



To provide more options for access to the Court, Everman Municipal Court is beginning to set Virtual Court Dockets. This is designed for persons who have received a Class C citation(s) with the City of Everman and wish to have procedural access to the Judge about said citation(s) without physically appearing in Court. These dockets will be set for one hour sessions at various times every second Friday of the month between the hours of 1:00 p.m. to 4:00 p.m.

Docket times will be posted on the Court’s website.

Please contact the court immediately to provide your email address so we may send you the invitation for Zoom hearing. You may contact the court at (817) 293-0525 Ext 302 or visit our website <http://www.evermantx.us/municipal-court/>. You may also request this information by email to [emartinez@evermantx.net](mailto:emartinez@evermantx.net).

**Does your case qualify to be addressed at a Virtual Hearing?**

<b>ELIGIBLE CASES</b>	<b>NOT ELIGIBLE CASES</b>
All traffic moving citations Defective Equipment Disorderly Conduct Driving While License Invalid/Suspended Expired Registration Fail to Change Address on Driver License Fail to Maintain Financial Responsibility (No Insurance) No Driver License/Expired Driver’s License Possession of Drug Paraphernalia Public Intoxication Theft Minor in Possesion/Consumption of Alcohol or Tobacco Driving Under the Influence Public Intoxication by a Minor Juveniles	Assault- Family Violence Any case in which the prosecutor has exercised their right to be heard on the case.

**Is the outcome I seek possible in a Virtual Hearing proceeding?**

**Attending a Virtual Hearing allows a defendant to:**

- Enter a plea of GUILTY or NO CONTEST.
- Upon entering such plea, request:
  - o a Compliance Dismissal, o Deferred Disposition
  - o DSC (Driver Safety Course)
  - o Payment Plans
  - o Alternative means of satisfaction of any money ordered or assessed on your citation.
- Enter a Pleas of NOT GUILTY and request to speak with the Prosecutor at a later court setting.
- Request a change of due date for payments, programs, community service or anything else previously ordered to be done by the Judge on your case.



## **Before your Hearing**

**All documents that you want to present to the court regarding your violation, such as Identification cards, Insurance cards must be submitted 24hrs before your court hearing to [emartinez@evermantx.net](mailto:emartinez@evermantx.net)**

Once you have made contact with the court, the information needing to join the zoom meeting will be sent to your email.

## **Virtual Hearing Procedure**

### **NO RECORDING OF VIRTUAL HEARING ALLOWED**

The day of your scheduled virtual hearing, you must join the virtual hearing via Zoom using the meeting link sent to you via email. You may join the zoom meeting from a **Smartphone or Computer with a webcam and microphone enabled.**

Please download the zoom platform before the scheduled virtual hearing date and time to avoid delays. If you have any difficulties, please contact the court for assistance in downloading, installing, or joining zoom prior to the virtual hearing. Once the virtual hearing has started, assistance will be limited.

When joining the virtual hearing, please use your full legal name as your screen name. Once you have successfully joined the virtual hearing, you will be placed in a virtual waiting room.

When the hearing starts, you will be brought into the virtual courtroom. You will be muted on entry and will remain muted until you are called upon at which time the court moderator will unmute you. Please be attentive at all times, failure to do so may cause you to miss important instructions and possibly be removed from the virtual courtroom.

If you have any questions regarding Virtual Hearings, please contact the court at [emartinez@evermantx.net](mailto:emartinez@evermantx.net) or call (817) 293-0525.