

**EVERMAN
CITY COUNCIL
REGULAR/PUBLIC HEARING MEETING
AGENDA
Tuesday, May 11, 2021
At 6:30pm.**

There will be a Regular/Public Hearing Meeting held by the Everman City Council on Tuesday, May 11, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mparks@evermantx.net during the meeting.

1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. April 6, 2021 Work Session Meeting
 2. April 13, 2021 Regular Meeting
 3. April 23, 2021 Special/Public Hearing/Budget Workshop Meeting
 - B. Financial Reports:**
 1. April 2021
5. Public Hearing to hear citizens comments concerning Zoning changes.
6. Public Hearing to hear citizens comments concerning the Fee Schedule.
7. New Business:

Consideration and Possible Action:

 1. Approve a Variance to the address of 607 N. Hansbarger, currently owned and occupied by Debbie Munoz (Applicant), allowing the construction of a wrought iron fence in the front of the property, with a maximum front height of 5 ½ feet, and 10-foot set back to include the driveway where motor vehicles may access. – [21113](#)
 2. Approve Ordinance No. 769 an ordinance amending ordinance No. 679, as amended, the zoning ordinance of the City of Everman, Texas, changing the zoning classification of a 7.64 Acre tract of land from the “AG” Agriculture and “A1” single family residential district to the “E” Heavy industrial district on Shelby County School Land Survey Abstract 1375 Tract 11, and revising the official Zoning Map in accordance therewith; Providing that this ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for violations hereof; Providing a Savings Clause; Providing for a Publication in the Official Newspaper; and providing an effective date. – [21115](#)
 3. Approve Ordinance No. 770 an Ordinance amending Ordinance No. 679, as amended, the Zoning Ordinance of The City of Everman, Texas, Changing the Zoning classification of a 0.85 Acre Tract of Land from the “C1” Neighborhood Commercial District to the “CF” Community Facility District on Eureka Addition Block 2 Lot 6R, 7R, 8R, and 9R, also known as “306 to 312 North Race Street, and revising the Official Zoning Map in accordance therewith; Providing that this Ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for Violations hereof; Providing a savings clause; Providing for a Publication in the Official Newspaper; and providing an effective date. – [21116](#)
 4. Approve Ordinance No. 772 an Ordinance of The City of Everman (“CITY”), Texas, amending Appendix A, Fee Schedule, to include permitting fees for a Mobile Food Vendor License and a Temporary

Mobile Food Vendor License of The City's Code of Ordinances; and Providing for the following: Popular Name; Findings of fact; Scope of Jurisdiction; Applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and civil penalties not to exceed \$500.00 per violation; Enactment; Repealer; Severability; Codification; and Proper Notice and Meeting. - [21118](#)

5. Approve Ordinance No. 771 an Ordinance amending Ordinance No. 679, as amended, the Zoning Ordinance of the City of Everman, Texas, changing the Zoning classification of a 0.85 Acre Tract of land from the "C1" Neighborhood Commercial District to the "CF" Community Facility District on Eureka Addition Block 2 Lot 6R, 7R, 8R, and 9R, also known as "306 to 312 North Race Street, and revising the Official Zoning Map in accordance therewith; Providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; Providing a Penalty for violations hereof; Providing savings clause; Providing for a Publication in the Official Newspaper; and Providing an Effective date. – [21117](#)

6. Approve Resolution No. 2021-05-01 a resolution of the City of Everman, Texas, finding that Oncor Electric Delivery Company LLC's Application for approval to amend its distribution cost recovery factor to increase distribution rates within the City should be denied; authorizing participation with OCSC; authorizing the Hiring of legal counsel and consulting services; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the Public as required by law; requiring notice of this resolution to the company and legal counsel. – [21108](#)

7. Approve Resolution No. 2021-05-02 a resolution of the City Council of the City of Everman, Texas, Approving the Canvass of the May 1, 2021 Special Election results. – [21119](#)

8. Approve the selection of the name for the Everman Newsletter. – [21120](#)

9. Approve the option for Citizens of Everman to make voluntary donations, through the city approved bill payment system, for the following donation fund accounts: Parks, Library, Events, Police, Fire, and Animal Services. – [21107](#)

10. Approve Job Description for the position of Utility Superintendent. – [21105](#)

11. Approve Job Description for the position of Director of City Facilities. – [21106](#)

12. Approve Job Description for the position of Director of Public Works. – [21121](#)

13. Approve Variance to the Everman Fire Department for the Celebrate America Festival, to allow the licensed sale, distribution, and consumption of alcohol within Pittman Park for the duration of the event. – [21109](#)

14. Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow vendors to sale or market their products within Pittman Park for the duration of the event. – [21110](#)

15. Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow for a Fireworks Display that will be conducted by an authorized and insured vendor, under the supervision and inspection of the Fire Marshal's Office. – [21111](#)

16. Approve Variance to the Everman Fire Department to allow for the collection of donations from the roadway within the City Limits of Everman for the dates of May 29th and May 30th. - [21112](#)

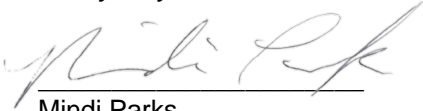
8. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
- A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.

C. Personnel Matters pursuant to Section 551.074.

1. Personnel Issues

9. City Managers Report- Craig Spencer
10. Mayor's Report: Mayor Ray Richardson
11. Citizen's comments.
12. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday May 7, 2021.



Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

**EVERMAN
CITY COUNCIL
WORK SESSION
MINUTES
Tuesday, April 6, 2021
6:30 P.M.**

There will be a Work Session Meeting held by the Everman City Council on Tuesday, April 6, 2021 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Director of Finance
Landon Whatley	*	Assistant Fire Chief
Rodney Woods	*	Trinity Metro
Wayne Gensler	*	Trinity Metro

1. Meeting called to order.

Mayor Richardson called meeting to order at 6:30pm.

2. Presentation:

1. Mobile Food Vendors- [21081](#)

This is Postpone till next week. Robyn is a City Planner and she will be assisting us with the Mobile Food Vendor to get us what we want. Craig stated to council to please look over the documents for the meeting next week.

2. ILA- Mobility On-Demand Service between the Fort Worth Transportation Authority and the City of Everman, Texas (ZIPZONE)- [21080](#)

Wayne Gensler with Trinity Metro Zip Zone presented council with a slide show and started with some background on this project. Through the office of Tarrant County Commissioner Roy Brooks, this project was selected for Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding through the Metropolitan Planning Organization (NCTCOG/RTC) process. This on-demand service option was developed to provide public transportation options to targeted cities within Tarrant County boundaries- including Crowley, Forest Hill, Everman and other cities- that do not currently have a public transit system. Wayne stated that Zip Zone is a ridesharing transit solution that uses smartphone technology and a fleet of dedicated vehicles to provide trips within specific service boundaries. The convenient on-

demand option gives you the flexibility to travel when you choose rather than committing to a preset schedule. Zip Zone allows you to request trips in real time through the app or over the phone by selecting a pickup point and destination. Wayne stated you just download the app on your smartphone and add your credit card payment information, and within the app, type in your destination and wait for your Zip Zone-branded van to pick you up and zip you away or call Trinity Metro Customer Care at 817-215-8600, select the Zip Zone option and speak with a live representative. He then moved on to the price for the Tickets. Zip Zone-local is \$3, Zip Zone+one-local (this includes one additional rider) is \$4.50. Local- Reduced amount is for a 1-day \$2.50, 7-Day \$12.50, Monthly is \$40, and annual is \$400. Wayne also explained to council that safeguarding the health and well-being of our passengers and employees is our priority. Face masks covering the nose and the mouth are required on board all Trinity Metro vehicles. Wayne stated that the proposed total cost of \$166,667.00 for this service with the City of Everman will be fully funded as part of the Congestion Mitigation and Air Quality Improvement Program (CMAQ) grant for the first two years. Pro-Tem Mackey is concerned that the citizens would be upset to have this taken after the grant is done if we can't afford it the third year and then after. Council would like the city to look into some grants that we could possibly fund this with on the third year and after now so that we will have it already. This will move to the next meeting for approval.

3. **Discussion Items:**

1. Water Rates- [21082](#)

Craig presented to council a presentation on the current issues with our water system and other information. Craig explained that the system is not sustainable under the current water rates and parts of the system is dilapidated and outdated. Also, the Reserve balance is dangerously low. He also stated that the current rates are not equitable, and the Residential and Commercial rates are identical. Which also means that other department/funds are currently utilized to supplement water system operations (General Fund, Bonds, Etc). Also, we are dependent upon the City of Fort Worth to maintain Water system minimums. Craig also included that there is no allocation within the budget for Water and Sewer Fund Reserves. Craig went on to the Water and Sewer Financial state. He stated that FY2021 Budgeted Revenue- \$1,857.067. He stated that the FY2021 Budgeted Expenses- \$1,857,067 and the current Water and Sewer Fund Reserves is \$10,275. Craig went on to many goals that are set for the Water system and that would include: Rates must be set at a level that covers the full cost of producing, treating, storing, and distributing water to customers. This includes debt service, financial reserves, operation, maintenance, and all regulatory compliance costs. Rates must be fair and equitable. Fair means the rate is high enough to cover the full cost of the system. Equitable means that each class of customer is paying its fair share of the cost. Build a Reserve Balance that will cover 3 months of operations in the event of a catastrophic event- \$464,267. Build a Capital Improvement Fund to allow for system improvements and upgrades; minimizing the need to levy Ad Valorem Taxes, issue Bonds, or take out additional loans. Craig then went on to show the council Water System Information and total active accounts in the city is at 1,973 with 328 being renters. He also stated that we did survey five "like-size cities" within North Texas and all cities had base rates higher than Everman's current base rates. The step rates varied in volume by City, so these rates are not included in the averages. However, the majority of the step rates are higher than Everman's current step rates. He presented council with current base rates verses survey averages. The differences speak for themselves. Overall, craig stated that the impact to most residential customers will be \$14.46 monthly. With this increase the overall additional annual revenue will be \$380,000+. This means we could meet reserve goal in less than 2 years and establish a Water and Sewer – Capital Improvement Fund. Craig followed with it giving us the capability of paying debt off faster, which in turn will allow us to lower Ad Valorem Taxes and no need to utilize General Fund to cover Water and Wastewater Operations. We would also have the ability to improve on system reliability and dependability and become independent from Fort Worth. Last it would also help us qualify for a lower ISO Fire rating, which ultimately means lower property owner insurance rates. Council Member Allen asked if we considered a loan. Craig stated that we are in no position to take out loans and we have 7 million in projects going on right now. That would be a temporary solution to a permanent problem. Council is not happy about it but it needs to be done. The council would like this to be advertised so that the citizens are aware and are not surprised when this does

happen. This may cut some of the calls to city hall but there will be some regardless. This will be on the next meeting.

2. Fire Engine Replacement- [21085](#)

It was stated that after evaluating a lot of things and now it is beyond time to replace the Fire Truck. The ongoing continued maintenance on this truck a year is 15-20 thousand dollars. It is very past life for replacement also. This truck currently could be sold as an asset to roll in purchase of new Fire Truck. This needs to be replaced as soon as possible. It would take about 12 to 18 months to build. There would be no payments on this until it is delivered. The payment a year on this new truck would be \$120,322.02. With the financial state of the city looking better we would have the funds to do this. This will be moved to the next meeting.

3. Various Board Member Applications- [21084](#)

Craig just wanted council to review the applications to approve the applicants at the next meeting.

4. Boards & Commission Meetings- [21086](#)

Craig stated that all Boards should be at least meeting quarterly and council agrees. Also, the President's and Vice President's all need to be required training. They will also choose a day they will have their meetings in the month so it is a set day and never changes.

4. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.

B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.

C. Personnel Matters pursuant to Section 551.074.

1. Personnel Issues- [21083](#)

Mayor Richardson opened Executive Session at 7:49pm and closed it at 8:14pm. **NO ACTION TAKEN**

5. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
6. **City Manager's Report**- Craig Spencer
Craig informed council that Fema tentative approved Flood Study for Forest Hill.
7. **Mayors Report** – Mayor Ray Richardson
NONE
8. **Citizens comments:**
NONE
9. **Adjourn.**
Mayor Richardson adjourned meeting at 8:25pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
REGULAR MEETING
MINUTES
Tuesday, April 13, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, April 13, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Kelly Denison	*	Council Member, Place 2
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Finance Director
Landon Whatley	*	Assistant Fire Chief
Kathy Williams	*	Snow Garrett Williams

1. Meeting called to order.
Mayor Richardson called meeting to order at 6:30pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. March 2, 2021 Work Session/Special Meeting
 2. March 9, 2021 Regular Meeting
 - B. Financial Reports:**
 1. March 2021Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve the consent agenda as shown. **ALL VOTED AYE**
5. Presentations:
 1. 2020 Financial Audit Presentation by Snow Garrett Williams- [21087](#)
Kathy Williams presented to council the Audit Financial Statement. She stated that she will only cover a couple of pages in the report to highlight some items. She started with page number 3, the Independent Auditor's Report. She just stated that it is our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the nosiness-type activities, each major fund, and the aggregate remaining fund information of the City of Everman, Texas, as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Kathy stated that this is the clean opinion you like to see in this report. Moving on to page 10, the Management's Discussion and Analysis. She pointed out to council the Capital Assets on this page. Major capital asset events during the current fiscal year included the

following: Pittman Park facility upgrades, Water line project, Rogers Street project, and EMS equipment purchases. Council Member Allen was not familiar with the Rogers Street project and it is a street rebuild in 2020 Fiscal Year. This is a County Project and funded by the Street Fund. Allen also asked if there are any suggestions besides raising the rates on the water. Kathy stated that it is an Enterprise Fund and the purpose is to sell water to residents. The only way to handle that is to raise the rates. Kathy moved on to page 11, Management's Discussion and Analysis continued. She stated that the City's total long-term debt increased by a net amount of \$5,569,363 during the current fiscal year. Debt related to governmental activities increased by \$1,487,183 primarily as a result of the issuance of certificates of obligation. Debt related to business-type activities increased by \$4,082,180 primarily as a result of the issuance of certificates of obligation. The City's bonds are rated "A-" by Standard and Poor's Corporation. She included; State statutes limit the total property tax rate to \$2.50 per \$100 assessed valuation. The City's total property tax rate for 2019-2020 was \$1.085713 per \$100 assessed valuation, of which \$0.083222 was for annual debt service. Kathy moved to page 16, Balance Sheet for Governmental Funds. She pointed out to council the total assets on this page are \$4,287,531 and the total liabilities also at \$346,847. These are all restricted Funds on this page. Kathy moved to page 17, Statement of Revenues, Expenditures, and Changes in Fund Balances. She just pointed out that the only increase because of the Bond's being issued. There was an increase from Capital outlay. Kathy moved to page 19, Statement of Net Position. She pointed out the Total assets on this page, \$7,816,820. She stated that this amount is half cash and half capital assets. Kathy moved on to page 20, Statement of Revenues, Expenses, and Changes in Net Position. She pointed out the Total operating revenues total, \$1,868,396. Total operating expenses, \$1,740,344. Total Operating income, \$128,052. Total non-operating revenues (expenses), \$52,700. Total Change in net position, \$180,752, this is an increase. She stated that the cost of water and aging of the water structure that she strongly recommends raising the rates to have the funds to fix these problems. She then moved on to the Findings and Responses at the end of the Report. She stated, the following findings is required to be reported in accordance with Government Auditing Standards: Finding 2020-001- Internal Controls Over Financial Reporting- Material Weakness. Material adjusting journal entries were necessary to correct and adjust balances in order to prepare accurate financial statements. Kathy stated that she has talk to Susanne, the Finance Director and she continues to find and update them as they come on things she is finding. Kathy then moved to the Management Letter, and this is just saying that overall, it was a very good Audit.

2. Mobile Food Vendors presented by Robyn Miga- 21081

Robyn started off with displaying other cities fees and what they charge to give them a general idea on that and help come up with a fee for the city to charge. Council would need to come up with that fee for the fee schedule. She also stated that this ordinance would regulate where the food truck could be located at in the City of Everman. They would only be designated to be in Community Facility. Council would need to grant that zoning change as well as the Planning and Zoning Commission Board. The process for them to take in order to be apart of this Mobile Truck Vending Area is submitting an application to the city and pictures of the truck would be required. They would be required to get a permit and inspection from the Tarrant County Health Department to meet state code before they are able to submit their application and then they would be required to get an inspection by our Fire Marshall and that would be required every year thereafter. They would also be required to keep clean areas and trash free and they have to be compliant to stay. This Park will contain 8 spots for trucks and each truck will be assigned a spot with their permit. Robyn asked council if they would want to allow the trucks to stay overnight. They then discussed that they were thinking on a \$250 annual fee for the trucks but with allowing them to leave their truck it would make since to increase that \$250 to \$300 for the annual fee. They are fine with allowing them to stay at that price and having them sign a separate agreement that would not hold the City responsible for any damages or theft or any thing of that nature. This is required by the applicant to sign if they are approved. It was also asked about parking. At this time there are no funds for a parking lot to allow people to park at this location. There will be no parking aloud at this location but they can park on the street or over at the park. There will be some picnic tables provided by the city and lighting with some trash cans. Council is in consensus on the \$300 and Ordinance so this will move to the next meeting for approval.

6. New Business:

Consideration and Possible Action:

1. Approve Interlocal Agreement for Mobility On-Demand Service between the Fort Worth Transportation Authority and the City of Everman- 21091

Motion was made by Council Member Sellers and seconded by Council Member Sanders to approve Interlocal Agreement for Mobility On-Demand Service between the Fort Worth Transportation Authority and the City of Everman. **ALL VOTED AYE**

2. Approve the utilization of the remaining 2013 Street Bond Funds, totaling \$59,991.00, for the replacement and repair of curb and gutters along North Race Street- [21093](#)

Motion was made by Council Member Sellers and seconded by Pro-Tem Mackey to approve the utilization of the remaining 2013 Street Bond Funds, totaling \$59,991.00, for the replacement and repair of curb and gutters along North Race Street. **ALL VOTED AYE**

3. Approve appointment of Sabrina Reck to the Everman Events Board- [21089](#)

Motion was made by Council Member Sellers and seconded by Council Member Sanders to approve appointment of Sabrina Reck to the Everman Events Board. **ALL VOTED AYE**

4. Approve appointment of Daniela Soria to the Economic Development Corporation- [21088](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Davila to approve appointment of Daniela Soria to the Economic Development Corporation. **ALL VOTED AYE**

5. Approve the procurement of a Pierce Custom Enforcer Aerial Ladder 107' ASL, from Siddons-Martin Emergency Group, LLC, for the total purchase amount of \$1,041,826.64, being financed through a Tax-Exempt Financing option provided by Government Capital Corporation at 2.94% for a 10-year term; making annual payments of \$121,760.18- [21092](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve the procurement of a Pierce Custom Enforcer Aerial HD Ladder 107' ASL, from Siddons-Martin Emergency Group, LLC, for the total purchase amount of \$1,041,826.64, being financed through a Tax-Exempt Financing option provided by Government Capital Corporation at 2.94% for a 10-year term; making annual payments of \$121,760.18. **ALL VOTED AYE**

7. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
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 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
 1. Personnel IssuesMayor Richardson opened Executive Session at 7:35pm and closed it at 7:50pm.
NO ACTION TAKEN
8. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
9. City Managers Report- Craig Spencer
Informed Council that the Water Rate increase Public Hearing will be April 23rd next week and it will be at 6pm. Also, this meeting will start the Budget Process. He also informed council that the framing and plumbing is being worked on at Fire Station.
10. Mayor's Report: Mayor Ray Richardson
NONE
11. Citizen's comments.
12. Adjourn.
Mayor Richardson adjourned the meeting at 7:49pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
SPECIAL MEETING/PUBLIC
HEARING/ BUDGET
WORKSHOP MINUTES
Friday, April 23, 2021
6:00p.m.**

There will be a Special/Public Hearing/Budget Workshop Meeting held by the Everman City Council on Friday, April 23, 2021 at 6:00pm, Via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Absent:		
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Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Finance Director
Landon Whatley	*	Assistant Fire Chief

1. Meeting called to order.

Mayor Richardson called meeting to order at 6:00pm.

2. Public Hearing to hear citizens comments concerning the revising of the water rates.

Mayor opened Public Hearing at 6:05pm and closed it at 6:10pm with no citizen comments made.

3. Consideration and Possible Action:

1. Approve Ordinance #767 an Ordinance of the City of Everman, Texas amending the code of ordinances by revising the water rates, and providing for the following: Severability; Publication; Effective Date; Proper Notice and Hearing- [21094](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve Ordinance #767 an Ordinance of the City of Everman, Texas amending the code of ordinances by revising the water rates, and providing for the following: Severability; Publication; Effective Date; Proper Notice and Hearing. **Council Members Sanders, Mackey, Sellers, Davila, and Mayor voted AYE, and Council Member Allen voted NO.**

2. Approve Ordinance #768 an Ordinance allowing certain employees of the City who have terminated previous memberships in the Texas Municipal Retirement System, to deposit the sums so withdrawn, plus annual withdrawal charges, and allowing and undertaking the cost of allowing any such employee credit in such system for all service to which such employee had been entitled at date of such withdrawal, with like effect as if all such service had been performed as an employee of the City- [21095](#)
Motion was made by Pro-Tem Mackey and seconded by Council Member Sanders to approve Ordinance #768 an Ordinance allowing certain employees of the City who have terminated previous memberships in the Texas Municipal Retirement System, to deposit the sums so withdrawn, plus annual withdrawal charges, and allowing and undertaking the cost of allowing any such employee credit in such system for all service to which such employee had been entitled at date of such withdrawal, with like effect as if all such service had been performed as an employee of the City. **ALL VOTED AYE**

4. **Executive Session-** Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.

B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.

C. Personnel Matters pursuant to Section 551.074.

1. Personnel Issues and TMRS Retirement Buyback Allocation- [21096](#)

Mayor Richardson opened up Executive Session at 6:16pm and closed it at 6:21pm.

5. Consideration and Possible Action following Executive Session:

Motion was made by Pro-Tem Mackey and seconded by Council Member Sanders to approve the allocation of up to \$17,395.73 toward the Texas Municipal Retirement System Buyback Program, to cover the Accrual Penalty amount for employee James W. Spradley. **ALL VOTED AYE**

6. Discussion:

1. Budget Work Shop- [21097](#)

Susanne Helgesen, Finance Director presented council with a Budget Development Timeline for FY 2021-2022 Operating and CIP Budgets. This is the timeline of events for the Budget and wanted council to look over this and if they had any questions so far or concerns about the budget. Council Member Allen did ask if the CIP included a building for equipment for street department and Craig did state that this is an urgent CIP request. Allen also inquired about the Library renovations and about having it bigger than what it is now for rooms for activities and is TML paying for the damages and how much is the cost? Susanne, Director of Finance stated that the amount covered up to is \$95,000 and with all the repairs we are very close to that number but we do not have the final numbers yet. The Accreditation for the Library has been done and submitted and Billy Manus did a great job on getting this done. Also stated by Helgesen, was that the renovations in the Library include rather than carpet, hardwood laminate flooring, all fresh paint, cabinets and countertops replaced, and this is all brand-new and modern. Billy is also working on a new layout of the Library and he has increased the numbers of books in the Library. The renovations will be finished beginning to mid-June. We will have a Grand Re-opening for the Library. Also, Susanne added and let Council Member Allen know that some of the computers in the Library will be replaced by TML from damage but 3 that won't be covered will be on the CIP replacement plan and the next year or two all computers will be replaced and the staff will stay the same this budget. In conclusion, Council will have any recommendations and feedback about the budget at the next meeting or they can email Susanne Helgesen.

7. Reading of the Child Abuse Prevention Month Proclamation- Mayor
Mayor presented and read the Proclamation aloud.

8. Adjourned.

Mayor adjourned the meeting at 6:35pm.

Mindi Parks
City Secretary



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21113

TYPE:

Consideration and Possible Action

SUBJECT:

Approve a Variance to the address of 607 N. Hansbarger, currently owned and occupied by Debbie Munoz (applicant, allowing the construction of a wrought iron fence in the front of the property, with a maximum front height of 5 1/2 feet, and a 10 foot set back to include the driveway where motor vehicles may access.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve a Variance to the address of 607 N. Hansbarger, currently owned and occupied by Debbie Munoz (applicant, allowing the construction of a wrought iron fence in the front of the property, with a maximum front height of 5 1/2 feet, and a 10 foot set back to include the driveway where motor vehicles may access.

DISCUSSION:

Item presented by Debbie Munoz during the May Work Session Meeting.

Submitted for City Manager's Office by: City Council

Originating Department Head: C. W. Spencer



Friday, May 7, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21115

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Ordinance #769 - AN ORDINANCE AMENDING ORDINANCE NO. 679, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF EVERMAN, TEXAS, CHANGING THE ZONING CLASSIFICATION OF A 7.64 ACRE TRACT OF LAND FROM THE "AG" AGRICULTURE AND "A1" SINGLE FAMILY RESIDENTIAL DISTRICT TO THE "E" HEAVY INDUSTRIAL DISTRICT ON SHELBY COUNTY SCHOOL LAND SURVEY ABSTRACT 1375 TRACT 11, AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council Approve Ordinance #769.

DISCUSSION:

This is a zoning request for the property located west of Wichita St and North of W. Enon Avenue that is being developed by the Rob Riner Corporation as a part of the Carter Foundation Development. The long term plan is to place a large distribution facility along this 17 acre tract within the City of Everman.

ATTACHMENTS:



Industrial Zoning Change.pdf



Ordinance 769.pdf

**Submitted for City Manager's Office
by:** Donna Wilkerson

Originating Department: Planning & Zoning

Originating Department Head: C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21116

TYPE: Consideration and Possible Action

SUBJECT: Approve Ordinance #770 - AN ORDINANCE AMENDING ORDINANCE NO. 679, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF EVERMAN, TEXAS, CHANGING THE ZONING CLASSIFICATION OF A 0.85 ACRE TRACT OF LAND FROM THE "C1" NEIGHBORHOOD COMMERCIAL DISTRICT TO THE "CF" COMMUNITY FACILITY DISTRICT ON EUREKA ADDITION BLOCK 2 LOT 6R, 7R, 8R, AND 9R, ALSO KNOWN AS "306 TO 312 NORTH RACE STREET, AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

What date would you like to have this item added: Tuesday, May 11, 2021

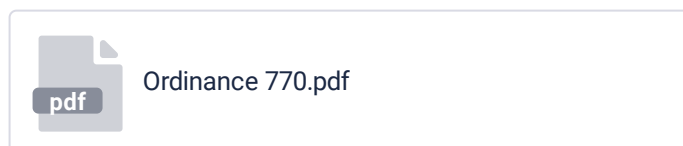
RECOMMENDATION:

It is recommended that the Everman City Council Approve Ordinance #770.

DISCUSSION:

This request is coming on behalf of the Economic Development Corporation. The purpose of this request would be to allow for Mobile Food Trucks to be permitted on this site.

ATTACHMENTS:



Submitted for City Manager's Office by: Michael Nicoletti

Originating Department: Economic Development

Originating Department Head: Michael Nicoletti



Friday, May 7, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21118

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Ordinance #772 - AN ORDINANCE OF THE CITY OF EVERMAN ("CITY"), TEXAS, AMENDING APPENDIX A, FEE SCHEDULE, TO INCLUDE PERMITTING FEES FOR A MOBILE FOOD VENDOR LICENSE AND A TEMPORARY MOBILE FOOD VENDOR LICENSE OF THE CITY'S CODE OF ORDINANCES; AND PROVIDING FOR THE FOLLOWING: POPULAR NAME; FINDINGS OF FACT; SCOPE OF JURISDICTION; APPLICABILITY; EFFECTIVE DATE; ENFORCEMENT, INCLUDING CRIMINAL FINES NOT TO EXCEED \$2,000.00 AND CIVIL PENALTIES NOT TO EXCEED \$500.00 PER VIOLATION; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; AND PROPER NOTICE AND MEETING.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approved Ordinance #772.

DISCUSSION:

The proposed fee schedule amends the following:

- Adds Mobile Food Truck Permit (\$300)
- Incorporates all Library Fees and Services.

ATTACHMENTS:



ORDINANCE - FEE SCHEDULE - 3.31.2021.pdf

Submitted for City Manager's Office by: Robyn Miga

Originating Department: City Planner (Contracted)

Originating Department Head:

C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21117

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Ordinance #771 - AN ORDINANCE AMENDING ORDINANCE NO. 679, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF EVERMAN, TEXAS, CHANGING THE ZONING CLASSIFICATION OF A 0.85 ACRE TRACT OF LAND FROM THE "C1" NEIGHBORHOOD COMMERCIAL DISTRICT TO THE "CF" COMMUNITY FACILITY DISTRICT ON EUREKA ADDITION BLOCK 2 LOT 6R, 7R, 8R, AND 9R, ALSO KNOWN AS "306 TO 312 NORTH RACE STREET, AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve Ordinance #771.

DISCUSSION:

SUMMARY

Mobile Food Vendors, also commonly referred to as food trucks, have gained a stronger presence in cities across Texas. Food trucks can boost economic growth in cities and provide additional business opportunities for locals. It is common for cities to have regulations and licensing processes in place for food trucks to ensure safety standards are met, as well as provide for the locations where they are permitted.

FOOD TRUCK ORDINANCE

The Draft Food Truck Ordinance provides the following:

- A location map where Food Trucks can operate with an approved license;
- Restrictions from Food Trucks locating throughout the city aside from on the approved properties identified on the map;

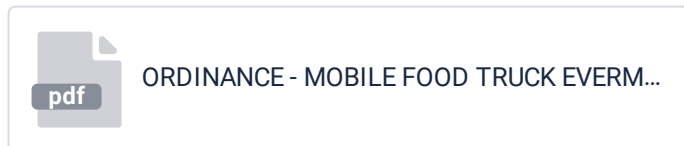
- Temporary Food Truck licenses for private property owned by a public entity, as well as in conjunction with a Special Event Permit;
- A license process for Food Trucks that requires:
 - Applicant's Name, and Business Name
 - Valid Texas Driver's License
 - Current Texas vehicle registration and liability insurance for the food truck
 - Proof of criminal background check for all operators of the food truck
 - Tax Certificate
 - Sales Tax Reporting – Signed affidavit from the Texas Comptroller of Public Accounts
 - Location, name, and address of Central Preparation Facility
 - List of all equipment used on the food truck
 - List of food items to be served
 - Copy of Food Manager Certification
 - Photos of the food truck
 - Proof of Health Inspection by the Tarrant County Health Department
 - Proof of fire inspection
 - Any other information deemed necessary at the time of permitting
- License fees will be provided for in a separate Fee Schedule Ordinance.

CONCLUSION

The purpose of the proposed Ordinance is to not only regulate food trucks within the city, but to avoid creating any new zoning permitting criteria.

Following the adoption of this ordinance, as staff, City Council, and the Economic Development team work through the details of what this Food Truck park will look like, there will be a manual and applications designed to streamline this process for the city, and to ensure that those food trucks that are licensed through the city adhere to the city's standards on those lots.

ATTACHMENTS:



Submitted for City Manager's Office by: Robyn Miga

Originating Department: City Planner (Contracted)

Originating Department Head: C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21108

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Resolution #2021-05-01 - A RESOLUTION OF THE CITY OF EVERMAN, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH OCSC; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council Approve Resolution #2021-05-01.

DISCUSSION:

On April 8, 2021, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") to Increase Distribution Rates with each of the cities in their service area. In the filing, the Company asserts that it is seeking an increase in total distribution revenue requirement by approximately \$97,826,277.

The resolution authorizes the City to join with the Steering Committee of Cities Served by Oncor ("OCSC") to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

Purpose of the Resolution:

The purpose of the Resolution is to deny the DCRF application proposed by Oncor.

Explanation of "Be It Resolved" Paragraphs:

1. This section authorizes the City to participate with OCSC as a party in the Company's DCRF filing, PUC Docket No. 51996.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing,

negotiate with the Company, and make recommendations to the City regarding reasonable rates. Additionally, it authorizes OCSC to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the PUC.

3. This paragraph finds that the Company's application is unreasonable and should be denied.

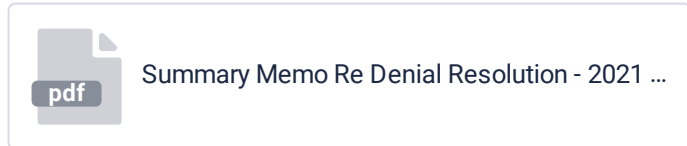
4. This section states that the Company's current rates shall not be changed.

5. The Company will reimburse Cities for their reasonable rate case expenses. Legal counsel and consultants approved by OCSC will submit monthly invoices that will be forwarded to Oncor for reimbursement.

6. This section recites that the Resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

7. This section provides that Oncor and counsel for OCSC will be notified of the City's action by sending a copy of the approved and signed Resolution to counsel.

ATTACHMENTS:



Submitted for City Manager's Office by: Lloyd Gosselink

Originating Department: Utilities Attorney

Originating Department Head: C. W. Spencer

Friday, May 7, 2021



Everman City Council Agenda Request

Agenda Tracking Number 21119

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Resolution #2021-05-02 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, APPROVING THE CANVASS OF THE MAY 1, 2021 SPECIAL ELECTION RESULTS

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve Resolution #2021-05-02.

DISCUSSION:

Actual numbers will be presented during the meeting. City Secretary is still waiting on the final numbers from Tarrant County.

ATTACHMENTS:



RESOLUTION CANVASSING MAY 1 2021 ELE...

Submitted for City Manager's Office by: Mindi Parks

Originating Department: City Secretary

Originating Department Head: Mindi Parks



Friday, May 7, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21120

TYPE:

Consideration and Possible Action

SUBJECT: Selection of the name for the Everman Newsletter

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

No Recommendation

DISCUSSION:

Everman Editorial
The Weekly Wrap!
Everman Flyer
Everman Express
The Scoop
Everman Times
Everman Chronicle's
Rise and Shine Everman
Everman News corner
City of Everman Newsroom
Everman Newsmagazine
Everman City News Corner
The South Central Reader

Submitted for City Manager's Office by: Mindi Parks

Originating Department: City Secretary

Originating Department Head: Mindi Parks

Thursday, May 6, 2021



Everman City Council Agenda Request

Agenda Tracking Number 21107

TYPE:

Consideration and Possible Action

SUBJECT:

Approve the option for Citizens of Everman to make voluntary donations, through the city approved bill payment system, for the following donation fund accounts: Parks, Library, Events, Police, Fire & Animal Services

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the option for Citizens of Everman to make voluntary donations, through the city approved bill payment system, for the following donation fund accounts: Parks, Library, Events, Police, Fire & Animal Services.

DISCUSSION:

As previously discussed during the City Council Work Session, this would give residents the option to invest in areas that may matter most to them. These funds would be specifically allocated to donation accounts and are expendable on approved capital improvement or project items.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21105

TYPE:

Consideration and Possible Action

SUBJECT: Approve Job Description for the position of Utility Superintendent

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the job description provided for the position of Utility Superintendent.

DISCUSSION:

This position is currently being referred to as "Water Lead Man". I am recommended a re-structure of the Public Works Department that would combine forces of the 3 divisions to allow better utilization of the manpower available within the department. Currently, the department is separated amongst water, streets and parks departments. By combining these departments into a single solid department, personnel within that department can begin working together to address priority tasks and complete jobs more efficiently and effectively.

The Utilities Superintendent position would serve as a supervisor role in the Public Works Department and, under the general supervision of the Director of Public Works, will be responsible for general maintenance of the water and wastewater system. Full details of the tasks assigned to this position are available in the attached job description.

ATTACHMENTS:



Utilities Superintendent.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21106

TYPE:

Consideration and Possible Action

SUBJECT: Approve Job Description for the position of Director of City Facilities.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the presented job description for the position of Director of City Facilities.

DISCUSSION:

This position is currently being referred to as "Co-Director of Public Works". I am recommending a re-structure of the Public Works Department that would combine forces of the 3 divisions to allow better utilization of the manpower available within the department. Currently, the department is separated amongst water, streets, and parks departments. By combining these departments into a single solid department, personnel within that department can begin working together to address priority tasks and complete jobs more efficiently and effectively.

The Director of City Facilities position would serve as a supervisor role in the Public Works Department and, under the general supervision of the Director of Public Works, will be responsible for the maintenance and improvement of park and city facilities. Additionally, this position will serve as the Building Official for the City of Everman. These roles are the current incumbents strong points and more suitable. Full details of the tasks assigned to this position are available in the attached job description.

ATTACHMENTS:



Director of City Facilities (Draft).pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head:

C. W. Spencer



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21109

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Variance to the Everman Fire Department for the Celebrate America Festival, to allow the licensed sale, distribution, and consumption of alcohol within Pittman Park for the duration of the event.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the requested variance.

DISCUSSION:

The alcohol would be sold by a third party, licensed through TABC.

Submitted for City Manager's Office by: Landon Whatley

Originating Department: Everman Fire Department

Originating Department Head: C. W. Spencer



Friday, May 7, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21121

TYPE:

Consideration and Possible Action

SUBJECT: Approve Job Description for the position of Director of Public Works

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the proposed job description for the position of Director of Public Works.

DISCUSSION:

This is an updated job description for the position.

ATTACHMENTS:



Director of Public Works.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21110

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow vendors to sale or market their products within Pittman Park for the duration of the event.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council provide the variance

Submitted for City Manager's Office by: Landon Whatley

Originating Department: Everman Fire Department

Originating Department Head: C. W. Spencer



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21111

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow for a Fireworks Display that will be conducted by an authorized and insured vendor, under the supervision and inspection of the Fire Marshal's Office.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the requested variance.

DISCUSSION:

Fireworks will be 1.4G classified.

Submitted for City Manager's Office by: Landon Whatley

Originating Department: Everman Fire Department

Originating Department Head: C. W. Spencer



Thursday, May 6, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21112

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Variance to the Everman Fire Department to allow for the collection of donations from the roadway within the City Limits of Everman for the dates of May 29th & May 30th.

What date would you like to have this item added: Tuesday, May 11, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the requested variance.

DISCUSSION:

The Fire Department would like to do a "Fill the Hat" campaign that will allow for the collection of donations from the roadway, specifically at the intersections of: Race & Shelby, Race & Enon & Forest Hill Dr. & Enon.

Submitted for City Manager's Office by: Landon Whatley

Originating Department: Everman Fire Department

Originating Department Head: C. W. Spencer