/29/20	IBARRA, MARIA DE L ALUZ	20.87	R	Regular
80565	12/29/20	ZURITA, TERESA	12.06	0	Regular
80566	12/29/20	GARZA, JOANN	105.37	0	Regular
80567	12/29/20	LEJEUNE, PATTY	21.03	R	Regular
80568	12/29/20	THE PEAK GROUP	21.07	0	Regular
80569	12/29/20	GROSS, DEBORAH	16.35	0	Regular
80570	12/29/20	HERNÁNDEZ, DAVID	79.72	R	Regular
80571	12/29/20	MADERA, RAMIRO & SANDRA	36.62	0	Regular

114	Checks total:	269,411.12
74	ACH total:	290,636.49
0	EFTPS total:	
0	Wire transfer total:	
0	Payment Manager total:	
188	GRAND TOTALS	560,047.61

City of Everman
Expenditure Summary Report
As of December 31, 2020

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Administrative	\$ 269,778	\$ 62,218	\$ 131,340	48.68%
City Secretary	115,412	14,643	30,118	26.10%
Finance	457,863	75,660	127,589	27.87%
City Council	21,100	4,727	5,716	27.09%
Street	645,040	81,254	147,123	22.81%
Parks	149,272	9,599	17,418	11.67%
Police	1,730,677	159,015	465,268	26.88%
Maintenance Garage	154,649	71,110	100,507	64.99%
Fire	694,008	86,470	200,753	28.93%
Annex - Community Center	8,500	1,094	1,094	-
Municipal Court	110,359	41,097	52,779	47.82%
Code Enforcement	79,180	11,875	21,289	26.89%
Library	129,871	4,569	13,316	10.25%
Animal Control	97,469	7,969	21,247	21.80%
Total General Fund	4,663,178	631,298	1,335,555	28.64%
WATER & SEWER FUND				
Water Administration	728,007	56,249	121,872	16.74%
Water/Sewer Administration	413,183	57,645	99,633	24.11%
Sewer Collection	697,600	40,027	84,584	12.12%
Water/Sewer Debt	18,277	-	-	-
Total Water & Sewer	1,857,067	153,920	306,089	16.48%
DEBT SERVICE FUND				
Debt Service	320,030	-	-	-
Total Debt Service Fund	320,030	-	-	-
OTHER FUNDS				
TCOLE	1,500	-	-	-
Economic Development	272,077	12,994	38,388	14.11%
TIF Dist #1 (County/Hospital)	-	-	-	-
4A Sales Tax - Street Improvement	222,160	2,630	7,802	3.51%
4B Sales Tax - Crime Control District	145,856	2,459	7,377	5.06%
2013 Bond	59,991	-	-	-
2020 CO Issue	-	-	-	-
Total Other Funds	701,584	18,083	53,567	7.64%
TOTAL ALL FUNDS	\$ 7,541,859	\$ 803,301	\$ 1,695,211	22.48%



Everman City Council Agenda Request

Agenda Tracking Number 21048

TYPE:

Consideration and Possible Action

SUBJECT:

Consideration and approval of an ordinance by the City Council of the City of Everman, Texas authorizing the issuance of "City of Everman, Texas Tax Notes, Series 2021", levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the obligations; authorizing the execution of any necessary engagement agreement with the City's Financial Advisors; and providing an effective date.

What date would you like to have this item added: Tuesday, January 12, 2021

RECOMMENDATION:

It is recommended: that the City Council adopt an ordinance authorizing the issuance of "City of Everman, Texas Tax Notes, Series 2021"

DISCUSSION:

It is recommended that the Everman City Council approve an ordinance authorizing the City of Everman the issuance of Tax Notes in the amount of \$500,000 for the completion of necessary Capital Improvement Projects; specifically:

- (1) constructing, acquiring, purchasing, renovating, enlarging, and improving City Hall and related parking facilities,
- (2) the purchase of materials, supplies, equipment, machinery, landscaping, land, and rights-of-way for authorized needs and purposes relating to the aforementioned capital improvements, and
- (3) paying professional services related to the financing of the aforementioned projects, all in conformity with the laws of the State of Texas, particularly Chapter 1431, as amended, Texas Government Code, an ordinance adopted by the Governing Body on January 12, 2021, and the City's Home Rule Charter.

ATTACHMENTS:



Ordinance (1).pdf

**Submitted for City Manager's Office
by:** C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21049

TYPE: Consideration and Possible Action

SUBJECT: City of Everman Personnel Manual Update

What date would you like to have this item added: Tuesday, January 12, 2021

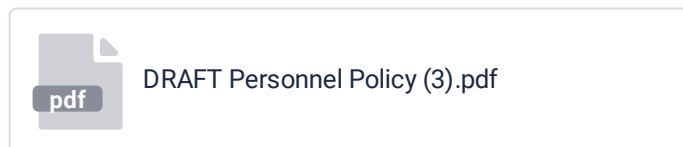
RECOMMENDATION:

It is recommended: that the City Council approve the City of Everman Personnel Manual Updates as presented by the City Manager.

DISCUSSION:

Please see the attached proposed personnel manual. Most changes contained in the document are already approved city policies that simply need to be incorporated into the city manual. Updating the personnel manual should become an annual, routine process.

ATTACHMENTS:



Submitted for City Manager's Office by: Jennifer Nateros

Originating Department: Human Resources Director

Originating Department Head: Jen



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21050

TYPE:

Consideration and Possible Action

SUBJECT:

Authorize the purchase of real property located at 408 W. Trammel Avenue, legally described as Race's Addition, Block 2, Lots 6, 7 & 8 in the amount of \$135,000.00 plus all closing cost.

What date would you like to have this item added: Tuesday, January 12, 2021

RECOMMENDATION:

It is recommended that the City Council authorize the purchase of the property located at 408 W. Trammell Avenue, located immediately to the south of Everman City Hall.

DISCUSSION:

The purpose of the purchase is for long term development of the City.

ATTACHMENTS:



2301970.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21051

TYPE: Consideration and Possible Action

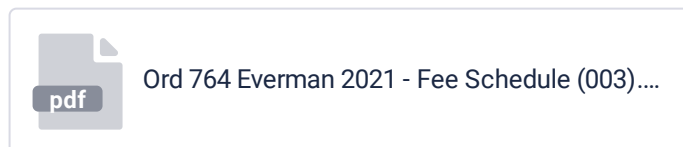
SUBJECT: Approve Ordinance #764 - An ordinance by the City of Everman, Texas amending the code of ordinances by revising the fee schedule of the city for licenses, permits or other services of the city where required by ordinance, resolution or order, providing that future revisions of the fee schedule shall be permitted by resolution of the city council, providing that this ordinance shall be cumulative of all ordinances; providing a severability clause; providing for publication; and providing an effective date.

What date would you like to have this item added: Tuesday, January 12, 2021

RECOMMENDATION:

It is recommended that City Council Approve Ordinance #764 - amending fees within the fee schedule, particularly library fees.

ATTACHMENTS:



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21052

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Budget Amendments related to the CARES Act as presented by the Finance Director

What date would you like to have this item added:

Tuesday, January 12, 2021

RECOMMENDATION:

Please see the attached proposed budget amendments related specifically to CARES Act Funds.

DISCUSSION:

Final CARES Act Funding Budget Amendments.

ATTACHMENTS:



Budget Amendment #1 - Cares Act.pdf

Submitted for City Manager's Office by:

Susanne Helgesen

Originating Department:

Finance Director

Originating Department Head:

Susanne Helgesen



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21053

TYPE: Consideration and Possible Action

SUBJECT: Approved Budget Amendments as presented by the Finance Director

What date would you like to have this item added: Tuesday, January 12, 2021

RECOMMENDATION:

Attached

ATTACHMENTS:



Budget Amendment #2.pdf

Submitted for City Manager's Office by: Susanne Helgesen

Originating Department: Finance Director

Originating Department Head: Susanne Helgesen



Friday, January 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21054

TYPE:

Consideration and Possible Action

SUBJECT: Approval of Financial Policies as presented by the Finance Director

What date would you like to have this item added: Tuesday, January 12, 2021

RECOMMENDATION:

It is recommended that the City Council approve the Financial Policies as presented by the Finance Director.

DISCUSSION:

See Attached

Submitted for City Manager's Office by: Susanne Helgesen

Originating Department: Finance Director

Originating Department Head: Susanne Helgesen