



**EVERMAN
CITY COUNCIL
WORK SESSION/BUDGET WORKSHOP
AGENDA
Tuesday, August 3, 2021
At 6:30pm.**

There will be a Work Session/Budget Workshop Meeting held by the Everman City Council on Tuesday, August 3, 2021 at 6:30pm, at 212 North Race Street with the following agenda:

- 1. Meeting called to order.**
- 2. Citizen's comments**
- 3. Discussion Items:**
 1. Resolution Consideration- 2021 Atmos Mid-Tex RRM Settlement Resolution- [21142](#)
 2. Consideration of Street Name within the new Hanna Ranch HOA Development – [21147](#)
 3. City of Everman Employee Benefits Proposal- [21149](#)
 4. Past Performance and Continued Services with Waste Connections Lone Star- [21146](#)
 5. City of Everman Public Information Policy- [21150](#)
 6. City of Everman Credit Card Policy- [21148](#)
 7. City of Everman Mental Health Leave Policy- [21151](#)
 8. Budget Workshop- Expenditures, Revenues & Tax Rate- [21143](#)
- 4. Executive Session**
 1. Section 551.074- Personnel Matters- Past Performance and Continued Employment of the City Manager- [21144](#)
 2. Section 551.074- Personnel Matters- Job Description and duties related to the Director of Economic Development- [21145](#)
- 5. City Managers Report- Craig Spencer**
- 6. Mayor's Report: Mayor Ray Richardson**
- 7. Adjourn.**

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday July 30, 2021.

Mindi Parks
City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. Section 551.074 – Personnel Matters.*
- E. Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the City Secretary at mparks@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The Mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.



Friday, July 23, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21142

TYPE: Discussion

SUBJECT: Resolution Consideration - 2021 Atmos Mid-Tex RRM Settlement Resolution

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No Recommendation at this time.

DISCUSSION:
Please see the attached Staff Report explaining the Atmos Energy RRM Settlement. This information is provided by Lloyd Gosselink.

ATTACHMENTS:



2019 FAQs RE ATMOS RRM.pdf



2021 Atmos Mid-Tex RRM Settlement Resolu...



Staff Report.pdf

Submitted for City Manager's Office by: Lloyd Gosselink

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Monday, July 26, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21147

TYPE: Discussion

SUBJECT: Consideration of Street Name within the new Hanna Ranch HOA Development

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:
The developer has expressed the interest in allowing the City of Everman to rename one of the proposed streets within the new Hanna Ranch HOA development that is being built near Roy C. Brooks Blvd.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer



Thursday, July 29, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21149

TYPE: Discussion

SUBJECT: City of Everman Employee Benefit Proposal

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time

DISCUSSION:
Presentation and review of FY2022 proposed Benefits

ATTACHMENTS:

 Council 10-1-21 Proposal City of Everman.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer



Friday, July 23, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21146

TYPE: Discussion

SUBJECT: Past Performance and Continued Services with Waste Connections Lone Star

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:

Over the last year, City Council Members, citizens and city staff have expressed frustrations regarding the performance and lack of communication regarding trash and recycling pickup. The issues being raised are potential contract violations. These specific issues have been occurring more frequently and without prior notice to the City. Attached to this agenda item are pdf copies of correspondences with Waste Connections Lone Star Staff regarding these incidents. During this meeting, council will deliberate on what action, if any, city council would like to consider taking on this issue.

ATTACHMENTS:



Waste Connections Correspondence #1 Dec...



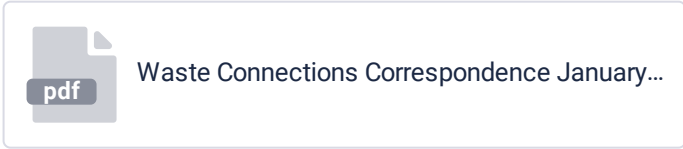
Waste Connections Correspondence #1.pdf



Waste Connections Correspondence #2.pdf



Waste Connections Correspondence Decem...



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, July 29, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21150

TYPE: Discussion

SUBJECT: City of Everman Public Information Policy

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time

DISCUSSION:
Currently, the City of Everman does not have a policy or procedure related to public information requests. It is recommended that the City of Everman adopt a policy/procedure for such requests. The attached policy come recommended by the City Attorney.

ATTACHMENTS:

 Public Information Policy.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, July 29, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21148

TYPE: Discussion

SUBJECT: City of Everman Credit Card Policy

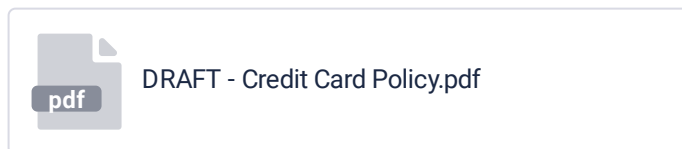
What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time

DISCUSSION:

Currently, the City of Everman does not have a policy that is specific to the issuance and usage of a city credit card. This is a draft policy for the City Council to review and consider. If this policy is approved as an independent policy, it will be incorporated into future personnel/finance policies.

ATTACHMENTS:



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer



Thursday, July 29, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21151

TYPE: Discussion

SUBJECT: City of Everman Mental Health Leave Polic

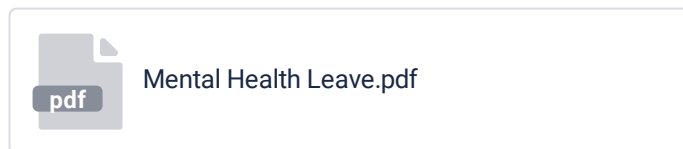
What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:
No recommendation at this time

DISCUSSION:

Legislative changes have required municipalities to adopt a Mental Health Leave Policy prior to September 1st, 2021, that affords this benefit specifically to Police Officers. Human Resources Director has drafted a policy that meets this guidelines. It is my recommendation that this policy be extended to cover all first responders, not just Police Officers. The attached policy, if approved by council, will cover all first responder personnel for the City of Everman.

ATTACHMENTS:



Submitted for City Manager's Office by: Jennifer Nateros

Originating Department: Human Resources Director

Originating Department Head: Jennifer Nateros



Friday, July 23, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21143

TYPE: Discussion

SUBJECT: Budget Workshop - Expenditures, Revenues & Tax Rate

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:

No Recommendation at this time

DISCUSSION:

Will continue to review the FY2022 Budget. Updates will be provided related to the expenditures. We will begin to review revenue and discuss the adoption of the tax rate.

Submitted for City Manager's Office by: Susanne Helgesen

Originating Department: Finance Director

Originating Department Head: Susanne Helgesen

Friday, July 23, 2021



Everman City Council Agenda Request

Agenda Tracking Number 21144

TYPE: Executive Session

SUBJECT: Past Performance and Continued Employment of the City Manager

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:

Executive Session

DISCUSSION:

Executive Session

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Wednesday, July 28, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21145

TYPE:

Executive Session

SUBJECT: Job Description and duties related to the Director of Economic Development

What date would you like to have this item added: Tuesday, August 3, 2021

RECOMMENDATION:

Executive Session

DISCUSSION:

Executive Session

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer