



**EVERMAN
CITY COUNCIL
WORK SESSION MEETING
AGENDA
Tuesday, November 2, 2021
At 6:30pm.**

There will be a Work Session Meeting held by the Everman City Council on Tuesday, November 2, 2021 at 6:30pm, at 212 North Race Street with the following agenda:

- 1. Meeting called to order.**
- 2. Discussion Items:**
 1. Everman City Council Meeting Schedule- [22017](#)
 2. Ordinance #775- [22018](#)
 3. City of Everman Volunteer Program- [22019](#)
 4. Easement & Right of Way- Everman Civic Center Property-[22020](#)
 5. Potential Veterans Day Appreciation Event- [22021](#)
 6. Christmas Tree Lighting Event- [22022](#)
 7. City Projects Update- [22023](#)
 8. Interlocal Agreement with the City of Kennedale related to the use of the City of Everman Animal Control Facility-[22024](#)
- 3. City Manager's Report- Craig Spencer**
- 4. Mayor's Report- Ray Richardson**
- 5. Adjourn.**

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday October 29, 2021.

Mindi Parks
City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. Section 551.074 – Personnel Matters.*
- E. Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the City Secretary at mparks@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The Mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments

portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

Everman City Council Meeting Schedule

Craig W. Spencer

Submission Date Oct 28, 2021 9:50 AM

Agenda Tracking Number 22017

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Everman City Council Meeting Schedule

RECOMMENDATION: No recommendation at this time

DISCUSSION: As the City of Everman continues to address issues more aggressively, it is important that we review our meeting schedule from time to time to assure that it is the most advantageous for both city action and citizen involvement.

The City Manager would like to propose that the City Council change the Meeting schedule to the first and third Tuesday of the month. Both meetings would consists of a Work Session and Regular Meeting, giving council the ability to take action on items twice a month, rather than having to wait a several weeks to take action or items or having to call Special Meetings as often.

City Administration would still strive to avoid presenting issues the same night that council would be asked to take action. The majority of items, unless emergent, would be discussed one evening and then action requested on that item the following meeting. This will give council significant time to review and discuss items before taking action.

Submitted for City Manager's Office by: Craig W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Ordinance #775 - AN ORDINANCE OF THE CITY CO...

C. W. Spencer

Submission Date Oct 29, 2021 3:58 PM

Agenda Tracking Number 22018

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Ordinance #775 - AN ORDINANCE OF THE CITY COUNCIL OF EVERMAN, TEXAS, AMENDING CHAPTER 2, ARTICLE 5, SECTION 2-71 OF THE EVERMAN CODE OF ORDINANCES BY ELIMINATING THE EVERMAN EVENTS BOARD; REPEALING ORDINANCE NO. 711, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

RECOMMENDATION: It is recommended that the Everman City Council approve Ordinance #775

DISCUSSION: As previously discussed, this ordinance would abolish the current Everman Events Board. City Staff would pursue a Volunteer Program in its place.

ATTACHMENTS:



[10.29.2021 Ordinance Eliminating Events Board.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

City of Everman Volunteer Program

C. W. Spencer

Submission Date Oct 29, 2021 4:00 PM

Agenda Tracking Number 22019

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: City of Everman Volunteer Program

RECOMMENDATION: No recommendation at this time.

DISCUSSION: Attached are proposed policies and procedures related to the proposed Volunteer Program.

ATTACHMENTS:



[Volunteer Management Policy.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Easement & Right of Way - Everman Civic Center Pro...

C. W. Spencer

Submission Date Oct 29, 2021 4:07 PM

Agenda Tracking Number 22020

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Easement & Right of Way - Everman Civic Center Property

RECOMMENDATION: No recommendation at this time

DISCUSSION: As a part of the Civic Center Project, Oncor Electric is requiring an easement be in place in order to properly service the location with power. Attached is a draft easement and right of way document for your consideration and review. We will discuss this item while legal continues to review the document. This document will require and ordinance.

ATTACHMENTS:



[Everman - Utility Easement - 10.28.2021 - AH.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Potential Veterans Day Appreciation Event

C. W. Spencer

Submission Date Oct 29, 2021 4:08 PM

Agenda Tracking Number 22021

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Potential Veterans Day Appreciation Event

RECOMMENDATION: No recommendation at this time.

DISCUSSION: City staff would like to receive City Council Guidance on a potential Veterans Day appreciation event.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Christmas Tree Lighting Event

C. W. Spencer

Submission Date Oct 29, 2021 4:10 PM

Agenda Tracking Number 22022

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Christmas Tree Lighting Event

RECOMMENDATION: No recommendation at this time

DISCUSSION: City staff would like to receive City Council guidance regarding the annual Christmas Tree Lighting.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

City Projects Update

C. W. Spencer

Submission Date Oct 29, 2021 4:11 PM

Agenda Tracking Number 22023

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: City Projects Update

RECOMMENDATION: No recommendation at this time

DISCUSSION: City staff would like to provide City Council with a general update related to all ongoing city projects, to include water/wastewater, civic center, communications center and roadway projects.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Interlocal Agreement with the City of Kennedale relat...

C. W. Spencer

Submission Date Oct 29, 2021 4:27 PM

Agenda Tracking Number 22024

TYPE:

Discussion

What date would you like to have this item added: Nov 2, 2021

SUBJECT: Interlocal Agreement with the City of Kennedale related to the use of the City of Everman Animal Control Facility

RECOMMENDATION: No recommendation at this time

DISCUSSION: The City of Kennedale is interested in partnering with the City of Everman in the use of our Animal Control Shelter. Would like to discuss this issue and receive City Council guidance on moving forward before drafting the Interlocal Agreement.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer
