

**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, July 13, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, July 13, 2021 at 6:30pm, at 212 North Race Street and via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

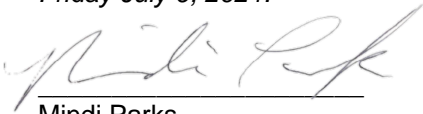
To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncilivestream, and to make any comments for citizens comments please call 817-528-0697 or send them via email at mparks@evermantx.net during the meeting.

1. Meeting called to order.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. June 1, 2021 Work Session Meeting
 2. June 8, 2021 Regular Meeting
 - B. Financial Reports:**
 1. June 2021
5. **Discussion Items:**
 1. Water System Issues and Improvements- [21139](#)
 2. Hanna Ranch Phase 4 Update- [21138](#)
6. **New Business:**

Consideration and Possible Action:

 1. Consideration and action to approve Interlocal Agreement between the City of Everman and the Everman Independent School District for School Resource Officer services effective August 1, 2021 and ending July 31, 2022 and authorizing the City Manager to execute said agreement - [21135](#)
 2. Consideration and action to approve the contract for mosquito management with Municipal Mosquito, as provided and authorizing the City Manager to execute said contract on behalf of the city – [21136](#)
 3. Consideration and action to approve the utilization of the \$20,000 incentives line-item for Veterans Memorial Park expenditures as approved and recommended by the Economic Development Commission- [21140](#)
7. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.
 1. Personnel Issues- [21137](#)
8. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
9. City Managers Report- Craig Spencer
10. Mayor's Report: Mayor Ray Richardson
11. Citizen's comments
12. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday July 9, 2021.

A handwritten signature in cursive script, appearing to read "Mindi Parks", written in black ink. The signature is positioned above a horizontal line.

Mindi Parks
City Secretary

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

**EVERMAN
CITY COUNCIL
WORK SESSION
MINUTES
Tuesday, June 1, 2021
6:30 P.M.**

There will be a Work Session Meeting held by the Everman City Council on Tuesday, June 1, 2021 at 6:30 p.m. via remote access with Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

To view this meeting on live stream due to the Cov-19 please refer to evermantx.us/citycouncil livestream, and to make any comments for citizens comments or the Public Hearing please call 817-528-0697 or send them via email at mparks@evermantx.net during the meeting.

	Ray Richardson	*	Mayor
	Kelly Denison	*	Council Member, Place 2
	Johnnie Allen	*	Council Member, Place 3
	Susan Mackey	*	Mayor Pro-Tem
	Judy Sellers	*	Council Member, Place 5
	Miriam Davila	*	Council Member, Place 6
Absent:			
	Linda Sanders	*	Council Member, Place 1
Others Present:			
	Mindi Parks	*	City Secretary
	Craig Spencer	*	City Manager
	Susanne Helgesen	*	Director of Finance
	Landon Whatley	*	Assistant Fire Chief

1. Meeting called to order.

Mayor Richardson called meeting to order at 6:30pm.

2. Discussion Items:

1. The re-plat of the Pittman Park property in connection with the construction of the new Civic Center- [21123](#)

City Manager Craig Spencer stated that the Engineering Phase began on the Annex and with doing that they noticed Pittman Park was still platted for a subdivision. With that being said, this means that nothing can be built until they get a re-plat done and in order to get the re-plat you have to have a survey. At this time City Manager Spencer displayed the map on the TV screen showing what the plat looks like and where the subdivision lines are. The estimated cost for this re-platted and the survey and to be Black-Lined Map is around \$18,000. Craig stated that this is an unfortunate cost but we are legally required to do this. It was asked by Council Member Allen where the funds would come from to pay for this. Craig explained that we may come in under budget with this Annex Project since Greg is always good about over estimating but we will not know until the Project is complete and that could be December or latest January. Also, there will be no delays in the project being that the city will provide the workers with a written notice on the re-plat and they will continue with the construction, but no certificate of occupancy until the re-plat done. This will have to go before the Zoning Board and get approved with a public hearing and then to Council for approval with a public hearing also.

2. Proposed Master Thoroughfare Plan- 21122

City Manager Spencer displayed the Master Throughfare Plan on the screen for council and he has provided them with an electronic copy as well. He explained that the first couple of pages explained what it is and what the purpose of this Plan is and what it does, the classifications and the importance of the different classifications. Then you get to the Thoroughfare Plan sections. These are standards that Craig would like the city council to adopt for our city roadways. The city needs to be classifying our roadways and have standards set up for all of our new roads we build or when we go back to renovate a road. They go as large as what they call Type 8D-A Major Arterial, will we have something this big, probably not but scrolling down on the Plan it showing the different road sizes all the way to residential road sizes. Further into the Plan you start identifying the different traffic issues that are expected to arise. This Plan displayed NCTCOG Mobility2045 which is the projection of Traffic congestion if there were no roadway improvements done. Craig stated that in order to participate in the North Texas Council of Governments programs for transportation funds we have to have this Plan in place. Also, we have to have this Plan in place to set standards for new designed roads. Craig displayed in this Plan the streets within the City of Everman that are being proposed to be put on this Plan. When these streets are addressed, this would upgrade them from their current status. These would go from Residential to 2U-C Minor Collector Street. This means the street would go from a 30-foot-wide road to a 36-foot-wide road. This is all listed in this Plan to see the difference in the streets. This means the street would be widen and bigger for more traffic. Forest Hill Dr. is on this list and it is actually being worked on now and it would go from a 2U-C Minor Collector Street to a 4U-A Minor Collector Street in compliance with the COG standards. This Plan is just a Plan to provide the city with what our goals should be. This can be changed at anytime by the council. Council Member Mackey stated that with having Enon on this list, is there enough space to run that easement into these residential yards? Craig stated, no we do not, and we need to consider going into this land acquisition, cost of land acquisition and all those kinds of things that are going into this. This is just a plan and a goal to get the 2U-C Minor Collector Street in place and to alleviate traffic. Council Member Allen asked if there is a priority list for the streets? Craig stated that there is not. This will always depend on the available funding to address these issues. The North Texas Regional Transportation Council is the major funding for this Forest Hill Drive Project. They are working with the Federal Government on grants to spend close to 11 million dollars on that road from Long Stevenson Road to Shelby Road. No schedule on this yet because we are waiting on some things to finalize and they first have to come in and do the Flood Study, which they are funding as well and that is supposed to start in the next few months. But the city has not received any type of firm schedule and when Craig does know he will share that with the council. Our identified streets on this Plan would at least have to be classified as Minor Collector to qualify for funds. Those are the ones that are identified on this plan. This plan also identifies Aesthetic Corridors, and all that means is that those roads have been identified on the map displayed and these are roadways that we would like to spend more funds on to make them more appealing. These would be the most travelled roads in the city. The goal is to spend more on nicer street lights and signs for the street, poles and landscaping. This tends to attract more folks to visit Everman, and the quality of life for the citizens of Everman. Last, is the Town Center Concept which has been discussed before with council, potentially converting Wichita street, from Bell to Trammell to one-way South Bound and converting Race street from Trammell to Bell as a one-way North Bound and applying parking on the inward sides of each road on the park side to increase the available parking spaces around our parks and to alleviate traffic here and the dangerous accidents at the V-intersection by removing the stop sign on North Bound traffic and eliminating cross traffic coming across there. Council Member Mackey has a concern with Trammell turning into a Race Street traffic onto a quiet residential street. This would be massive traffic on that one little road. Mackey stated that the one-way will force anyone to want to visit City Hall to turn that left on Trammell from Enon. Just human nature to take the shortest route. Craig will look into to reconfiguring that intersection to see if we can address that problem. He will visit with the City Engineer on this. Mayor mentioned maybe getting Christopher on that list and Craig is going to get with the City Engineer on that to see if it would qualify as a Minor Collector. Craig did say they have to have a certain amount of turns and stuff from the interstate to qualify but he will check. Craig stated the last part of the Plan has Roy C. Brooks Blvd Phase II. This has been discussed in years past. Previously the road

had a different ending but the school has purchased a piece of land that now has their alternative School on it so it has changed that. It now is going to start from Enon and coming out on Shelby forcing traffic that way. This would be a commercial route that would allow trucks rather than coming down residential streets it would go straight into industrial area part of our town. Council Member Sellers did stat this could be a problem being that Shelby Road is torn up all the time. Craig stated that he has expressed his opinion to Fort Worth on Shelby Road to widen this to help with the traffic, and they have told him that this street is not on their Master Thoroughfare Plan and will not be doing any construction on it. Craig explained to council This is just a wish list- Plan and can be changed. Having this Plan together we will not miss out on funding for grants. This will be continued discussion in the future meetings.

3. Proposed FY2022 Budget Calendar as presented by the Finance Director- [21124](#)

Craig displayed Budget Calendar on the screen for council to see the dates. This schedule has been given to all council. Craig would like for council to have in person participation to get all information and no confusion. The first Budget Work Shop starts July 6, 2021 at 6:30pm.

3. **City Manager's Report-** Craig Spencer
Had nothing to report.
4. **Mayors Report –** Mayor Ray Richardson
Informed Council there are four of them that have not completed the Cyber Security Training and Sexual Harassment training and they need to get that complete.
5. **Citizens comments:**
NONE
6. **Adjourn.**
Mayor Richardson adjourned the meeting at 7:05pm.

Mindi Parks
City Secretary

**EVERMAN
CITY COUNCIL
REGULAR MEETING
MINUTES
Tuesday, June 8, 2021
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, June 8, 2021 at 6:30pm, via Zoom with the following agenda:

SOME MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE VIA TELEPHONE OR VIDEO CONFERENCE. A QUORUM MAY OR MAY NOT BE PHYSICALLY PRESENT IN THE CITY COUNCIL CHAMBERS (Tex.Gov't § Code 551.127 (a-2)). CITIZENS WISHING TO MAKE COMMENTS SHOULD EMAIL: mparks@evermantx.net CITIZENS COMMENTS RECEIVED PRIOR TO THE MEETING ADJOURNED WILL BE READ TO THE COUNCIL.

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Ray Richardson	*	Mayor
Linda Sanders	*	Council Member, Place 1
Johnnie Allen	*	Council Member, Place 3
Susan Mackey	*	Mayor Pro-Tem
Judy Sellers	*	Council Member, Place 5
Absent:		
Kelly Denison	*	Council Member, Place 2
Miriam Davila	*	Council Member, Place 6
Others Present:		
Mindi Parks	*	City Secretary
Craig Spencer	*	City Manager
Susanne Helgesen	*	Finance Director
Landon Whatley	*	Assistant Fire Chief

1. Meeting called to order.
Mayor Richardson called the meeting to order at 6:33pm.
2. Invocation.
3. Pledge of Allegiance.
4. Consent Agenda:
 - A. Reading of Minutes of the previous meetings:**
 1. May 4, 2021 Work Session Meeting
 2. May 11, 2021 Regular/Public Hearing Meeting
 3. May 21, 2021 Emergency Meeting
 - B. Financial Reports:**
 1. May 2021

Motion was made by Pro-Tem Mackey and seconded by Council Member Sanders to approve the consent agenda as shown. **Council Member Allen voted NO and Council Members Sanders, Mackey, Sellers, and Mayor Richardson Voted AYE**
5. New Business:

Consideration and Possible Action:

 1. Approve and adopt the City of Everman Master Thoroughfare Plan as presented- [21127](#)
Motion was made by Pro-Tem Mackey and seconded by Council Member Sanders to approve and adopt the City of Everman Master Thoroughfare Plan as presented. **ALL VOTED AYE**
 2. Approve Ordinance #771 an ordinance of the City of Everman, Texas, adding Division 3 to article III, food establishments, within chapter 11, licenses, permits and miscellaneous business regulations of the City's code of ordinances enacting the regulation of Mobile Food Vendors and providing for the following: Popular name; Findings of fact; scope of jurisdiction; applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and Civil penalties not to exceed \$500.00 per violation; and that each day in violation constitutes a separate offense; Enactment; Repealer; severability; codification; and proper notice and meeting- [21125](#)

Motion was made by Council Member Sellers and seconded by Pro-Tem Mackey to approve Ordinance #771 an ordinance of the City of Everman, Texas, adding Division 3 to article III, food establishments, within chapter 11, licenses, permits and miscellaneous business regulations of the City's code of ordinances enacting the regulation of Mobile Food Vendors and providing for the following: Popular name; Findings of fact; scope of jurisdiction; applicability; Effective Date; Enforcement, including criminal fines not to exceed \$2,000.00 and Civil penalties not to exceed \$500.00 per violation; and that each day in violation constitutes a separate offense; Enactment; Repealer; severability; codification; and proper notice and meeting. **ALL VOTED AYE**

6. **Executive Session**-Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:
 - A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney pursuant to Section 551.071.
 - B. Discussion regarding possible Purchase, Sale, Exchange, Lease, or Value of Real Property, Pursuant to Section 551.072.
 - C. Personnel Matters pursuant to Section 551.074.

1. Personnel Issues- [21126](#)

Executive Session was opened by Mayor Richardson at 6:59pm and closed at 7:48pm.

NO ACTION TAKEN

7. The Council may convene into Executive Session anytime to discuss items that are on the agenda.
8. City Managers Report- Craig Spencer
City Manager Spencer informed Council that the library is still closed due to some issues with some things that were thrown away but it is very close to being done. Also, the ribbon cutting is set for the Fire Hall for July 24, 2021 and it is coming along and looking great. Craig also informed council that Celebrate America is set for July 10, 2021.
9. Mayor's Report: Mayor Ray Richardson
Mayor Richardson informed council that the next meeting they need to be in person to start the Budget Process. Soon we will be getting back to in person meetings. He also informed them again about the HB1118 referring to Cyber Security and also about the Sexual Harassment that has to be completed once a year and for anyone of the council that has not completed it yet to please do so.
10. Citizen's comments
 1. Joann Samuel to speak about the new water rate increase.
Joann Samuel did not show. However, we had a citizen present at the meeting and his name was Ricky Murillo and he approached council to just state some things to them since he was not on the agenda. Ricky did start off by thanking the Fire Department for their hard work on the flood response to our citizens. Ricky also stated that everyone in his neighborhood is tired of all the flooding issues. He lives on Christie Avenue. He is concerned of the creek levels when the flooding occurs and the gathering of water in his neighborhood as well. He also stated that there is a lot of potholes in the city and parked cars that don't operate on the road and been there for two years. He has a lot of citizens that come to him for answers and he does not know what to say to them. Mayor only told him that there is nothing that can be done now except wait for the Flood Study that is in the works.
11. Adjourn.

Mindi Parks
City Secretary



FY 2021 Monthly Financial Update Period Ending June 2021



This monthly financial report is intended to provide informative and relevant financial data to City Council, as well as the citizens of Everman. The report includes highlights of the City’s financial condition as of June 30, 2021. The statements are prepared and reported on a modified accrual basis of accounting.

Cash Position:

The total cash position for the month was \$5,590,549 down \$389,693 from last month. The June 2021 cash position reflects an increase of \$3,029,337 over June 2020. The large increase in cash position is due to receiving funds from the 2020 Certificates of Obligation and 2021 Tax Notes.

Overall Performance:

There were no exceptional revenues or expenditures in June other than property tax, sales tax collections, and the bond payments. We must remember that our revenue streams are not guaranteed. Sales Taxes and Property Taxes are contingent upon the economy.

Property Tax Revenue:

The property taxes collected in June 2021 were \$66,630. As of June, we have collected 96.59% of this year’s budgeted property tax revenue. This revenue will continue to decrease over the next couple of months as we have received the majority of our budgeted revenue for the year.

	Budget	Month Actual	YTD Actual	% Budget
Property Tax - Current (General Fund)	\$ 2,377,971	\$ 51,473	\$ 2,275,107	95.67%
Property Tax - Delinquent	31,000	5,404	44,131	142.36%
Property Tax - Penalty & Interest	25,100	2,772	31,137	124.05%
Property Tax - Current (Debt Service Fund)	320,030	6,532	306,253	95.70%
Property Tax - Delinquent (Debt Service Fund)	-	449	3,666	-
Total	\$ 2,754,101	\$ 66,630	\$ 2,660,294	96.59%



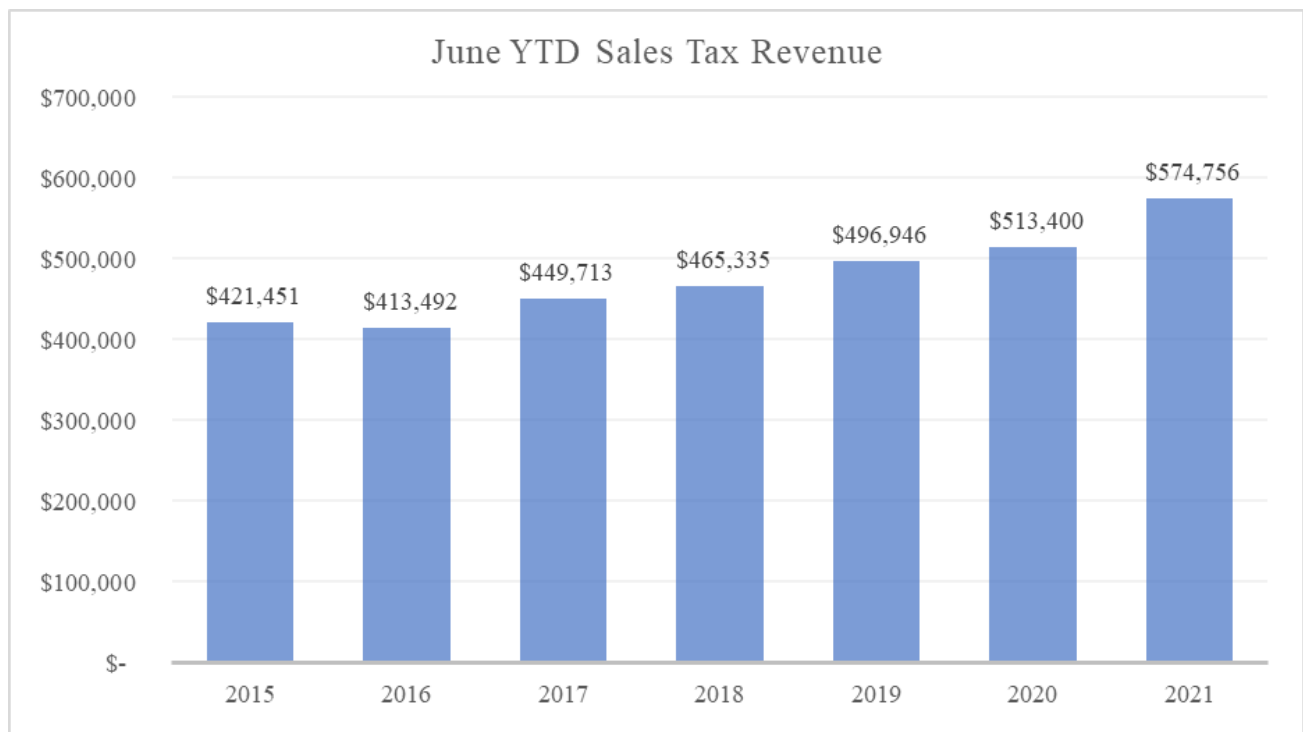
FY 2021 Monthly Financial Update
 Period Ending June 2021



Sales Tax Revenue:

Sales Tax is received approximately six weeks after the month has ended. June 2021 Sales Tax collections totaled \$66,424. The graph below reflects the most up to date information regarding sales tax collections. The growth reflects a positive upward trend of sales tax collections for the year. Sales tax is a large revenue source for the City’s General Fund.

	Budget	Month Actual	YTD Actual	% Budget
Sales Tax	\$ 349,000	\$ 33,377	\$ 290,610	83.27%
4B Sales Tax	175,000	16,688	145,305	83.03%
Street Improvement	85,000	8,344	72,653	85.47%
Crime Control District	75,000	8,015	66,189	88.25%
Total	\$ 684,000	\$ 66,424	\$ 574,756	84.03%





FY 2021 Monthly Financial Update Period Ending June 2021



General Fund:

Revenues

- Total General Fund year-to-date revenues in June 2021 totaled \$4,241,009 or 87.81%, of the budgeted annual revenue. This amount was an increase of \$434,594 over June 2020.

Expenditures

- General Fund year-to-date expenditures in June 2021 totaled \$3,841,798 or 79.55%, of the budgeted expenditures. This amount was an increase of \$238,809 over June 2020. This increase in spending is partially due to COVID-19 and spending the Cares Act funds that we received.

Water & Sewer Fund:

Revenues

- Total Water & Sewer Fund year-to-date revenues in June 2021 totaled \$1,466,594 or 78.94%, of the budgeted annual revenue. This amount was an increase of \$106,346 over June 2020. We are beginning to see an improvement in the Water & Sewer Fund cash position now that the new water rates have taken effect.

Expenditures

- Water & Sewer Fund year-to-date expenditures in June 2021 totaled \$1,479,564 or 79.64%, of the budgeted expenditures. This amount was an increase of \$183,473 over June 2020.

Investments:

Our investments at LOGIC ended the month with a \$4,969,402 balance and earned \$246 in interest for the month. The average monthly interest rate was 0.0588%, a slight decrease from last month. As a result of the lowered federal interest rate, we can expect the interest rate at LOGIC to remain very low.

Other:

- The American Rescue Plan Act will provide some much-needed relief for local communities across the nation. Our allocation was determined to be \$1,352,029.33. We are still researching the guidelines to determine how we may use the funds.
- The FY 2022 budget process is now well under way. We would like to have the FY 2022 Budget complete and adopted by the end of August. This will require several special council budget workshop meetings in July and August.
- The FY 2021 audit process will begin with interim audit field work conducted by Snow, Garrett, Williams the week of July 12 – 16.

Susanne Helgesen,
Finance Director

**City of Everman
Cash Position Report
As of June 30, 2021**

	Beginning Balance	Change	Ending Balance
GENERAL FUND			
Operating Cash	\$ 249,611.82	\$ (183,215.62)	\$ 66,396.20
Purchased CDs	-	-	-
Operation & Investment	471,313.54	34.63	471,348.17
Total General Fund	720,925.36	(183,180.99)	537,744.37
WATER & SEWER FUND			
Operating Cash	(128,585.52)	(127,376.29)	(255,961.81)
Restricted Reserve for Water Dep	9,258.22	0.59	9,258.81
2020 CO Issue - Construction Fund	1,607,586.29	103.23	1,607,689.52
Debt Service LT Note	84,826.13	5.44	84,831.57
Operation & Investment	1,019.16	0.04	1,019.20
Total Water & Sewer Fund	1,574,104.28	(127,266.99)	1,446,837.29
DEBT SERVICE FUND			
Operating Cash	(120,115.52)	6,581.03	(113,534.49)
Operation & Investment	760.11	0.02	760.13
Total Debt Service Fund	(119,355.41)	6,581.05	(112,774.36)
OTHER RESTRICTED FUNDS			
Fund 07 - TCOLE	(665.23)	1,924.00	1,258.77
Fund 25 - 4B Sales Tax - Economic Development	52,497.97	3,058.37	55,556.34
Fund 25 - General Sales Tax .50%	481,997.38	30.94	482,028.32
Fund 26 - TIF Dist #1 - Cnty/Hosp	48,314.15	11,042.41	59,356.56
Fund 26 - Cnty/Hosp/City Contributions	239,942.84	15.42	239,958.26
Fund 29 - 4A Sales Tax - Street Improvement	75,506.92	5,560.24	81,067.16
Fund 29 - General Sales Tax .25%	505,403.98	32.44	505,436.42
Fund 30 - 4B Sales Tax - Crime Control District	12,466.44	5,555.62	18,022.06
Fund 30 - Specific Sales Tax .25%	9,157.82	1.89	9,159.71
Fund 32 - 2013 Bond Issue - Operating	59,990.68	-	59,990.68
Fund 32 - 2013 Bond Issue - Operation & Investment	-	-	-
Fund 35 - 2020 CO Issue - 2021 Tax Notes - Operating	148,995.82	500,000.00	648,995.82
Fund 35 - 2020 CO Issue - 2021 Tax Notes - Operation & Investment	2,057,770.68	(499,859.19)	1,557,911.49
Total Other Restricted Funds	3,691,379.45	27,362.14	3,718,741.59
TOTAL ALL FUNDS	\$ 5,867,053.68	\$ (276,504.79)	\$ 5,590,548.89

City of Everman
Revenue Summary Report
As of June 30, 2021

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Property Tax	\$ 2,434,071	\$ 59,649	\$ 2,350,375	96.56%
Franchise Tax	320,000	39,785	216,669	67.71%
Permits / Licenses / Fees	352,600	28,825	265,062	75.17%
Sales Tax / Bingo Tax / Mixed Drink Tax	379,000	33,654	315,846	83.34%
Fines / Warrants / Recovery (1)	174,362	5,372	53,682	30.79%
Inter-Govt Revenue	414,000	21,667	285,175	68.88%
Administrative Transfers	397,000	33,085	297,765	75.00%
Other Revenue	462,108	45,330	456,434	98.77%
Budgeted Equity Change	(103,638)	-	-	-
Total General Fund	4,829,503	267,366	4,241,009	87.81%
WATER & SEWER FUND				
Water Sales	1,000,000	93,543	758,542	75.85%
Sewer Fees	863,000	89,299	656,168	76.03%
Penalty & Reconnect Fees	75,000	7,663	49,200	65.60%
Other Revenue	5,513	701	2,314	41.98%
2020 CO Issue	-	103	371	-
Budgeted Equity Change	(85,733)	-	-	-
Total Water & Sewer Fund	1,857,780	191,309	1,466,594	78.94%
DEBT SERVICE FUND				
Property Tax	320,030	6,981	309,919	96.84%
Investment Income	300	-	48	15.94%
Total Debt Service Fund	320,330	6,981	309,967	96.76%
OTHER FUNDS				
TCOLE (2)	1,500	-	1,579	105.24%
Economic Development	286,327	16,719	145,902	50.96%
TIF Dist #1 (County/Hospital) (3)	100,900	15	106,158	105.21%
4A Sales Tax - Street Improvement	88,600	8,377	73,174	82.59%
4B Sales Tax - Crime Control District	75,500	8,017	66,267	87.77%
2013 Bond	-	-	-	-
2020 CO Issue - 2021 Tax Notes (4)	-	141	525,826	-
Total Other Funds	552,827	33,268	918,904	166.22%
TOTAL ALL FUNDS	\$ 7,560,441	\$ 498,924	\$ 6,936,474	91.75%

** Investment income for all funds came in below budget as a result of the lowered federal interest rate **

1. Fines/fees are low due to COVID-19 and fees and court temporarily being suspended.
2. FY21 TCOLE - LEOSE revenue is slightly higher than expected due to a higher allocation from the State.
3. TIF revenue is higher than expected due to an increase in final TIF property appraisal values.
4. This amount includes the proceeds from the 2021 Tax Notes.

City of Everman
Expenditure Summary Report
As of June 30, 2021

	Budget	Month Actual	YTD Actual	% Budget
GENERAL FUND				
Administrative (1)	\$ 427,357	\$ 22,836	\$ 348,314	81.50%
City Secretary	115,412	5,989	74,072	64.18%
Finance (2)	457,863	21,024	391,558	85.52%
City Council	21,100	-	13,593	64.42%
Street	645,102	49,931	456,084	70.70%
Parks	149,272	3,393	96,483	64.64%
Police	1,636,737	167,066	1,309,664	80.02%
Maintenance Garage (3)	154,649	36,629	204,460	132.21%
Fire	767,065	71,946	682,574	88.99%
Annex - Community Center	8,500	-	3,010	35.41%
Municipal Court	139,927	8,920	102,684	73.38%
Code Enforcement	79,180	4,766	44,524	56.23%
Library	129,871	6,061	44,794	34.49%
Animal Control	97,469	8,293	69,986	71.80%
Total General Fund	4,829,503	406,854	3,841,798	79.55%
WATER & SEWER FUND				
Water Administration (4)	728,007	133,861	739,136	101.53%
Water/Sewer Administration	413,896	34,805	314,668	76.03%
Sewer Collection	697,600	57,005	407,484	58.41%
Water/Sewer Debt	18,277	18,277	18,277	100.00%
Total Water & Sewer	1,857,780	243,949	1,479,564	79.64%
DEBT SERVICE FUND				
Debt Service (5)	320,030	400	472,589	147.67%
Total Debt Service Fund	320,030	400	472,589	147.67%
OTHER FUNDS				
TCOLE	1,500	-	1,500	100.00%
Economic Development	286,327	13,630	208,381	72.78%
TIF Dist #1 (County/Hospital)	-	-	-	-
4A Sales Tax - Street Improvement	222,160	2,784	28,749	12.94%
4B Sales Tax - Crime Control District	145,856	2,459	87,131	59.74%
2013 Bond	59,991	-	-	-
2020 CO Issue	-	-	524,739	-
Total Other Funds	715,834	18,873	850,500	118.81%
TOTAL ALL FUNDS	\$ 7,723,148	\$ 670,076	\$ 6,644,451	86.03%

1. Overlapping salaries - outgoing City Manager and incoming City Manager.
2. Annual TIF payment made. City engineering and advertising expenses both came in higher than expected.
3. Some vehicle repair charges to be offset by TML claim. Budget amendment to follow.
4. Timing of capital expenditures may impact actual variances.
5. Debt service payments are made in January and June every year.

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
		Cash Account: 99-1110-00-00			
81114	06/02/21	FIRE SAFETY USA, INC	1,762.00	R	Quick Check
81115	06/04/21	Doug Keys Service	2,783.71	R	Quick Check
81116	06/04/21	TMRS	35,179.77	R	Quick Check
81117	06/07/21	THE SOUTHWEST ESCROW COMPANY	113,626.50	R	Quick Check
81118	06/10/21	AFLAC	2,336.10	R	ACH
81120	06/10/21	AMAZON CAPITAL SERVICES	4,405.64	R	ACH
81121	06/10/21	ARMSTRONG FORENSIC LABORATORY	625.00	R	ACH
81122	06/10/21	ALTMAN PSYCHOLOGICAL SERVICES	200.00	R	Regular
81123	06/10/21	HUMBERTO ARREDONDO	15.00	0	Regular
81124	06/10/21	FUSION CLOUD SERVICES, LLC	2,625.08	R	ACH
81125	06/10/21	GLENDA CASTRO	15.00	0	Regular
81126	06/10/21	BRUCE CARROLL	15.00	0	Regular
81127	06/10/21	DATA PROSE, INC	17.83	R	ACH
81128	06/10/21	Doug Keys Service	4,388.29	0	Regular
81129	06/10/21	DIGI-KEY ELECTRONICS	88.14	0	Regular
81130	06/10/21	Emergency Medical Products Inc	32.29	R	Regular
81131	06/10/21	FedEx	19.89	R	Regular
81132	06/10/21	I'KAYLA FENNEL	225.00	R	Regular
81133	06/10/21	SILVIA GARCIA	15.00	0	Regular
81134	06/10/21	Home Depot Credit Services	414.78	R	Regular
81135	06/10/21	WASTE CONNECTIONS	25,861.61	R	ACH
81136	06/10/21	GOT YOU COVERED WORKWEAR & UNI	1,844.56	0	Regular
81137	06/10/21	William Randall Lane	750.00	R	ACH
81138	06/10/21	OCCUPATIONAL HEALTH	50.00	R	Regular
81139	06/10/21	BERTHA ORNELAS	15.00	0	Regular
81140	06/10/21	LAWANDA PENDERGRAPH	15.00	0	Regular
81141	06/10/21	Roadmaster Auto Supply	16.47	R	Regular
81142	06/10/21	FLORINE RICHTER	15.00	0	Regular
81143	06/10/21	VERIZON WIRELESS	1,135.86	R	Regular
81144	06/10/21	WEX BANK	7,897.30	R	ACH
81145	06/10/21	WELLS FARGO FINANCIAL LEASING	157.02	R	Regular
81146	06/10/21	CHERYL M WATSON	150.00	R	Regular
81147	06/14/21	TX CHILD SUPPORT SDU	168.72	R	Regular
81148	06/14/21	TX CHILD SUPPORT SDU	381.23	R	Regular
81149	06/14/21	DISCOVERY BENEFITS HELGESEN	50.00	R	Regular
81150	06/14/21	TMRS	23,779.58	R	ACH
81151	06/18/21	ADT	126.46	0	Regular
81152	06/18/21	ARMSTRONG FORENSIC LABORATORY	220.00	R	ACH
81153	06/18/21	AMERICAN UNITED LIFE INSURANCE	2,597.52	R	Regular
81154	06/18/21	BLUE CROSS AND BLUE SHIELD TX	45,852.41	R	ACH
81155	06/18/21	C&S AIR INC.	5,152.20	R	Regular
81156	06/18/21	Charter Communications	695.11	R	ACH
81157	06/18/21	CLASSIC TURF EQUIPMENT INC.	25.45	0	Regular
81158	06/18/21	DALIA CALDEERON	15.00	R	Regular

Check Number	Check Date	Vendor Name	Net Check Amount	Check Status	Check Type
81159	06/18/21	DATA PROSE, INC	383.60	R	ACH
81160	06/18/21	DENTAL SELECT	2,378.09	R	Regular
81161	06/18/21	KELLI DOUGHERTY	15.00	0	Regular
81162	06/18/21	Emergency Medical Products Inc	980.18	R	Regular
81163	06/18/21	ENTERPRISE FM TRUST	21,924.73	R	ACH
81164	06/18/21	Fort Worth Water Dept.	59,097.61	R	Regular
81165	06/18/21	GAULT'S AUTO SHOP	1,482.12	R	Regular
81166	06/18/21	GEAR CLEANING SOLUTIONS	194.45	R	Regular
81167	06/18/21	Home Depot Credit Services	3,973.56	R	Regular
81168	06/18/21	JACK ISON	95.85	0	Regular
81169	06/18/21	LAW OFFICES OF ALAN C. WAYLAND	2,000.00	R	ACH
81170	06/18/21	MORNEAU SHEPELL LIMITED	145.00	R	ACH
81171	06/18/21	Lonestar Maintenance/Serv	1,421.35	0	Regular
81172	06/18/21	LOGO KNITS	540.00	R	Regular
81173	06/18/21	MATHESON TRI-GAS INC	179.95	R	ACH
81174	06/18/21	Miller Veterinary Co. Inc.	43.18	0	Regular
81175	06/18/21	Motor & Mower Supply	17.64	R	Regular
81176	06/18/21	MARIA MONTANO	15.00	R	Regular
81177	06/18/21	Canon Solutions America	67.22	R	ACH
81178	06/18/21	Roadmaster Auto Supply	350.28	R	Regular
81179	06/18/21	BLANCA ROSALES	15.00	0	Regular
81180	06/18/21	WKK Landers Corporation	325.00	0	Regular
81181	06/18/21	SPRINT	138.32	R	Regular
81182	06/18/21	YESENIA SANDOVAL	15.00	0	Regular
81183	06/18/21	TPX COMMUNICATIONS	2,891.63	R	Regular
81184	06/18/21	Tarrant County Medical Exam	80.00	R	Regular
81185	06/18/21	Texas Water Products	420.00	R	Regular
81186	06/18/21	UNIFIRST HOLDINGS, INC	126.24	R	ACH
81187	06/18/21	BRISA VALDEZ	15.00	0	Regular
81188	06/18/21	LINEBARGER GOGGAN BLAIR & SAMP	245.10	R	Regular
81189	06/21/21	BRYAN WILLIAMS	19,040.00	R	Quick Check
81190	06/22/21	DFW REMODELING & RENOVATIONS	1,800.00	R	Quick Check
81191	06/29/21	TX CHILD SUPPORT SDU	168.72	0	Regular
81192	06/29/21	TX CHILD SUPPORT SDU	381.23	0	Regular
81193	06/29/21	Commerce Bank Commercial Cards	7,015.22	R	ACH
81194	06/29/21	DISCOVERY BENEFITS HELGESEN	50.00	0	Regular
81195	06/29/21	BOKF, NA	87,854.91	R	ACH
81196	06/29/21	UMB BANK, N.A. KANSAS CITY	400.00	R	ACH
81197	06/29/21	WEX BANK	7,480.18	R	ACH

60	Checks total:	266,885.17
23	ACH total:	242,642.71
0	EFTPS total:	
0	Wire transfer total:	
0	Payment Manager total:	
83	GRAND TOTALS	509,527.88



Friday, July 9, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21139

TYPE: Discussion

SUBJECT: Water System Issues and Improvements

What date would you like to have this item added: Tuesday, July 13, 2021

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:
Update on water system issues that have been identified and how the city is addressing those issues.

Submitted for City Manager's Office by: G. Ramirez

Originating Department: Director of Public Works

Originating Department Head: G. Ramirez



Friday, July 9, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21138

TYPE: Discussion

SUBJECT: Hanna Ranch Phase 4 Update

What date would you like to have this item added: Tuesday, July 13, 2021

RECOMMENDATION:

No recommendation at this time

DISCUSSION:

Preliminary Plans have been submitted and are currently being reviewed. The City Council will be briefed on an update regarding this development

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, July 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21135

TYPE:

Consideration and Possible Action

SUBJECT:

Consideration and action related to an Interlocal Agreement between the City of Everman and the Everman Independent School District for School Resource Officer services effective August 1st, 2021 and ending July 31st, 2022 and authorizing the City Manager to execute said agreement

What date would you like to have this item added: Tuesday, July 13, 2021

RECOMMENDATION:

It is recommended that the Everman City Council approve the Interlocal Agreement and authorize the City Manager to execute said agreement.

DISCUSSION:

This is a renewal of the annual ILA between the City of Everman and the Everman Independent School District. There are no changes being proposed to this agreement. The proposed cost remains at \$260,000, paid in monthly payments by the school district. No increase was recommended due to the pending retirement of the most senior officer in this division.

ATTACHMENTS:



DOCS-^N1087601-v1-Clean_2020-2021_Interl...

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Thursday, July 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21136

TYPE:

Consideration and Possible Action

SUBJECT:

Approval of the contract for mosquito management with Municipal Mosquito, as provided and authorizing the City Manager to execute said contract on behalf of the city.

RECOMMENDATION:

It is recommended that the Everman City Council approve the contract for municipal mosquito management

ATTACHMENTS:



2021 Everman CONTINGENT under TC (2).pdf

Submitted for City Manager's Office by:

C. W. Spencer

Originating Department:

City Manager's Office

Originating Department Head:

C. W. Spencer



Everman City Council Agenda Request

Agenda Tracking Number 21140

TYPE:

Consideration and Possible Action

SUBJECT: Approval of the utilization of the \$20,000 incentives line-item for Veterans Memorial Park expenditures as approved and recommended by the Economic Development Commission

What date would you like to have this item added: Tuesday, July 13, 2021

RECOMMENDATION:

Approval

DISCUSSION:

Veterans Memorial Park information:

The fencing and concrete pads/sidewalks/entry are completed. The 3 large flagpoles and flags (USA, Texas, and City) have been installed. The 13' Police, Fire, and EMS flags have been installed on their respective pads.

All of the benches have been installed. The sprinkler system underground lines have been installed. Harry Espree from Bean Electric graciously donated all of the lighting poles for the park. He is gathering information on lighting for the flagpoles/flags and monuments.

The City has leftover brick from the Fire Department renovation we plan to use for the park "gateway". Advanced Cast Stone graciously developed the concept for each monument (9 of them: Army, Air Force, Marines, Navy, Coast Guard, POW/MIA, Police, Fire, and EMS). They donated everything except the mold costs (\$2000). Please see attached design.

A 12" bronze medallion with the logos of each (above) will be installed on each monument.

International Bronze has agreed to manufacture all 9 Bronze medallions for \$3465 + shipping).

The City is bringing in fill dirt to level out the park.

We are designing a dedication plaque for the entrance that will be manufactured by International Bronze (approximate cost: \$2000).

We still have more people to talk with but everyone we have approached so far has been excited about the park and they have been very giving and gracious in our efforts to bring it to fruition.

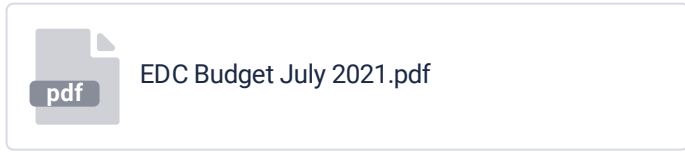
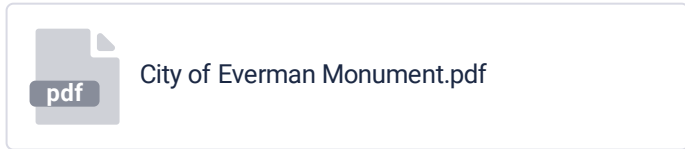
The most exciting thing? Nearly everyone involved is within the Everman community. This truly has become a city-wide project!

Once we finish the park cosmetics, we will develop a program to sell the commemorative bricks to the public. I will try and oversee that as well so we can be assured that nothing inappropriate winds up in the park.

There will be other costs involved on a smaller scale (sprinkler heads, lighting fixtures for

flagpoles/monuments, landscaping, bricklayer, etc.).

ATTACHMENTS:



**Submitted for City Manager's Office
by:**

M. Nicoletti

Originating Department:

Economic Development

Originating Department Head:

M. Nicoletti



Thursday, July 8, 2021

Everman City Council Agenda Request

Agenda Tracking Number 21137

TYPE: Executive Session

SUBJECT: Personnel Issues

What date would you like to have this item added: Tuesday, July 13, 2021

RECOMMENDATION:

Executive Session

DISCUSSION:

Personnel Issues - Updated individual salary and benefit information.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer