

**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, June 8, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, June 8, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

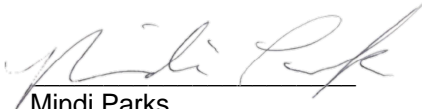
To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mparks@evermantx.net during the meeting.

1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. May 4, 2021 Work Session Meeting
 2. May 11, 2021 Regular/Public Hearing Meeting
 3. May 21, 2021 Emergency Meeting
 - B. Financial Reports:**
 1. May 2021
5. New Business:

Consideration and Possible Action:

 1. Approve and adopt the City of Everman Master Thoroughfare Plan as presented- [21127](#)
 2. Approve Ordinance #771 an ordinance of the City of Everman, Texas, adding Division 3 to article III, food establishments, within chapter 11, licenses, permits and miscellaneous business regulations of the City's code of ordinances enacting the regulation of Mobile Food Vendors and providing for the following: Popular name; Findings of fact; scope of jurisdiction; applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and Civil penalties not to exceed \$500.00 per violation; and that each day in violation constitutes a separate offense; Enactment; Repealer; severability; codification; and proper notice and meeting- [21125](#)
6. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
 1. Personnel Issues- [21126](#)
7. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
8. City Managers Report- Craig Spencer
9. Mayor's Report: Mayor Ray Richardson
10. Citizen's comments
 1. Joann Samuel to speak about the new water rate increase.
11. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday June 4, 2021.

A handwritten signature in cursive script, appearing to read "Mindi Parks", written over a horizontal line.

Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

**EVERMAN
CITY COUNCIL
WORK SESSION
MINUTES
Tuesday, May 4, 2021
6:30 P.M.**

There will be a Work Session Meeting held by the Everman City Council on Tuesday, May 4, 2021 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Director of Finance
Landon Whatley	*	Assistant Fire Chief

1. **Meeting called to order.**

Mayor Richardson called meeting to order at 6:32pm.

2. **Discussion Items:**

1. US House Appropriations Committee Community Projects Grant- [21103](#)

Craig wanted to update council on this grant since it came to him and he only had a three day turn around to get all the information compiled and sent in. It was a very big task but he got it done and was able to make the deadline for this. This grant is about \$414,000 dollars' worth of different grants and would allow different projects to go on within the City of Everman. This would include things like a day camp free for the kids that would be with the police and fire and they would have games, activities. Also, a new walking and jogging trail, fencing, and repairs on the volleyball area. Bleachers for the football field. Restrooms at both Parks and the playground equipment. Scoreboard and lighting and the irrigation system. The Youth Sports Program would have \$10,000 to go towards letting kids' sign-up that can't afford it and towards uniforms, equipment and things for the sports association. That is just some of the things. Craig will update the council when he hears anything on this Project Grant.

2. Optional Monthly Water Bill Donations- [21102](#)

City Manager Spencer wants to give the citizens an option when paying their water bill online to be able to make a donation to one of the following options; Parks, Library, Police, Fire and Animal Services. This option for the citizen can be a one-time thing or a reoccurring donation for the month. This may need to be added after the water rate increase council believes that

is a good idea and they all would like to make this available online and in person to the citizen. This will be implemented.

3. City of Everman Newsletter- [21101](#)

City Manager Spencer had the employees turn in some names for the newsletter to have a fun way to come up with a new name that would be a good fit for our community. He displayed the list on the TV screen and council began debating and cutting down the list of names and they all thought the name "Everman News Corner" was a great fit to use for the new fresh-looking Newsletter for our citizens. This will be the new name and the first one will come out in June.

4. Updating the City of Everman Fee Schedule- [21100](#)

City Manager Spencer just wanted to inquire with council on if they had anything else to add to the fee schedule. City Manager Craig Spencer explained to council that the new Library fees were not included and we are adding mobile food truck, and the pavilion rentals were not added either and these items will be what's updated in the Fee Schedule.

5. Mobile Food Vending Ordinance-[21099](#)

Craig wanted to give the council one more opportunity to add anything to this ordinance before it is brought back to council on the next meeting for approval. Council Member Allen asked what the fee for the rental space for a year is and Craig stated it was set at \$250. Council Members Sellers and Davila have agreed that this was set either at \$300 or \$350. Craig Stated that Mindi did confirm they are right but we will also check the minutes and get this corrected.

3. **City Manager's Report-** Craig Spencer

Craig reported that the Fire Department is moving along. Also, July 10, 2021 from 4pm-9pm they will have Celebrate America. There will be no car show or parade this year. There will also be some variances the council will see on the next meeting for approval involving this event. This would include the variance for vendors to set up and sell, the variance to sell alcohol at this event only on park property and there will be police officers present. There will also be a variance asked for a Fire Work display. 1.4g grade of fire works will be let off. This will be paid for by sponsors and donations. The vendors that enroll for this event are required to make a donation of any kind to participate in this event. These proceeds go to this event.

4. **Mayors Report** – Mayor Ray Richardson

He had nothing to report at this time.

5. **Citizens comments:**

1. Debbie Munoz- [21104](#)

Debbie Munoz is the property owner at 607 N. Hansbarger street. The reason for her visitation today is to ask for an exemption to the variance, to the ordinance regarding fencing, so that she can have one put up in front of her home. The reason she is asking for this so that she can protect her home against theft and vandalism. Also, to secure her home better, and to invest and upgrade her home and the community. She is asking for 110 square foot, totally enclosing the front yard, with a 5 ½ foot high wrought iron fence at the 10-foot set back. She did include some pictures of the front view of her home. City Manager Spencer displayed the photos on the TV screens for council review. She also displayed that the water meter even at the 10- foot set back still had 6 feet to allow any repairs and would be accessible for any reason. There would also be an access gate to the home. The value of this project is about 7 to 8 thousand dollars. She believes in doing this that it will improve the community and she takes great pride in her home and community. She is asking for council consideration in the exemption to the Variance to allow her to have 5ft. tall wrought iron fence and the 10 feet set back from the curb all the way up and around including her driveway. Council would also like Craig to take this to the planning and Zoning Board to have the Ordinance changed from the 13-foot set back to the 10-foot set back to eliminate this problem all together for the citizens in the future. This will go on the next meeting for approval for her Variance at her property for now.

6. **Adjourn.**

Mayor Richardson adjourned meeting at 7:23pm.

**EVERMAN
CITY COUNCIL
REGULAR/PUBLIC HEARING MEETING
MINUTES
Tuesday, May 11, 2021
At 6:30pm.**

There will be a Regular/Public Hearing Meeting held by the Everman City Council on Tuesday, May 11, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Director of Fianance
Landon Whatley	*	Assistant Fire Chief

1. Meeting called to order.
Mayor Richardson called meeting to order at 6:30pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. April 6, 2021 Work Session Meeting
 2. April 13, 2021 Regular Meeting
 3. April 23, 2021 Special/Public Hearing/Budget Workshop Meeting
 - B. Financial Reports:**
 1. April 2021
Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve the consent Agenda as shown. **ALL VOTED AYE**
5. Public Hearing to hear citizens comments concerning Zoning changes.
6. Public Hearing to hear citizens comments concerning the Fee Schedule.
Mayor Richardson opened both Public Hearings at **6:34pm**, City Manager Craig Spencer explained the need for the Public Hearing and the Fee schedule changes and the need for the Zoning changes for the Mobile Food Vending Park. There were no citizens present to make any comments. Both Public Hearing were closed at **6:44pm**.
7. New Business:
Consideration and Possible Action:
 1. Approve a Variance to the address of 607 N. Hansbarger, currently owned and occupied by Debbie Munoz (Applicant), allowing the construction of a wrought iron fence in the front of the property, with a maximum front height of 5 ½ feet, and 10-foot set back to include the driveway where motor vehicles may access. – 21113
Motion was made by Denison and seconded by Pro-Tem Mackey to approve Variance to the address of 607 N. Hansbarger, currently owned and occupied by Debbie Munoz (Applicant), allowing the

construction of a wrought iron fence in the front of the property, with a maximum front height of 5 ½ feet, and 10-foot set back to include the driveway where motor vehicles may access, and then another amended Motion was made by Council Member Denison and seconded by Council Member Davila to approve this Variance with the change of the 10-foot set back to an 8-foot set back and then as read. **ALL VOTED AYE**

2. Approve Ordinance No. 769 an ordinance amending ordinance No. 679, as amended, the zoning ordinance of the City of Everman, Texas, changing the zoning classification of a 7.64 Acre tract of land from the “AG” Agriculture and “A1” single family residential district to the “E” Heavy industrial district on Shelby County School Land Survey Abstract 1375 Tract 11, and revising the official Zoning Map in accordance therewith; Providing that this ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for violations hereof; Providing a Savings Clause; Providing for a Publication in the Official Newspaper; and providing an effective date. – [21115](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Davila to approve Ordinance No. 769 an ordinance amending ordinance No. 679, as amended, the zoning ordinance of the City of Everman, Texas, changing the zoning classification of a 7.64 Acre tract of land from the “AG” Agriculture and “A1” single family residential district to the “E” Heavy industrial district on Shelby County School Land Survey Abstract 1375 Tract 11, and revising the official Zoning Map in accordance therewith; Providing that this ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for violations hereof; Providing a Savings Clause; Providing for a Publication in the Official Newspaper; and providing an effective date, and then another amended Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve Ordinance as read with changing 7.6 Acre Track of land to an 17 Acre Track of land. **ALL VOTED AYE**

3. Approve Ordinance No. 770 an Ordinance amending Ordinance No. 679, as amended, the Zoning Ordinance of The City of Everman, Texas, Changing the Zoning classification of a 0.85 Acre Tract of Land from the “C1” Neighborhood Commercial District to the “CF” Community Facility District on Eureka Addition Block 2 Lot 6R, 7R, 8R, and 9R, also known as “306 to 312 North Race Street, and revising the Official Zoning Map in accordance therewith; Providing that this Ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for Violations hereof; Providing a savings clause; Providing for a Publication in the Official Newspaper; and providing an effective date. – [21116](#)

Motion was made by Council Member Denison and seconded by Council Member Sellers to approve Ordinance No. 770 an Ordinance amending Ordinance No. 679, as amended, the Zoning Ordinance of The City of Everman, Texas, Changing the Zoning classification of a 0.85 Acre Tract of Land from the “C1” Neighborhood Commercial District to the “CF” Community Facility District on Eureka Addition Block 2 Lot 6R, 7R, 8R, and 9R, also known as “306 to 312 North Race Street, and revising the Official Zoning Map in accordance therewith; Providing that this Ordinance shall be cumulative of all Ordinances; Providing a Severability Clause; Providing a Penalty for Violations hereof; Providing a savings clause; Providing for a Publication in the Official Newspaper; and providing an effective date. **ALL VOTED AYE**

4. Approve Ordinance No. 772 an Ordinance of The City of Everman (“CITY”), Texas, amending Appendix A, Fee Schedule, to include permitting fees for a Mobile Food Vendor License and a Temporary Mobile Food Vendor License of The City’s Code of Ordinances; and Providing for the following: Popular Name; Findings of fact; Scope of Jurisdiction; Applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and civil penalties not to exceed \$500.00 per violation; Enactment; Repealer; Severability; Codification; and Proper Notice and Meeting.- [21118](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve Ordinance No. 772 an Ordinance of The City of Everman (“CITY”), Texas, amending Appendix A, Fee Schedule, to include permitting fees for a Mobile Food Vendor License and a Temporary Mobile Food Vendor License of The City’s Code of Ordinances; and Providing for the following: Popular Name; Findings of fact; Scope of Jurisdiction; Applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and civil penalties not to exceed \$500.00 per violation; Enactment; Repealer; Severability; Codification; and Proper Notice and Meeting. **ALL VOTED AYE**

5. Approve Ordinance No. 771 an Ordinance amending Ordinance No. 679, as amended, the Zoning Ordinance of the City of Everman, Texas, changing the Zoning classification of a 0.85 Acre Tract of land from the “C1” Neighborhood Commercial District to the “CF” Community Facility District on Eureka Addition Block 2 Lot 6R, 7R, 8R, and 9R, also known as “306 to 312 North Race Street, and revising the Official Zoning Map in accordance therewith; Providing that this Ordinance shall be cumulative of all Ordinances; providing a severability clause; Providing a Penalty for violations hereof; Providing savings clause; Providing for a Publication in the Official Newspaper; and Providing an Effective date. – [21117](#)

Did not approve this item.

6. Approve Resolution No. 2021-05-01 a resolution of the City of Everman, Texas, finding that Oncor Electric Delivery Company LLC's Application for approval to amend its distribution cost recovery factor to increase distribution rates within the City should be denied; authorizing participation with OCSC; authorizing the Hiring of legal counsel and consulting services; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the Public as required by law; requiring notice of this resolution to the company and legal counsel. – [21108](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Denison to approve Resolution No. 2021-05-01 a resolution of the City of Everman, Texas, finding that Oncor Electric Delivery Company LLC's Application for approval to amend its distribution cost recovery factor to increase distribution rates within the City should be denied; authorizing participation with OCSC; authorizing the Hiring of legal counsel and consulting services; finding that the City's reasonable rate case expenses shall be reimbursed by the company; finding that the meeting at which this resolution is passed is open to the Public as required by law; requiring notice of this resolution to the company and legal counsel. **ALL VOTED AYE**

7. Approve Resolution No. 2021-05-02 a resolution of the City Council of the City of Everman, Texas, Approving the Canvass of the May 1, 2021 Special Election results. – [21119](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Sanders to approve Resolution No. 2021-05-02 a resolution of the City Council of the City of Everman, Texas, Approving the Canvass of the May 1, 2021 Special Election results. **ALL VOTED AYE**

8. Approve the selection of the name for the Everman Newsletter. – [21120](#)

Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve the selection of the name for the Newsletter, the selection of Everman News Corner. **ALL VOTED AYE**

9. Approve the option for Citizens of Everman to make voluntary donations, through the city approved bill payment system, for the following donation fund accounts: Parks, Library, Events, Police, Fire, and Animal Services. – [21107](#)

Motion was made by Council Member Denison and seconded by Council Member Sanders to approve the option for Citizens of Everman to make voluntary donations, through the city approved bill payment system, for the following donation fund accounts: Parks, Library, Events, Police, Fire, and Animal Services. **ALL VOTED AYE**

10. Approve Job Description for the position of Utility Superintendent. – [21105](#)

Motion was made by Council Member Sellers and seconded by Council Member Denison to approve Job Description for the position of Utility Superintendent. **ALL VOTED AYE**

11. Approve Job Description for the position of Director of City Facilities. – [21106](#)

Motion was made by Council Member Sellers and seconded by Council Member Denison to approve Job Description for the position of Director of City Facilities. **ALL VOTED AYE**

12. Approve Job Description for the position of Director of Public Works. – [21121](#)

Motion was made by Council Member Sellers and seconded by Council Member Sanders to approve Job Description for the position of Director of Public Works. **ALL VOTED AYE**

13. Approve Variance to the Everman Fire Department for the Celebrate America Festival, to allow the licensed sale, distribution, and consumption of alcohol within Pittman Park for the duration of the event. – [21109](#)

Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve Variance to the Everman Fire Department for the Celebrate America Festival, to allow the licensed sale, distribution, and consumption of alcohol within Pittman Park for the duration of the event. **ALL VOTED AYE**

14. Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow vendors to sell or market their products within Pittman Park for the duration of the event. – [21110](#)

Motion was made by Pro-Tem Mackey and seconded by Council member Sanders to approve Variance to the Everman Fire Department for the Celebrate America Festival to allow vendors to sale or market their products within Pittman Park for the duration of the event. **ALL VOTED AYE**

15. Approve Variance to the Everman Fire Department for the Celebrate America Festival to allow for a Fireworks Display that will be conducted by an authorized and insured vendor, under the supervision and inspection of the Fire Marshal's Office. – [21111](#)

Motion was made by Council Member Denison and seconded by Pro-Tem Mackey to approve Variance to the Everman Fire Department for the Celebrate America Festival to allow for a Fireworks Display that

will be conducted by an authorized and insured vendor, under the supervision and inspection of the Fire Marshal's Office. **ALL VOTED AYE**

16. Approve Variance to the Everman Fire Department to allow for the collection of donations from the roadway within the City Limits of Everman for the dates of May 29th and May 30th. - [21112](#)

Motion was made by Pro-Tem Mackey and seconded by Council Member Sellers to approve Variance to the Everman Fire Department to allow for the collection of donations from the roadway within the City Limits of Everman for the dates of May 29th and May 30th. **ALL VOTED AYE**

8. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
 1. Personnel Issues

Did not convene into Executive Session.
9. City Managers Report- Craig Spencer
City Manager Spencer reported with the excessive rain that we received that there were no homes damaged and no water went into any homes. But they did have 13 vehicles in high water with 2 rescues and also 1 structure fire.
10. Mayor's Report: Mayor Ray Richardson
Mayor Richardson reported to council that Martha Weber's husband died and there has been nothing planned for the funeral yet.
11. Citizen's comments.
NONE
12. Adjourn.
Mayor Richardson adjourned meeting at 7:26pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
EMERGENCY MEETING
MINUTES
Friday, May 21, 2021
1:00 P.M.**

There will be an Emergency Meeting held by the Everman City Council on Friday, May 21, 2021 at 1:00 p.m. via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Kelly Denison	*	Council Member, Place 2
Johnnie Allen	*	Council Member, Place 3
Judy Sellers	*	Council Member, Place 5
Miriam Davila	*	Council Member, Place 6
Absent:		
Linda Sanders	*	Council Member, Place 1
Susan Mackey	*	Mayor Pro-Tem
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Director of Finance

1. Meeting called to order.
Mayor Richardson called meeting to order at 1:01pm.
2. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 1. Gexa Energy Storm Recovery Fees.
 2. Sewer line residential issue.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.Mayor opened Executive Session at 1:03pm and closed Executive Session at 1:36pm.
3. Consideration and Possible Action concerning Executive Session.
Motion was made by Council Member Sellers and seconded by Council Member Denison to approve option #2, the \$933.99 monthly payment to Gexa Energy Storm Recovery, and our City Manager or Designee to make the monthly payments. **ALL VOTED AYE**
4. Adjourn.
Mayor Richardson adjourned the meeting at 1:37pm.

Mindi Parks
City Secretary



Friday, June 4, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21127

TYPE:

Consideration and Possible Action

SUBJECT: Approve and adopt the City of Everman Master Thoroughfare Plan as presented

What date would you like to have this item added: Tuesday, June 8, 2021

RECOMMENDATION:

It is recommended that the City of Everman City Council approve and adopt the Master Thoroughfare Plan as presented.

DISCUSSION:

At the request of city council, Christopher Drive was added onto the Master Thoroughfare Map as a minor collector street.

ATTACHMENTS:



MTP Final.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21125

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Ordinance #771 - AN ORDINANCE OF THE CITY OF EVERMAN ("CITY"), TEXAS, ADDING DIVISION 3 TO ARTICLE III, FOOD ESTABLISHMENTS, WITHIN CHAPTER 11, LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS OF THE CITY'S CODE OF ORDINANCES ENACTING THE REGULATION OF MOBILE FOOD VENDORS; AND PROVIDING FOR THE FOLLOWING: POPULAR NAME; FINDINGS OF FACT; SCOPE OF JURISDICTION; APPLICABILITY; EFFECTIVE DATE; ENFORCEMENT, INCLUDING CRIMINAL FINES NOT TO EXCEED \$2,000.00 AND CIVIL PENALTIES NOT TO EXCEED \$500.00 PER VIOLATION; AND THAT EACH DAY IN VIOLATION CONSTITUTES A SEPARATE OFFENSE; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; AND PROPER NOTICE AND MEETING.

What date would you like to have this item added: Tuesday, June 8, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve Ordinance #771

DISCUSSION:

SUMMARY

Mobile Food Vendors, also commonly referred to as food trucks, have gained a stronger presence in cities across Texas. Food trucks can boost economic growth in cities and provide additional business opportunities for locals. It is common for cities to have regulations and licensing processes in place for food trucks to ensure safety standards are met, as well as provide for the locations where they are permitted.

FOOD TRUCK ORDINANCE

The Draft Food Truck Ordinance provides the following:

- A location map where Food Trucks can operate with an approved license;
- Restrictions from Food Trucks locating throughout the city aside from on the approved properties identified on the map;
- Temporary Food Truck licenses for private property owned by a public entity, as well as in conjunction with a Special Event Permit;
- A license process for Food Trucks that requires:

1. Applicant's Name, and Business Name
2. Valid Texas Driver's License
3. Current Texas vehicle registration and liability insurance for the food truck
4. Proof of criminal background check for all operators of the food truck
5. Tax Certificate Sales Tax Reporting – Signed affidavit from the Texas Comptroller of Public Accounts
6. Location, name, and address of Central Preparation Facility
7. List of all equipment used on the food truck
8. List of food items to be served
9. Copy of Food Manager Certification
10. Photos of the food truck
11. Proof of Health Inspection by the Tarrant County Health Department
12. Proof of fire inspection
13. Any other information deemed necessary at the time of permitting

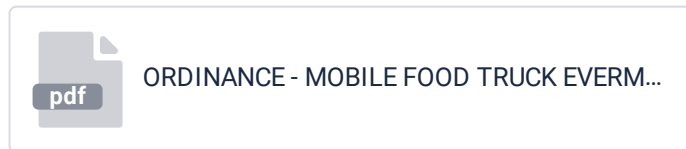
- License fees will be provided for in a separate Fee Schedule Ordinance.

CONCLUSION

The purpose of the proposed Ordinance is to not only regulate food trucks within the city, but to avoid creating any new zoning permitting criteria.

Following the adoption of this ordinance, as staff, City Council, and the Economic Development team work through the details of what this Food Truck park will look like, there will be a manual and applications designed to streamline this process for the city, and to ensure that those food trucks that are licensed through the city adhere to the city's standards

ATTACHMENTS:



Submitted for City Manager's Office by:

C. W. Spencer

Originating Department:

City Manager's Office

Originating Department Head:

C. W. Spencer



Friday, June 4, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21126

TYPE: Executive Session

SUBJECT: Personnel Issues

What date would you like to have this item added: Tuesday, June 8, 2021

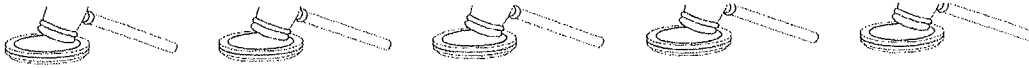
RECOMMENDATION:
Executive Session

DISCUSSION:
Executive Session

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer



REQUEST TO APPEAR ON EVERMAN

CITY COUNCIL AGENDA

817-293-0525 212 North Race St.

Everman, TX 76140

NAME: Jb Ann Samuel

ADDRESS: 524 Chambers Creek So Dr

TELEPHONE-HOME: 817 568 8189 WORK: 817 797 3297

PURPOSE FOR APPEARANCE: new water rate increase

NOTE: PLEASE BE ADVISED THAT YOU WILL HAVE THREE (3) MINUTES OF TIME FOR YOUR PRESENTATION.

SIGNATURE: Jb Ann Samuel

DATE: 6/02/2021

ACCEPTED BY: City Secretary-Date: [Signature] 6-3-2021

The City of Everman's City Council meetings are held on the second Tuesday of each month.

Agenda request must be filed with the City Secretary by 12:00 noon the preceding Thursday.

You are hereby scheduled to appear at the Everman City Council meeting in the Council Chambers in City Hall on Tuesday, June 8, 2021 at 6:30pm.

ENTERED
JUN 03 2021
By: [Signature]

8:53am