



**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, January 18, 2022
At 6:30pm.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, January 18, 2022 at 6:30pm, at 212 North Race Street with the following agenda:

- 1. Meeting called to order.**
- 2. Invocation.**
- 3. Pledge of Allegiance.**
- 4. Consent Agenda:**
 - A. Reading of Minutes of the previous meetings:**
 1. None
 - B. Financial Reports:**
 1. November 2021
- 5. Presentations**
 - A.** Everman Police Department Swearing-In Ceremony – Scott Dabbs promotion to the rank of Corporal
 - B.** Proclamation declaring January 2022 as School Board Recognition Month in the City of Everman.
- 6. Citizen’s comments**
- 7. Discussion:**
 - A.** Review and discuss the FY2022 CDBG Project Proposal – Greg Saunders; City Engineer - [22060](#)
 - B.** Staff Briefing - Scenic City Certification - [22061](#)
 - C.** Staff Briefing - Project Management Software; “Basecamp 3” - [22062](#)
 - D.** Review and discuss the Annual Energy Conservation Performance Guarantee Report provided by Nextera Energy – [22063](#)
 - E.** Staff Briefing - Current waterline improvement project updates – Gilberto Ramirez; Director of Public Works – [22064](#)
 - F.** Staff Briefing – Everman Municipal Court – Edna Martinez; Office/Court Administrator - [22066](#)
 - G.** Review and discuss the current City of Everman Board of Adjustments - [22065](#)
- 8. Action Items:**

Consideration and Possible Action:

 - A.** Approve the City of Fort Worth and City of Everman Agreement for a CCN Boundary Adjustment and Provision of Water and authorize the City Manager to execute said agreement - [22058](#)
 - B.** Approve Budget Amendments as presented by the Everman Finance Director - [22059](#)

7. **Executive Session**
8. **City Managers Report- Craig Spencer**
9. **Mayor's Report: Mayor Ray Richardson**
10. **Adjourn.**

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday January 14, 2022.



Edna Martinez
Acting City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. *Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. *Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. *Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. *Section 551.074 – Personnel Matters.*
- E. *Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. *Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the City Secretary at mparks@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1. 800.RELAY TX, 1.800.735.2989.

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22060

TYPE: Discussion

SUBJECT: FY2022 - CDBG Project Proposal

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

No recommendation at this time

DISCUSSION:

Please review the FY2022 - CDBG Project Proposal drafted by our City Engineer's office. The Proposal can be found at: <http://www.evermantx.us/wp-content/uploads/2022/01/48th-YR-CDBG-PROJECT-PACKET-REVIEW.pdf>

Submitted for City Manager's Office by: Greg Saunders

Originating Department: City Engineer

Originating Department Head: Gilbert Ramirez

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22061

TYPE: Discussion

SUBJECT: Scenic City Certification

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:
No Recommendation At This Time

DISCUSSION:
Review and Update of the Application Guide and discuss the application process.

ATTACHMENTS:



Updated Scenic City Application Guide.docx.p...

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22062

TYPE: Discussion

SUBJECT: Project Management Software - Basecamp 3

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

No recommendation at this time.

DISCUSSION:

City staff have invested in a Project Management Software. This new tool will allow staff to stay more organized on projects. City Council will be given access to major projects that will allow them to see the latest updates, plans, photos, etc. The City Manager will be reviewing this software with City Council and provide instructions on how to gain access.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22063

TYPE: Discussion

SUBJECT: Review and Discuss the Annual Energy Conservation Performance Guarantee Report provided by Nextera Energy

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

No action necessary

DISCUSSION:

Annual report is attached for your review.

ATTACHMENTS:



City of Everman-Year 4.pdf

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22064

TYPE: Discussion

SUBJECT: Current waterline improvement project updates by the Director of Public Works

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

No action necessary

DISCUSSION:

Presentation and Discussion by Director of Public Works - Gilberto Ramirez

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer



Friday, January 14, 2022

Everman City Council Agenda Request

Agenda Tracking Number 22066

TYPE: Discussion

SUBJECT: Everman Municipal Court Operations

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

No Recommendation

DISCUSSION:

An update on the status of operations as it relates to the Everman Municipal Court

Submitted for City Manager's Office by: Edna Martinez

Originating Department: Everman Municipal Court

Originating Department Head: Edna Martinez

Friday, January 14, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22065

TYPE: Discussion

SUBJECT: Review and discuss the current City of Everman Board of Adjustments

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:
No recommendation at this time.

DISCUSSION:

There are currently not enough active members on the Board of Adjustments for the BOA to meet with a quorum and fulfill its duties. There are two options available. Option 1 - The City Council may appoint more members to the board to fill the vacancies so that the board can perform its duties. Option 2 - The City Council may elect to abolish the board, which would mean that the City Council would then be responsible for hearing all BOA cases and making decisions. There are currently several issues that are needing action from the BOA. City staff would like the City Council's guidance on how to move forward with this issue.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22058

TYPE:

Consideration and Possible Action

SUBJECT:

Approve the City of Fort Worth and City of Everman Agreement for a CCN Boundary Adjustment and Provision of Water and authorize the City Manager to execute said agreement

What date would you like to have this item added: Tuesday, January 18, 2022

RECOMMENDATION:

It is recommended that the Everman City Council Approve the City of Fort Worth and City of Everman Agreement for a CCN Boundary Adjustment and Provision of Water and authorize the City Manager to execute said agreement.

DISCUSSION:

The current State of Texas CCN map is inaccurate and does not appropriately reflect water service areas. The goal of this agreement is to provide for corrections to the CCN map which will allow both the City of Everman and the City of Fort Worth to legally provide water service to accounts within respective jurisdictions.

ATTACHMENTS:



City of Fort Worth and City of EvermanCCN_dr...

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager's Office

Originating Department Head: C. W. Spencer

Thursday, January 13, 2022



Everman City Council Agenda Request

Agenda Tracking Number 22059

TYPE:

Consideration and Possible Action

SUBJECT:

Approve Budget Amendments as presented by the Everman Finance Director

What date would you like to have this item added:

Tuesday, January 18, 2022

DISCUSSION:

Please see the attached proposed budget amendments.

ATTACHMENTS:



Budget Amendment #1.pdf

Submitted for City Manager's Office by:

Susanne Helgesen

Originating Department:

Finance Director

Originating Department Head:

Susanne Helgesen