

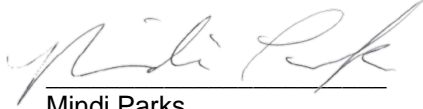


**EVERMAN
CITY COUNCIL
REGULAR MEETING
AGENDA
Tuesday, April 5, 2022
6:30 P.M.**

There will be a Regular Meeting held by the Everman City Council on Tuesday, April 5, 2022 at 6:30 p.m. at 212 North Race Street with the following agenda:

- 1. Meeting called to order.**
- 2. Invocation.**
- 3. Pledge of Allegiance.**
- 4. Consent Agenda:**
 - A. None
- 5. Citizens Comments:**
- 6. Presentation**
 - A. The 2021 Financial Audit Presentation by Snow Garrett Williams- [22095](#)
 - B. The Introduction of the new Librarian- Rosalinda Leon- [22099](#)
 - C. Proclamation- Child Abuse Prevention Month- [22096](#)
 - D. Proclamation- Public Safety Telecommunicator's Week- [22100](#)
- 7. Discussion Items:**
 - A. Discussion and potential selection of a date for City Staff to host a "Town Hall Meet & Greet" - [22097](#)
 - B. CDBG CV – 2022 Additional Funding – Craig Spencer - [22101](#)
 - C. Completion of the Form 2201- Statement of Officer "Anti-Bribery Statement" and renewed Oath of Office for all elected and appointed positions – [22102](#)
 - D. Discussion regarding future plans of the Everman Historical Society and the continued use of the Everman Public Library - [22103](#)
- 8. Consideration and Possible Action:**
 - A. Approve the City of Everman Sports Fields Event Rental Agreement Contract and authorize the City Manager to execute said contract as needed - [22098](#)
- 9. Executive Session**
- 10. City Manager's Report-** Craig Spencer
- 11. Mayors Report –** Mayor Ray Richardson
- 12. Adjourn.**

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday April 1, 2022.



Mindi Parks
City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by law. Additionally, Council may convene into Executive Session to discuss the following:

- A. Section 551.071 – Pending or Contemplated Litigation or to Seek Advice of the City Attorney.*
- B. Section 551.072 – Purchase, Sale, Exchange, Lease, or Value of Real Property.*
- C. Section 551.073 – Deliberation Regarding Prospective Gift.*
- D. Section 551.074 – Personnel Matters.*
- E. Section 551.087 – Deliberation Regarding Economic Development Negotiations.*
- F. Section 551.089 – Deliberations Regarding Security Devices or Security Audits.*

Citizens wishing to submit written comments should e-mail the City Secretary at mparks@evermantx.net. Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

2021 Financial Audit Presentation by Snow Garret...

Susanne Helgesen

Submission Date Mar 30, 2022 2:54 PM

Agenda Tracking Number 22095

TYPE:

Presentation

What date would you like to have this item added: Apr 5, 2022

SUBJECT: 2021 Financial Audit Presentation by Snow Garrett Williams

RECOMMENDATION: No recommendation at this time

DISCUSSION: The Snow Garrett Williams Certified Public Accountants firm will be presenting the 2021 Financial Audit and findings to City Council. Reports will be made available and delivered to City Council Members the day of the meeting.

Submitted for City Manager's Office by: Susanne Helgesen

Originating Department: Finance Director

Originating Department Head: Susanne Helgesen

Introduction of the new Librarian - Rosalinda Leon

C. W. Spencer

Submission Date Mar 31, 2022 3:07 PM

Agenda Tracking Number 22099

TYPE:

Presentation

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Introduction of the new Librarian - Rosalinda Leon

RECOMMENDATION: No Recommendation at this time

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Proclamation - Child Abuse Prevention Month

C. W. Spencer

Submission Date Mar 31, 2022 9:22 AM

Agenda Tracking Number 22096

TYPE:

Presentation

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Proclamation - Child Abuse Prevention Month

RECOMMENDATION: No Recommendation

DISCUSSION: No Discussion

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[Proclamation - Child Abuse Prevention Month - 2022.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Proclamation - Public Safety Telecommunicator's ...

C. W. Spencer

Submission Date Apr 1, 2022 1:20 PM

Agenda Tracking Number 22100

TYPE:

Presentation

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Proclamation - Public Safety Telecommunicator's Week

RECOMMENDATION: No Recommendation

DISCUSSION: No Discussion

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[Proclamation - Public Safety Telecommunicators Week - 2022.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Discussion and potential selection of a date for Ci...

C. W. Spencer

Submission Date Mar 31, 2022 1:27 PM

Agenda Tracking Number 22097

TYPE:

Discussion

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Discussion and potential selection of a date for City Staff to host a "Town Hall Meet & Greet"

RECOMMENDATION: None at this time

DISCUSSION: City Manager would like to host a "Town Hall Meet & Greet".

This would be a public event where the City Manager would provide a brief, formal presentation about current and future planned projects and programs. Following this briefing, there will be an informal gathering where citizens will have an opportunity to engage personally with Directors from all departments. We would encourage feedback from citizens on what they would like to see happen within the City of Everman. The Directors would take this information into consideration as a part of budget planning and capital improvement planning. We would like to schedule this event as either an evening or weekend event. This would give working class citizens an opportunity to engage with their local government and leaders of departments directly, without impacting their work schedule. City Council Members would also be encouraged to be present, if they so choose.

We would like to schedule this event in early June, once the new City Hall Annex is open. This will also be optimal timing as budget planning will be underway at this time.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

CDBG CV - 2022 Additional Funding

C. W. Spencer

Submission Date Apr 1, 2022 2:06 PM

Agenda Tracking Number 22101

TYPE:

Discussion

What date would you like to have this item added: Apr 5, 2022

SUBJECT: CDBG CV - 2022 Additional Funding

RECOMMENDATION: No Recommendation at This Time

DISCUSSION: City Manager would like to received City Council input and guidance on another round of CDBG CV Funding that has become available. Details are attached to this communication. City Staff is also reviewing this information to provide recommendations.

ATTACHMENTS:



[ProjectEligibility_round3.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Completion of the Form 2201 - Statement of Offic...

C. W. Spencer

Submission Date Apr 1, 2022 2:12 PM

Agenda Tracking Number 22102

TYPE:

Discussion

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Completion of the Form 2201 - Statement of Officer "Anti-Bribery Statement" and a renewed Oath of Office for all elected and appointed positions

ATTACHMENTS:



[2201.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Discussion regarding future plans of the Everman...

C. W. Spencer

Submission Date Apr 1, 2022 3:02 PM

Agenda Tracking Number 22103

TYPE:

Discussion

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Discussion regarding future plans of the Everman Historical Society and the continued use of the Everman Public Library.

RECOMMENDATION: No Recommendation at this time.

DISCUSSION: City staff would like to receive City Council guidance on how to move forward with the current Everman Historical Society space located within the Public Library. The space is nicely renovated with tremendous artifacts inside that belong to the Everman Historical Society. Unfortunately, the Everman Historical Society activity has been steadily dwindling over the years and these artifacts and items are essentially hidden away from public view. We would like to receive guidance from council and provide recommendations to prominently, and safely, display these artifacts and historical data.

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer

Approve the City of Everman Sports Fields Event Rental...

C. W. Spencer

Submission Date Mar 31, 2022 1:54 PM

Agenda Tracking Number 22098

TYPE:

Consideration and Possible Action

What date would you like to have this item added: Apr 5, 2022

SUBJECT: Approve the City of Everman Sports Fields Event Rental Agreement Contract and authorize the City Manager to execute said contract as needed

RECOMMENDATION: It is recommended that the Everman City Council approve the City of Everman Sports Fields Event Rental Agreement.

DISCUSSION: As previously discussed, this would be an exclusive contract between the City of Everman and the Everman Sports Association for the use of all sporting fields within the City of Everman. This will include the baseball fields at Johnson Park and the football field at Pittman Park. Specific dates have been listed within the contract and there is now a flat rate fee of \$1,500/year.

This contract has been reviewed by the City Attorney and the President of the Everman Sports Association.

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[2022.03.21 - Everman - Contract - Sports Field Rental Agreement - AH -v1.pdf](#)

Submitted for City Manager's Office by: C. W. Spencer

Originating Department: City Manager

Originating Department Head: C. W. Spencer