



**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, January 4, 2022
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, January 4, 2022 at 6:30pm, at 212 North Race Street with the following agenda:

- 1. Meeting called to order.**
- 2. Invocation.**
- 3. Pledge of Allegiance.**
- 4. Consent Agenda:**
 - A. None
- 5. Citizen's comments**
- 6. Discussion Items:**
 - A. City of Everman Personnel Manual Review – [22054](#)
 - B. City of Everman City Council Governance Policy Review - [22053](#)
- 7. New Business:**

Consideration and Possible Action:

 - A. Approve Interlocal Agreement between the City of Everman and Tarrant County, Texas related to the development of a Flood Assessment/Master Drainage Study (Study) for Chambers Creek and its tributaries located within the City Limits of Everman, Texas. – [22052](#)
 - B. Approve the re-allocation of \$150,000 of the 2020 Certificate of Obligation Bond Proceeds to General Fund for the purposes of City Hall Improvements as presented by the City Manager. – [22055](#)
 - C. Approve Budget Amendments as presented by the Everman Finance Director - [22056](#)
- 7. Executive Session**
- 8. City Managers Report- Craig Spencer**
- 9. Mayor's Report: Mayor Ray Richardson**
- 10. Adjourn.**

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday December 31, 2021.


Edna Martinez
Acting City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. Section 551.074 – Personnel Matters.*
- E. Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the Acting City Secretary at emartinez@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1. 800.RELAY TX, 1.800.735.2989.

Wednesday, December 29, 2021



Everman City Council Agenda Request

Agenda Tracking Number 22054

TYPE: Discussion

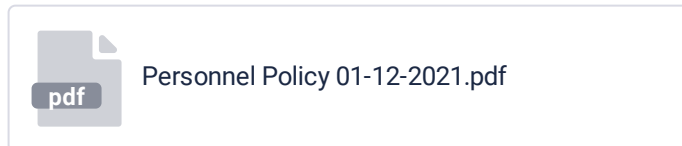
SUBJECT: City of Everman Personnel Manual Update

What date would you like to have this item added: Tuesday, January 4, 2022

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:
Draft updates have been made to the Personnel Manual for the City Council's review and consideration. We will review this updates and the materials will be provided during the meeting. The current manual is attached to this communication.

ATTACHMENTS:



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Wednesday, December 29, 2021



Everman City Council Agenda Request

Agenda Tracking Number 22053

TYPE: Discussion

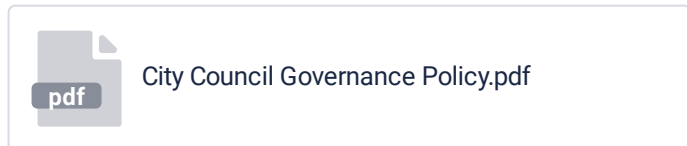
SUBJECT: City Council Governance Policy Review & Update

What date would you like to have this item added: Tuesday, January 4, 2022

RECOMMENDATION:
No recommendation at this time

DISCUSSION:
Would like to receive City Council guidance on any potential updates to the City Council Governance Policy. The policy is attached to this communication.

ATTACHMENTS:



Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Wednesday, December 15, 2021



Everman City Council Agenda Request

Agenda Tracking Number 22052

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Interlocal Agreement between the City of Everman and Tarrant County, Texas related to the development of a Flood Assessment/Master Drainage Study (Study) for Chambers Creek and its tributaries located within the City Limits of Everman, Texas.

What date would you like to have this item added: Tuesday, January 4, 2022

RECOMMENDATION:

It is recommended that the Everman City Council approve the ILA between Everman and Tarrant County, Texas.

DISCUSSION:

This study is being funded by the Texas Division of Emergency Management (TDEM).

ATTACHMENTS:



Flood Study ILA.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, December 30, 2021



Everman City Council Agenda Request

Agenda Tracking Number 22055

TYPE:

Consideration and Possible Action

SUBJECT:

Approve the re-allocation of \$150,000 of the 2020 Certificate of Obligation Bond Proceeds

What date would you like to have this item added:

Tuesday, January 4, 2022

RECOMMENDATION:

Approve the re-allocation of \$150,000 of the 2020 Certificate of Obligation Bond Proceeds to General Fund for the purposes of City Hall Improvements as presented by the City Manager.

DISCUSSION:

Please see the attached.

ATTACHMENTS:



Re-Allocation Request - City Hall Annex.pdf

Submitted for City Manager's Office by:

C. W. Spencer

Originating Department:

City Manager's Office

Originating Department Head:

C. W. Spencer

Thursday, December 30, 2021



Everman City Council Agenda Request

Agenda Tracking Number 22056

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Budget Amendments as presented by the Everman Finance Director

What date would you like to have this item added:

Tuesday, January 4, 2022

RECOMMENDATION:

It is recommended that the Everman City Council approve the budget amendments as presented.

DISCUSSION:

Budget amendments are attached

ATTACHMENTS:



Budget Amendment #6.pdf

Submitted for City Manager's Office by:

Susanne Helgesen

Originating Department:

City Manager

Originating Department Head:

C. W. Spencer