



**EVERMAN
CITY COUNCIL
SPECIAL MEETING
AGENDA
Tuesday, October 19, 2021
At 6:30pm.**

There will be a Special Meeting held by the Everman City Council on Tuesday, October 19, 2021 at 6:30pm, at 212 North Race Street with the following agenda:

1. Meeting called to order.

2. New Business:

Consideration and Possible Action:

1. Approve Work Authorization Agreement between the City of Everman and Trinity Consultants, Inc, for the purpose of researching, developing and creating an AWIA Emergency Response Plan (ERP) – Referred to as Proposal #P214405.0067, in the amount of \$12,500.00 – [22015](#)
2. Approve Awarding the construction contract for the PD Well Site Ground Storage Tank Improvements to the evaluated low bid provider of Drake Construction for a total base bid amount of \$402,862.00 as recommended by City Engineer, Greg Saunders, P.E. – [22016](#)

3. Executive Session

1.

4. Adjourn.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday October 15, 2021.

Mindi Parks
City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. *Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. *Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. *Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. *Section 551.074 – Personnel Matters.*
- E. *Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. *Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the City Secretary at mparks@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The Mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to

discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

Approve Work Authorization Agreement between the...

Gilbert Ramirez

Submission Date Oct 15, 2021 3:09 PM

Agenda Tracking Number 22015

TYPE:

Consideration and Possible Action

What date would you like to have this item added: Oct 19, 2021

SUBJECT:

Approve Work Authorization Agreement between the City of Everman and Trinity Consultants, Inc, for the purposes of researching, developing and creating an AWIA Emergency Response Plan (ERP) - Referred to as Proposal #P214405.0067, in the amount of \$12,500.00

RECOMMENDATION:

It is recommended that the Everman City Council Approve the Work Authorization between the City of Everman and Trinity Consultants, Inc

DISCUSSION:

On June 6th, 2021, Senate Bill 3 passed which amended Texas Water Code (TWC) Section 13.1394. This bill requires all affected utilities across Texas to prepare and implement an Emergency Preparedness Plan (EPP). This bill was primarily in response to Winter Storm Uri. The City of Everman Water Utility is an affected utility and therefore must comply with this new law. The law went into affect on October 1st, 2021. All affected utilities must comply with this law and produce/submit an EPP no later than December 31, 2021. Failure to comply with the new law will result in fines in excess of \$50,000.

City staff has consulted with City Engineer Greg Saunders regarding the development of this EPP to meet the state standards. City Engineer Greg Saunders referred staff to Trinity Consultants, Inc. The firm has built a proposal and Work Authorization Agreement for the City Council to consider. Please note, the Work Authorization Agreement attached to this communication is still under legal review and may alter slightly before final consideration.

Due to the tight timeline of this issue, it requires immediate City Council Action in order to be completed by the December 31, 2021 deadline. Please review the attached information for your consideration. The cost for the development of this plan is \$12,500. City staff is reviewing the potential of utilizing American Rescue Plan Funds for this project. However, if the project does not qualify under ARPA, this project will require for the City of Everman to allocate funds from the Water Fund Reserve.

ATTACHMENTS:



[2021 10.14 ERP Work Authorization.pdf](#)



[NCTPPWRT_SB3.pdf](#)



[P214405.0067 City of Everman ERP Proposal.pdf](#)



[SB3 Affected Utility Critical Facilities Filing Requirements.pdf](#)



[TWC 13.1394 and EPP Information 10.01.2021.pdf](#)

Submitted for City Manager's
Office by:

Gilbert Ramirez

Originating Department:

Director of Public Works

Originating Department Head:

Gilbert Ramirez

Award the construction contract for the PD Well Site ...

Greg Saunders

Submission Date Oct 15, 2021 3:14 PM

Agenda Tracking Number 22016

TYPE:

Consideration and Possible Action

What date would you like to have this item added: Oct 19, 2021

SUBJECT: Award the construction contract for the PD Well Site Ground Storage Tank Improvements to the evaluated low bid provider of Dake Construction for a total base bid amount of \$402,862.00 as recommended by City Engineer, Greg Saunders, P.E.

RECOMMENDATION: It is recommended that the Everman City Council award the construction contract for the PD Well Site Ground Storage Tank Improvements project to Dake Construction for the Total Base Bid amount of \$402,862.00

DISCUSSION: Please see the attached recommendation and bid tabulation provided by the City Engineer's office

ATTACHMENTS:



[Recommendation.pdf](#)

Submitted for City Manager's Office by: Greg Saunders

Originating Department: City Engineer

Originating Department Head: Greg Saunders
